

Department:	Supply Chain Management	Document no:	AIDC-SCM-FRM-004-01	 Automotive Industry Development Centre <i>Your partner in becoming globally competitive</i> A subsidiary of the Gauteng Growth and Development Agency
Document Classification	Normal document			
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AIDC STANDARD BID DOCUMENT

Bid number: **AIDC-T01-2026/27**

Bid Title: **INVITATION TO SUBMIT AN OPEN TENDER TO PROVIDE WASTE MANAGEMENT SERVICES FOR 2 SITES AT THE SUPPLIER PARK DEVELOPMENT COMPANY SOC LTD T/A AIDC FOR 30 MONTHS. THE SITES ARE:**

- AUTOMOTIVE SUPPLIER PARK (ASP)
- AIDC INCUBATION CENTRE AT FORD (FIC)

Date issued: 11 September 2026

Closing date: 05 October 2026

Closing time: **11:00**

Validity Period: **120 days**

Compulsory briefing session

Yes

☒

No

☐

Venue: Automotive Supply Park, 30 Helium Road, Rosslyn, 0200.

Date: 21 September 2026

Time: 10:00

Site visit (Reference site)
(See Part C - Evaluation Criteria)

Yes

☐

No

☒

Bidder's details

Company name:	
Company registration no:	
CSD registration no:	
Contact person:	
Tel number:	
Cell number:	
Email address:	

OVERALL PROJECT GRAND TOTAL (All costs inclusive)
Transferred from SBD 3

R _____

VALUE ADDED TAX (VAT)

R _____

TOTAL BID PRICE (as indicated on SBD 3.)

R _____

Please note: No “type correction fluids” or any other forms of blanking out any of the printed information on this tender document are allowed. Indicate all changes, and scratch out any deletions and sign next to each change.

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MINIMUM DOCUMENTS REQUIRED

Stage	Method of Evaluation	Criteria
Stage 1	Mandatory Compliance	All mandatory documents should be fully completed, signed, and submitted
Stage 2	Non-disqualifying other returnable administrative	All administrative documents should be fully completed, signed, and submitted
Stage 3	Functionality – Technical Evaluation Criteria	A minimum score of 70 points out of 100 points is required for further evaluation
Stage 4	Financial – Price & BBBEE	80/20 Preference Point System will apply

ADMINISTRATIVE DOCUMENTS REQUIRED

STAGE 1: Mandatory Compliance		
Documents required for this BID	Comments	Submitted (Yes/No)
Compulsory Briefing at the Automotive Supplier Park, 30 Helium Road, Rosslyn 0200	- The bidder/s who fail to attend the compulsory briefing session will be disqualified - The attendance register will be used as proof of attendance - The representative attending the compulsory briefing session may only attend on behalf of one bidding enterprise and/or Joint Venture/Consortium/Trust	
SBD 3 (Pricing Schedule)	Disqualified if not fully completed, signed and complied with all four points. <i>(NB: refer to Note on page 24 of 64 under SBD 3)</i>	
SBD 4 (Bidder Disclosure)	Disqualified if the declaration is not completed in full, submitted, and signed.	
Integrity Pact for Businesses fighting Corruption, Promoting Integrity (Annexure G)	Disqualified if the declaration is not completed in full, submitted, and signed.	
A valid certificate of registration as a waste transporter for hazardous waste (<i>Must be issued by the Gauteng Department of Environment (GDEnv)</i>)	Disqualified if not provided	

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A valid Waste transportation permit in terms of the City of Tshwane Waste management by law	Disqualified if not provided	
General Waste: A valid Landfill site permit or/and landfill authorization signed letter from the landfill owner. <i>NB: (If the bidder is the landfill owner, they must only provide a landfill site permit; if the bidder is not the landfill owner, they must provide a landfill site permit and the authorisation signed letter from the landfill owner)</i>	Disqualified if not provided	
Hazardous Waste: A valid Landfill site permit or/and landfill authorization signed letter from the landfill owner. <i>NB: (If the bidder is the landfill owner, they must only provide a landfill site permit; if the bidder is not the landfill owner, they must provide a landfill site permit and the authorisation signed letter from the landfill owner)</i>	Disqualified if not provided	
Joint Ventures / Consortia Bidders who are opting to form a JV / Consortia are not eligible to bid as individuals for the same service	A detailed signed agreement must be attached as part of the submitted tender document, which must be signed by all parties to the agreement detailing the percentage (%) revenue split between the parties to be shared	

STAGE 2: NON-DISQUALIFYING OTHER RETURNABLE

SBD 1 (Invitation to Bid)	Fully completed and signed		
SBD 6.2 (Local Production & Content) and Annexure C	Fully completed and signed		
Central Supplier Database (CSD) Summary Report	Info provided will be validated during the evaluation stage & failure to meet CSD requirements and Tax Status will lead to disqualification		
SBD 6.1 (Preferential Points Claim Form) The preferential procurement targets will be assessed out of 20 points. Points will be awarded for specific goals related to this	The Bidder must complete and sign this to claim preference points. Bidders who fail to complete SBD 6.1 correctly and fail to provide proof substantiating their claim for allocated points for each specific goal will forfeit		

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tender. The total points obtained will be used to evaluate 80/20, where 80 points are assigned to price and the remaining 20 points are assigned to a specific goal. The bidder must attach the supporting documents listed below and complete SBD 6.1 in full (to be completed by the tenderer). A bidder who fails to complete SBD 6.1 in full, or completes it incorrectly, to claim points for specific goals will receive a score of zero for that goal.	those points.		
Joint Ventures / Consortia	- Joint Ventures / Consortia must submit a valid consolidated B-BBEE status level verification certificate, issued by a SANAS accredited Agency, for every separate bid. Failure to do so will result in the bidder forfeiting points for Specific Goals - In Bids where Joint Ventures / Consortia are involved, Each Party to the agreement must submit separate proof of their TCS PIN - In Bids where Joint Ventures / Consortia are involved, Each Party to the agreement must submit separate proof of their CSD Registration In Bids where Joint Ventures / Consortia are involved, Each Party to the agreement must submit separate proof of their CIPC Registration (where applicable)		
POPIA Compliance - Personal Information Processing Form	To be completed and signed		
Value Added Tax (VAT) - Notice of Registration issued by SARS. VAT compliance requirements can be obtained from the following SARS link: https://www.sars.gov.za/types-of-tax/value-added-tax/obligations-of-a-vat-vendor/	Value Added Tax (VAT) - Notice of Registration issued by SARS. VAT compliance requirements can be obtained from the following SARS link: https://www.sars.gov.za/types-of-tax/value-added-tax/obligations-of-a-vat-vendor/		
Valid Letter of Good Standing: Compensation for Occupational Injuries and Diseases Act (COIDA -Department of	To be submitted within 7 working days upon acceptance of an award letter.		

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Labour)			
R 1 million minimum public liability full policy insurance cover that must be valid on the date of tender closure and renewable for the period of the contract. NB: Insurance must be active for the duration of the tender (30 months).	To be submitted within 7 working days upon acceptance of an award letter.		

Bidders must duly complete and submit all the required pages of the Bid Document. Failure to provide the necessary supporting documentation/evidence required may result in the bidder forfeiting evaluation points or being disqualified, depending on the stipulated evaluation criteria requirements.

BIDDERS TO ENSURE THAT THEY COMPLY WITH THE FOLLOWING REQUIREMENTS:

1. Bid Documents must be completed with an ink pen or typed.
2. No correction pen and/or correction fluid is allowed.
3. All changes must be scratched out and a signature appended next to each change.
4. Bidders must duly complete and submit all the required pages of the Bid Document. Failure to provide the necessary supporting documentation/evidence required may result in the bidder forfeiting evaluation points or being disqualified, depending on the stipulated evaluation criteria requirements.
5. The certification of documents must not be older than six (6) months from date of bid closure and must comply with the requirements outlined in the Justices of the Peace and Commissioners of Oaths Act, No 16 of 1963 and its Regulations promulgated in Government Notice GNR 1258 of 21 July 1972 Justices of the Peace and Commissioners of Oaths Act, No. 16 of 1963.
6. Bid documents must be secured together, preferably bound or contained in a lever arch file, as Supplier Park Development Company SOC LTD t/a Automotive Industry Development Centre will not take any responsibility for any loss of documents as a result of not being properly secured upon submission.

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PART A

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SBD 1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR THE REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	AIDC-T01-2026/27	CLOSING DATE:	05 October 2026	CLOSING TIME:	11:00
DESCRIPTION	INVITATION TO SUBMIT AN OPEN TENDER TO PROVIDE WASTE MANAGEMENT SERVICES FOR 2 SITES AT THE SUPPLIER PARK DEVELOPMENT COMPANY SOC LTD T/A AIDC FOR 30 MONTHS. THE SITES ARE: •AUTOMOTIVE SUPPLIER PARK (ASP) •AIDC INCUBATION CENTRE AT FORD (FIC)				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Main Gate, Automotive Supplier Park, 30 Helium Road, Rosslyn, 0200.					
Closing Date for the question: 25 September 2026					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO					
CONTACT PERSON	SCM Department				
TELEPHONE NUMBER	012 564 5001				
FACSIMILE NUMBER					
E-MAIL ADDRESS	aidctenders@aidc.co.za				
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA

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B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX]	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	TICK APPLICABLE BOX]
	☐ Yes ☐ No		☐ Yes ☐ No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN-BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
---	--	--	--

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTERED AS PER 2.3 BELOW.

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PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS PIN / CSD NUMBER.
2.5 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.6 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

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TAX COMPLIANCE REQUIREMENTS

It is a condition of the bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations.

Tax Compliance Requirements

- 1) Bidders Must Ensure Compliance with Their Tax Obligations.
- 2) Bidders Are Required to Submit Their Unique Tax Compliance Status Personal Identification Number (PIN) Issued By SARS to Enable the Organ of State to Verify the Taxpayer's Profile and Tax Status.
- 3) Application for Tax Compliance Status (TCS) PIN May Be Made Via E-Filing Through their SARS Website www.sars.gov.za.
- 4) Bidders May Also Submit a Printed TCS PIN Together with their Bid.
- 5) In Bids Where Consortia / Joint Ventures / Sub-Contractors Are Involved, Each Party Must Submit A Separate TCS / PIN / CSD Number.
- 6) Where No TCS PIN Is Available, the bidder must submit their CSD Number or CSD report indicating a compliant tax status. Bidders must ensure that they are pre-registered on the Central Supplier Database (CSD) before submitting the bid.
- 7) No Bids Will Be Considered from Persons in The Service of The State, Companies with Directors Who Are Persons in The Service of The State, Or Close Corporations with Members/Persons in the Service of The State.

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A3. TERMS AND CONDITIONS FOR BIDDING

1. Bid Submission:

- 1.1. The Supplier Park Development Company (SOC) Ltd trading as AIDC considers this tender and all related information, either written or verbal, which is provided to the respondent, to be proprietary to AIDC. All information contained in any subsequent documentation shall be marked "COMPANY CONFIDENTIAL".
- 1.2. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
- 1.3. **All bids must be submitted on the official forms provided (not to be retyped) or in the manner prescribed in the bid document.**
- 1.4. All the documentation submitted in response to this invitation to bid must be in English.
- 1.5. The bidder should verify the numbers of the pages of this document to satisfy themselves that none are missing or duplicated. No liability will be accepted by AIDC regarding anything arising from the fact that pages are missing or duplicated.
- 1.6. **Bidders are required to reference/index their bid documents, insert proper file divisions and ensure that bid supporting documents are attached.**
- 1.7. **Tender responses should be submitted as follows:**
1 PRINTED ORIGINAL TENDER DOCUMENT + 1 COPY ON USB/MEMORY STICK in a sealed envelope/package endorsed "**AIDC-T01-2026/27**", with the service provider's details on the back of the envelope or on the front. The sealed envelope/package must be placed in the bid box at the Main Entrance Gate, Automotive Supplier Park, 30 Helium Road, Rosslyn X2, **by the closing date and time. BEC will consider hard copies for evaluation, and bidders must ensure that the USB is a copy of the hard copy.**
- 1.8. **The closing date, company name, and the return address must also be endorsed on the back of the properly sealed envelope (or side of a properly sealed package).** If a courier service company is being used for delivery of the bid document, the bid description must be endorsed on the delivery note/courier packaging to ensure that documents are delivered into the AIDC's Bid Box. The courier must accept responsibility for ensuring that the bid documents are properly deposited into the bid box, and the AIDC accepts no responsibility in this regard.
- 1.9. All bid documents must be submitted in hard copy in the bid box. Where a bid document is not in the bid box at the time of the bid closing, such a bid document will be regarded as a late bid. Late bids will not be considered
- 1.10. **BID DOCUMENTS NOT PROPERLY SEALED: AIDC will not be held responsible for bids that are not properly sealed.**
- 1.11. Amended bids may be made in an envelope marked "Amendment to bid no "**AIDC-T01-2026/27**" to represent the original document as the "replacement bid" and should be placed in the bid box before the closing date and time. An amended bid without original bid documents deposited in the AIDC's Bid Box will not be considered. In such a case, only the amended bid document will be assessed per the bid criteria of this tender bid request. Under no circumstances will the AIDC use, or can the service provider rely on, any information as contained in the original bid documents once replaced.
- 1.12. The bidder is responsible for all the costs that they might incur related to the preparation and submission of the bid document.

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- 1.13. AIDC reserves the right not to accept the lowest bid price of any bid in part or in whole. It normally awards the contract to the service provider who proves to be fully capable of handling the contract in terms of outputs and services that are advantageous to the aims, goals, and objectives of the AIDC.
- 1.14. AIDC reserves the right, at its sole discretion, not to award or consider bidders with (or who had) litigation against the AIDC or who have been blocked for poor performance.
- 1.15. This bid is subject to the Preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other special conditions of the contract.
- 1.16. Responses to this tender received from a service provider will be valid for **120 days** counted from the closing date of the tender.
- 1.17. **The successful bidder will be required to fill in and sign a written contract form (SBD7).**
- 1.18. Respondents are to note that the Local Content commitments made by the successful respondent(s) will be incorporated as a term of the contract and monitored for compliance. Should the successful Respondent fail to meet its Local Content obligations, non-compliance penalties shall be applicable. Breach of Local Content obligations also provides SPDC SOC LTD t/a AIDC cause to terminate the contract in certain cases where material non-compliance with Local Content requirements is not achieved.

2. Evaluation Process

2.1 The bid will be evaluated in terms of the evaluation criteria stipulated in the tender documentation.

2.2 This bid will also be evaluated in terms of the following stages:

- a) STAGE 1: Mandatory Documentation
- b) STAGE 2: Non-disqualifying - Other Returnable Documentation
- c) STAGE 3: Functionality and Capability Requirements
- d) STAGE 4: Preference Point System Evaluation

NB: Failure to provide or comply with stage 1 and failure to meet a minimum threshold in stage 3, bidders will be disqualified, and on stage 4 bidders will lose points as outlined in SBD 6.1

DECLARATION

I/we, the undersigned, acknowledge that the information furnished above is true and correct.

Signature of Authorised Representative

Date

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A4. TERMS OF REFERENCE AND SCOPE OF WORK

1. INTRODUCTION

1.1. Mandate

The Automotive Industry Development Centre (AIDC) serves to develop the automotive manufacturing sector to globally competitive standards of excellence, through a world-class value proposition that enables effective and sustainable socio-economic growth. The organization was established as a government support centre to increase the local automotive industry's global competitiveness and to promote Gauteng as the automotive industry investment destination of choice.

The organization is the dedicated developmental agency of the Gauteng Growth and Development Agency (GGDA) in relation to the specific industrial, infrastructure and training needs required by the automotive and allied sector - in particular those based in the Gauteng province.

The AIDC is thus tasked by GGDA with special developmental-oriented projects aimed at retaining and attracting investments in the automotive and allied-related sector with a focus on enterprise development; supporting BBBEE SMME development, skills development and limited logistical infrastructure in line with the Gauteng provincial government's objectives of transformation, modernization and re-industrialization (TMR). The AIDC also undertakes projects related to the transport and energy sectors, as well as the development of the Auto City in the Northern Corridor.

1.2. Vision

To be the automotive industry's thought leader and centre of excellence that promotes industry sustainability and global competitiveness.

1.3. Mission

Navigating the automotive industry's journey towards being an innovative and transformed sector by providing agile, reliable, and responsive industry solutions.

1.4. Values

The AIDC's staff align their behaviour to the company's shared values as listed below, which support and are informed by the organisation's vision and mission:

- Respect for others
- Teamwork
- Open and honest two-way communication
- Encouraging a learning culture
- On-time, on-brief, on-budget
- Client-centered
- Integrity and ethics above all

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2. Tender Background

2.1 Introduction

Automotive Supplier Park (ASP)

Is developed and managed by the AIDC, a subsidiary of the Gauteng Growth and Development Agency. ASP spans an area of 130 hectares and is located in Rosslyn, north of Tshwane.

ASP concentrates automotive component manufacturers, suppliers, and service providers in one location to achieve synergies and cost benefits and create a safe and stable environment in terms of security and supply of services. The AIDC rents factories to tenants on a long-term lease basis. The company also offers shared mini factories for smaller operations and offices for automotive service providers. Tenants benefit from ASP's world-class, fully developed, shared infrastructure and services.

AIDC Ford Incubation Centre (FIC)

The AIDC's Automotive Incubation Centre at Ford currently houses companies that supply automotive components directly to the OEM's production line. Each of the incubatees is subcontracted to a Tier 1 component supplier who then provides technical mentoring as required for the duration of the incubation programme.

2.2 Tender objectives

The objective of the tender is to ensure that a cost-effective, high-quality waste management service is awarded to an experienced waste management service provider who will ensure compliance with the applicable Bylaws and ISO 14001: Environmental Management System, as well as the client's requirements to service 2 of AIDC sites:

1. Automotive Supplier Park. 30 Helium Road, Rosslyn,
2. AIDC Ford Incubation Centre, Simon Vermoten, Waltloo.

3. Tender scope

3.1 The work will comprise the following: Waste collection, recycling, disposal, and on-site shredding.

3.1.1 Removal of non-recyclable waste:

- The service will include placing waste collection skips, bins, and drums in various waste management facilities for all the sites, regular collection of waste and disposal in an environmentally sound manner, and conducting recycling of the recyclable waste materials.

3.1.2 Waste Recycling Services

- Be responsible for ensuring the smooth operation of the recycling process within the designated areas.
- The service provider shall, as part of the service, place receptacles in all areas so that the waste is segregated at the start of the waste management cycle (for example, glass, paper, and any other waste generated on site).
- The service provider shall supply all equipment required to conduct proper waste recycling.
- The service provider should properly place the waste bins in the designated areas.

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- Demarcating designated areas and labelling waste receptacles shall be the responsibility of the waste management service provider, with guidance from the client.
- The service provider should provide an educational training material module to AIDC, supported by recycling educational posters regarding activities to ensure staff in all AIDC sites are aware of the benefits of conducting proper recycling. This should form part of the operational cost.
- The service provider must provide proof of the recyclable cost generated and deposit the money into the AIDC account.
- Collection of document bins from the office and On-site document shredding.

3.1.3 Disposal of Hazardous Waste

- The service provider should ensure the hazardous waste is properly quoted, understanding the AIDC waste streams. Required waste sampling shall also be included, and no charges will be accepted later on once the service provider has been appointed.

3.2 Waste Streams Generated at AIDC: SITE 1: AUTOMOTIVE SUPPLIER PARK

No.	AIDC SITES	ASP
1.	General Waste	Food Waste
		Food containers (Foam plates, cups, etc.)
		Packaging boxes and plastics
		Toilet hand-dry towels
		Plastic containers and bottles
		Cans
		Papers (Office papers)
		Broken Furniture
		Food Waste
	Estimated Weight Generated per Month	8250kg
2.	Hazardous Waste	Worn-out PPE
		Empty Paint Cans/Containers
		Empty tin cans/Containers
		Fluorescent tubes
		Used thinners, liquid/Effluents
		Grease cans
		Used paint brushes
		Used cooking oil from the canteen
		Other light bulbs
		Oil containers
		Spill Kit contents
		Oily rags
3.	Metal scraps	Broken metal furniture
4.	Electronic waste	ICT Equipment

SITE 2: AIDC INCUBATION CENTRE AT FORD (FIC)

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	FIC OFFICES	INCUBATEES
General Waste	Food Waste	Food waste
	Packaging Plastics	Packaging plastic
	Packaging Boxes	Packaging boxes
	Toilet hand towels	
	Plastic food containers and bottles	Plastic food containers and bottles
	Cans	Cans
	Papers (Office papers)	Papers (Office papers)
	Broken Furniture	-
Recycling Services	Office White Papers. Plastic Bottles. Soft Drink Cans. Glass Bottles. Other recyclable waste, except packaging boxes	Office white paper, plastic bottles, soft drink cans. Other recyclables, except packaging card boxes
Hazardous Waste	Worn-out PPE	Worn-out PPE
	Empty tin cans/Containers	Empty tin cans/Containers
	Used thinners, liquid/ Effluents	Used thinners, liquid/ Effluents
	Grease cans	Grease cans
	Used paint brushes	Used paint brushes
	Any other light bulbs	-
	Oil containers	Oil containers
	Oily rags	Oily rags
	Effluent tank contents	-
Metal scraps	Spill kit content	Spill kit content
	Broken metal furniture	-

3.6 Description of services:

The following services will be rendered on a daily, weekly, monthly, quarterly, and yearly. The activities are set down as the minimum guideline, and the successful service providers will provide AIDC with a timed checklist once they have familiarised themselves with the operation.

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SITE 1: AUTOMOTIVE SUPPLIER PARK (ASP)

Frequency	Action
DAILY	Sweep the waste management facilities clean and free from litter
	Close the waste skips and Wheelie bins regularly
	Sort recyclable materials into the relevant waste bins
	Ensure proper placement of fluorescent tubes in the boxes/bins/Drums
	Ensure contractors or the AIDC maintenance team do not dispose of construction rubble in any of the skips on site. Report non-compliance to the AIDC SHEQ Department.
WEEKLY	Collection and disposal of general waste skips once a week (Every Thursday).
MONTHLY	Provide a waste report in weight/litres for all waste collected
	Provide a recyclables waste report for all recyclable waste collected in weight/liters
	Assess the condition of waste receptacles and provide a status report to the Client monthly
	On-site, Confidential office documents destruction and disposal (recycling) equipment included. (Destruction of automatic equipment)
QUATERLY	Collection and disposal of fluorescent tubes
	Collect and dispose of hazardous waste skip and all hazardous material
YEARLY	Collect and dispose of electronic waste and scrap metal

SITE 2: AIDC INCUBATION CENTRE AT FORD (FIC)

Frequency	Action
DAILY	Sweep the waste management facility clean and free from litter
	Close the waste skips and Wheelie bins regularly
	Sort recyclable materials into the relevant waste bins
	Checking the effluent tank to avoid overflowing
	Ensure contractors or the AIDC maintenance team do not dispose of construction rubble in any of the skips on site. Report non-compliance to the AIDC SHEQ Department.
WEEKLY	Collection of full waste skips once a week (Every Thursday)
MONTHLY	Provide a waste report in weight/liters for all waste collected
	Provide a recyclable waste report for all recyclable waste collected in weight/liters
	Assess the condition of waste receptacles and provide a status report to the Client monthly
QUARTERLY	Collect and dispose of hazardous waste skips. Empty the effluent tank (1000L)
YEARLY	Collection of scrap metal waste

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3.7 Extent of the services

- 3.7.1. Waste Management services to be rendered from 8:00 am to 4:30 pm (Monday-Friday)
- 3.7.2. The service provider will provide the service as per the operating times agreed with the client.

3.8 Use of reasonable skill and care

The service provider shall:

- 3.8.1. Supply all waste management equipment required for waste management services.
- 3.8.2. Generate and produce waste management reports indicating waste collected and disposed of, and the amount of recyclable waste collected per site monthly.
- 3.8.3. Equip the deployed staff with proper and relevant training, cleaning utensils, and safety equipment/ Personal Protective Equipment (PPE).
- 3.8.4. Be responsible for the maintenance of the equipment.
- 3.8.5. Ensure that defective equipment will either be replaced or repaired within 24 hours from the time that such defective equipment is reported by the AIDC and/or the Service Providers' staff.

3.9 List of Waste management equipment and Fleet required

Service	Fleet required
Collection of general waste once a week	Serviceable compactor truck with hydraulic lifting gear.
Collection of hazardous waste skips as and when they are full.	Serviceable and licensed skip truck with hydraulic lifting gear
Collection of fluorescent tubes	Serviceable and licensed waste transport
Collection of 210L Oil drums	
Emptying the effluent tank at Ford Incubation Centre	Super sucker truck of 1000 LTR Minimum Capacity

4. PRICES / RATES

4.1. The prices and rates submitted shall be deemed to include all aspects relating to the provision of Waste Management service, including but not limited to: -

- 4.1.1. Management/Supervision costs.
- 4.1.2. Deployment of personnel.
- 4.1.3. Costs associated with recruiting, training, and clothing / PPE.
- 4.1.4. Equipment and material used on site by service provider personnel during their duty.
- 4.1.5. Conducting necessary waste sampling and testing to determine the disposal method.
- 4.1.6. Annual price escalation (CPIX).

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5. QUALITY OF SERVICE

5.1. A method of measurement is required to measure the quality of service, including the time and standards of efficiency.

5.1.1. The AIDC SHEQ department will do Periodic Inspections.

5.1.2. A report of findings will be sent to the service provider for action. Proof of completion items as evidence to be sent to AIDC, should the service provider fail to action the Findings as stipulated and agreed, the AIDC will raise a non-conformance report.

5.1.3. The service provider is to provide AIDC with a monthly report of the service in line with the scope of work.

5.1.4. A monthly meeting will be held with the service provider and AIDC.

5.1.5. The service provider is to provide AIDC with monthly waste statistics of what was collected and what was recyclable.

6. STATUTORY COMPLIANCE

6.1. The successful Service Provider shall ensure compliance with the following statutory requirements (as amended from time to time) as applicable to the service, but not limited to:

- The South African Constitution (Act 108 of 1996)
- Hazardous Substances Act (Act 5 of 1973)
- National Health Act (Act 63 of 1977)
- Environmental Conservation Act (Act 73 of 1989)
- National Water Act (Act 36 of 1998)
- The National Environmental Management Act (Act 107 of 1998)
- Municipal Structures Act (Act 117 of 1998)
- Municipal Systems Act (Act 32 of 2000)
- Mineral and Petroleum Resources Development Act (Act 28 of 2002)
- Air Quality Act (Act 39 of 2004)
- National Environmental Management: Waste Act, 2008 (Act 59 of 2008)
- National Environmental Management: Waste Amendment Act, 2014 (Act 26 of 2014)
- Occupational Health and Safety Act (Act 85 of 1993)
- Unemployment Insurance Fund and the Workmen's Compensation Fund Act (Act 63 of 2001)
- Basic Conditions of Employment Act (BCEA) No. 75 of 1997
- Provide a valid letter of good standing with the Compensation for Injuries and Diseases Act (COIDA) (Act 130 of 1993)
- Environmental Management System ISO standards (ISO 14001).
- Comply with applicable City of Tshwane By-Laws.

7. CO-OPERATION WITH OTHER SERVICE PROVIDERS

7.1. The service provider should cooperate with other service providers on site.

8. DOCUMENTATION REQUIREMENTS

8.1. The AIDC will develop standard operating procedures in line with the AIDC scope of work to be used daily on site, including checklists, forms, etc.

9. CONTRACT DURATION

9.1 The duration of the contract will be 30 months; the commencement date will be stipulated in the Service Level Agreement (SLA).

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A5. PRICING SCHEDULE AS PER SCOPE OF WORK – OVERALL PROJECT COST SBD 3

Note: Only firm prices in South African Rand ('R') valid for the duration of the contract from the closing date will be accepted.

Name of Bidder	Bid number: AIDC-T01-2026/27
Closing Date: 05 October 2026	Closing Time: 11:00

OFFER TO BE VALID FOR THE DURATION OF THE PROJECT (CONTRACT PERIOD)

BIDDER TOTAL COSTING (ALL COSTS INCLUSIVE) FROM SBD3 TO BE TRANSFERRED TO THE FIRST PAGE OF THIS TENDER DOCUMENT.

NOTE:

- All costs must be included in the Bid Price, including travel, subsistence, and all taxes, where applicable, etc.
- Important: If there are any exclusions or added services, those must be clearly indicated.
- Prices that are quoted subject to confirmation will not be considered.
- All bidders must include Value-Added Tax to their Total Bid Price, given the nature of and cost of the tender, as the successful bidder will be required to be registered for VAT in accordance with the Value-Added Tax Act threshold, before tender award. Failure to include VAT in your total bid price will result in your bid being non-responsive. (where applicable)

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SBD 3

PRICING TABLE – 1
SITE 1 - AUTOMOTIVE SUPPLIER PARK (ASP)

ASP PART A - MONTHLY WASTE MANAGEMENT SERVICES										
Item No.	Equipment Description: Other Services	UOM	QTY	Local Content Percentage	Monthly Price (Excl. VAT) (Y1)	Year 1 (Excl. VAT) 12 Months	Monthly Price(Excl. VAT) (Y2)	Year 2 (Excl. VAT) 12 Months	Monthly Price (Excl. VAT) (Y3)	Year 3 (Excl. VAT) 6 Months
1.	6 m³ skip bin with lid	Skips	2	100%						
2.	3 m³ skip bin with lid	Skips	2	100%						
3.	240L Color-coded waste wheelie bins, clearly marked for specific waste (Green, Black, Yellow and Red)	Bins	20	100%						
4.	Fluorescent tubes,6ft cardboard portable box with a 6ft liner for storing fluorescent tubes. Dimensions: 1650 x 300 x 300 Holds 200 lamps	Boxes	4							
5.	210L effluent drum and drip tray	Set	1							
6.	210L drum for used cooking oil and drip tray	Set	1							
7.	Labor - Employee on-site	Employee	2							
8.	Weekly General waste collection and disposal services; 4 trips per month	Trips	4							
PART A YEARLY – SUB-TOTAL										
ASP PART B - YEARLY WASTE MANAGEMENT SERVICES										
Item No.	Equipment Description: Other Services	UOM	QTY	Year 1 (Excl. VAT)		Year 2 (Excl. VAT)		Year 3 (Excl. VAT)		
9.	Quarterly Hazardous waste and maintenance waste collection and disposal; 4 per year	Trips	10							
10.	Quarterly Collection and disposal of fluorescent tube boxes; 4 per year	Trips	10							
11.	On-site shredding of confidential documents/papers 15 bins (120-liter); 4 per year	Trips	10							
12.	Yearly Collection of scrap metal and Maintenance rubble; once a year	Trips	3							

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13.	Yearly Collection of Electronic Waste	Trips	3			
PART B YEARLY – SUB–TOTAL						
	SUB –TOTAL (ASP PART A+B)					
	VAT 15%					
	GRAND TOTAL (ASP PART A+B)					

NB: Please note that consumables and equipment costs will be invoiced as a line item for what has been supplied to the AIDC as per the costing price table; only supplied items will be invoiced.

PRICING TABLE – 2

Site 2: AIDC INCUBATION CENTRE AT FORD (FIC)

FIC PART A – MONTHLY WASTE MANAGEMENT SERVICES										
Item No.	Equipment Description: Other Services	UOM	QTY	Local Content Percentages	Monthly Price (Y1)	Year 1 (Excl. VAT)	Monthly Price (Y2)	Year 2 (Excl. VAT)	Monthly Price (Y3)	Year 3 (Excl. VAT)
1.	6 m³ skip bin with closing lid	Skip	1	100%						
2.	3 m³ skip bin with a closing lid	Skip	1	100%						
3.	Fluorescent tubes,6ft cardboard portable box with a 6ft liner for storing fluorescent tubes. Dimensions: 1650 x 300 x 300 Holds 200 lamps	Box	1							
4.	240L Color-coded waste wheelie bins, clearly marked for specific waste	Bins	5	100%						
5.	Labor - Employee on-site	Employee	1							
6.	General waste collection and disposal services; 4 per month	Trips	120							
PART A - YEARLY – SUB–TOTAL										

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FIC PART B – YEARLY WASTE MANAGEMENT SERVICES						
Item No.	Equipment Description: Other Services	UOM	QTY	Year 1 (Excl. VAT)	Year 2 (Excl. VAT)	Year 3 (Excl. VAT)
7.	Hazardous waste collection and disposal; 4 per year	Trips	12			
8.	Empty effluent tank using a honey sucker of 1000 LTR Minimum Capacity; 4 per year	Trips	12			
9.	Collection and disposal of fluorescent tube boxes; 4 per year	Trips	12			
PART B - YEARLY - SUB - TOTAL						
	A+B)				SUB –TOTAL (FIC PART	
	15%				VAT	
	A+B)				GRAND TOTAL (FIC PART	

Total pricing for Site 1 (ASP)	Total pricing for Site 2 (FIC)

Total pricing for all sites Including VAT: _____

Signature of Bidder Date

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B1. BIDDERS DISCLOSURE

SBD 4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors/trustees/shareholders/members/partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors/directors/directors/trustees/shareholders/members/ partners or any person having a controlling interest in the enterprise, in the table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read, and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements, or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2, and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM, SHOULD THIS DECLARATION PROVE TO BE FALSE.

..... Signature	 Date
..... Position	 Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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1 C1. EVALUATION CRITERIA OF OFFERS

This bid will be evaluated based on compliance criteria as outlined in this bid document, and **qualifying bids will be further evaluated in terms of the 80/20 Preference Point System** (20 allocated to specific goals, 80 to price)

1.1. AIDC reserves the right to independently verify all supplied documents.

1.2. Any bid not covering all the above will not be evaluated.

1.3. For comparison and to ensure a meaningful evaluation, service providers are requested to furnish detailed information in substantiation of compliance to the evaluation criteria mentioned above.

Specific goals & Price will be evaluated as per the preference point system as outlined below

The bid will be evaluated in accordance with the following:

- STAGE 1: Mandatory Documentation
- STAGE 2: Non-Disqualifying Other Returnable Documentation
- STAGE 3: Functionality and Capability Requirements
- STAGE 4: Preference Point System Evaluation

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STAGE 3 – FUNCTIONALITY AND CAPABILITY REQUIREMENTS

A bidder who scores less than 70 points out of 100 points on Functionality and Capability Requirements will not be considered further and will be regarded as having submitted a non-responsive bid and will be disqualified

FUNCTIONAL EVALUATION CRITERIA		Maximum Points	Minimum Points
DESCRIPTION	SPECIFICATION	100	70
PART A. Submission & Presentation			
1.1. COMPANY EXPERIENCE Bidder's work experience in the form of reference letters with respect to Waste Management Services, within the last 5 years. For Waste Management Services: 5 or more years of experience = 60points 4 and less than 5 years of experience = 40 points 3 and less than 4 years of experience = 30 points 2 and less than 3 years of experience = 20 points 1 and less than 2 years of experience = 10 Points - Less than a year of experience = 0 points NB: The requested reference letters should entail the following information: - Client's Company letterhead - Client's Contactable details (e.g., Physical Address, Mail, Telephone, etc.) - Awarded Work Description/Scope of the work - Contract duration (indicating start and end date) - Must be signed and dated NB: (Submitted documentation will be subject to validation, and AIDC can conduct a physical site visit in the process of validating the above requirements.)		60	
1.2 WORK SCHEDULE PLAN The bidder must demonstrate that they understand the scope of work as indicated in the tender document by providing the AIDC with the work schedule plan on how they will execute the proposed work (daily, weekly, monthly, quarterly, and yearly). The following must be covered in the work plan: - Daily service = 4 points - Weekly service = 4 points - Monthly service = 4 points - Quarterly service = 4 points - Yearly Service = 4 points Work plan that does not cover any of the above-mentioned areas: = 0 points NB: Each topic must be at least ½ page, Arial size 12 font, spacing 1.5.		20	

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1.3 Waste management statistics The bidder is to submit waste management statistics with data to demonstrate that they understand how to measure waste statistics. The statistics could be of the bidder's current service, i.e., various waste collected from the site with volumes(kg), and various waste recycled from the site with volumes. (Statistics should cover a Period of 12 months) - Waste management statistics with data submitted for general waste = 10 points - Waste management statistics with data submitted for hazardous waste and electronic waste = 10 points - Waste statistics report not submitted = 0 points	20	
Total score	100	70

NB: The minimum threshold for the functionality evaluation is 70 points. The Tenderers that do not meet this minimum threshold will not proceed to the next stage of evaluation of the tender.

AIDC RESERVES THE RIGHT TO VERIFY THE AUTHENTICITY OF THE DOCUMENTS PROVIDED AND THE ACCURACY OF THE INFORMATION PROVIDED

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STAGE 4: PREFERENCE POINT SYSTEM EVALUATION

This bid will be evaluated in accordance with Regulation 4 of the 2022 Preferential Procurement Regulations - 80/20 Preference Point System for acquisition of goods or services with a Rand value equal to or below R50 million, which calculation comprises a maximum of 80 points for price and 20 points for the specific goals.

PREFERENCE POINT SYSTEM	POINTS
Price	80
Specific Goals (refer to requirements below)	20
Total points for Price and Preference Points	100

Specific Goals Requirements:

The following preferential procurement targets will be followed and scored out of 20 points. Points will be awarded for specific goals related to this tender. The total points obtained will be used to evaluate 80/20, where 80 points are assigned to price and the remaining 20 points are assigned to specific goals. The bidder must attach supporting documents listed below and duly complete the SBD 6.1 below. A bidder who fails to duly complete the SBD 6.1 or completes the SBD 6.1 incorrectly will forfeit their points and receive a score of zero for that goal.

Specific goals	Supporting evidence for meeting preferential procurement targets	Points
B-BBEE status level contributor 1, 2, 3 or 4.	Valid affidavit (as issued by DTI/or CIPC), or a certified copy of a SANAS-accredited verification B-BBEE certificate or a certified copy of a Consolidated SANAS-accredited verification B-BBEE certificate for JV/consortium	Level 1 = 10 points Level 2 = 7.5 points Level 3 = 5 points Level 4 = 2.5 points
51% owned by black people who are youth	Attach a certified ID copy of the owner, not older than 6 months.	5 Points
51% owned by black people with disabilities.	A valid original or certified letter from a doctor (Dr) on their letterhead which clearly indicates the Doctor's practice number and confirmation of disability of the owner.	5 Points

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C2. PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 SBD 6.1

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS, AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

(Delete whichever is not applicable for this tender).

- The applicable preference point system for this tender is the 80/20 preference point system.
- The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- Price; and
- Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

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2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by

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proof/ documentation stated in the conditions of this tender:

- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Bidder must attach supporting documents listed below and complete below where it reads (To be completed by the tenderer), a bidder who fails to duly complete or complete incorrectly to claim points for specific goals will receive a score of zero for that goal.

The specific goals allocated points in terms of this tender	Supporting evidence for meeting preferential procurement targets (bidder to provide the below supporting evidence to claim allocated points for each specific goal)	Number of points Allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE status contributor level 1, 2, 3 or 4.	Valid affidavit (as issued by DTI/or CIPC), or a certified copy of a SANAS-accredited verification B-BBEE certificate, or Certified copy Consolidated of SANAS accredited verification B-BBEE certificate for JV/consortium.	Level 1 = 10 points Level 2 = 7.5 points Level 3 = 5 points Level 4 = 2.5 points	
51% owned by black people who are youth	Attach a certified ID copy of the owner, not older than 6 months.	5 Points	
51% owned by black people with disabilities.	A valid original or certified letter from a doctor (Dr) on their letterhead which clearly indicates the Doctor's practice number and confirmation of disability of the owner.	5 Points	

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DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State-Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders, and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

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SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

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C3:

SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value-added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) on the date of advertisement of the bid as indicated in paragraph 3.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

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1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
Steel	100%
Plastic	100%

3. Does any portion of the goods or services offered have any imported content?
(Tick applicable box)

YES		NO	X
-----	--	----	---

- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.resbank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content, the DTI must be informed accordingly in order for the DTI to verify and, in consultation with the AO/AA provide directives in this regard.

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LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution):

.....
NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thedti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names),
do hereby declare, in my capacity as
of(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

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If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 3.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

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D1. UNDERTAKINGS BY SERVICE PROVIDER IN RESPECT OF THIS BID

1. Definitions:

- 1.1 “**The Board**” means the accounting authority of **AIDC** appointed by the Shareholder, GGDA.
- 1.2 “**Chief Executive Officer**” [“CEO”] means the CEO of **AIDC** or her/his duly authorized representative as appointed by the Board in concurrence with GGDA.
- 1.3 “**Contract**” shall include any schedule, drawings, patterns, samples attached, any agreement entered into, and all other schedules attached hereto.
- 1.4 “**Contractor(s)**” means service provider/s whose bid has been accepted by AIDC.
- 1.5 “**Cost of materials**” means, as and when applicable, the cost of components, parts or materials which are intended for the production, manufacturing or assembling of the goods bid for and which are not produced, manufactured or assembled in the factory where the production, manufacture or assembly of such goods occurs, including freight, landing costs, port charges, import duties and other import costs of such components, parts or materials and all costs in connection with the handling and transport thereof prior to delivery at that factory;
- 1.6 “**Final delivery certificate**” means the document issued by **AIDC** confirming that all the known defects have been rectified and that the works, goods or services appear in good order and have been accepted.
- 1.7 “**GGDA**” means Gauteng Growth and Development Agency, the AIDC’s holding company.
- 1.8 “**Letter of acceptance**” means the written communication by **AIDC** to the Contractor recording the acceptance by **AIDC** of the Contractor’s bid subject to the further terms and conditions to be itemized in the contract.
- 1.9 “**Local content**” means the portion of the bid price of local goods not constituting the cost of materials imported into the Republic.
- 1.10 “**Local goods**” means goods wholly or partly produced or manufactured or assembled in the Republic
- 1.11 “**AIDC**” shall mean **Supplier Park Development Company SOC Ltd T/A AIDC, which for the tender will also act as the “employer”,**
- 1.12 “**Order(s)**” means an official letter or CONTRACT issued by **AIDC** calling for the supply of goods according to a contract or bid.
- 1.13 “**Signature date**” and concerning any contract, means the date of the letter of acceptance.
- 1.14 “**Bid**” means an offer to supply goods/services to **AIDC** at a price.
- 1.15 “**Service provider**” means any person or body corporate offering to supply goods to **AIDC**.
- 1.16 “**Termination date**” concerning any contractor means the date of the final delivery certificate.
- 1.17 “**Value added**” means that a portion of the bid price does not constitute the cost of materials.
- 1.18 “**Warranties**” means collectively any, and all warranties listed and otherwise (if any) given by the service provider in term of this agreement.

2. Interpretation

- 2.1 In this agreement, clause headings are for convenience and shall not be used in its interpretation and, unless the context clearly indicates contrary:
 - An expression which denotes:
 - any gender includes the other gender.
 - a natural person includes an artificial or juristic person and vice versa.
 - the singular includes the plural and vice versa.

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- Any reference to any statute, regulation or other legislation or official policy shall be a reference to that statute, regulation or other legislation or national policy as at the signature date, and as amended or re-enacted from time to time.
- When any number of days is prescribed, such shall be reckoned inclusively of the first and inclusively of the last day, unless the last day falls on a day which is not a business day, in which case the last day shall be the next succeeding day which is a business day.
- Where any term is defined within a particular clause, other than the interpretation clause, that term shall bear the meaning ascribed to it in that clause wherever it is used in this agreement.

2.2 This bid request and any subsequent proposal and contract will be interpreted and dealt with under South African law.

3. **I hereby bid:**

3.1 to supply all or any of the services described in this invitation to bid and any subsequently attached documents to **AIDC**.

3.2 on the terms and conditions and in accordance with the specifications stipulated in the bid documents (and which shall be taken as part of incorporated into, this bid).

3.3 at the prices and on the terms regarding time for delivery and/or execution inserted therein.

4. **I further agree that:**

4.1 The offer herein shall remain binding upon me and open for acceptance by **AIDC** during the validity period indicated and calculated from the closing time of the bid.

4.2 this bid and its acceptance shall be subject to the terms and additions contained in the schedules hereto with which I am fully acquainted.

5. **notwithstanding anything to the contrary:**

5.1 should the bid be withdrawn by me within the period agreed such bid to remain open for acceptance or fail to fulfill the contract when called upon to do so, **AIDC** may, without prejudice to its other rights, agree to the withdrawal of the bid or cancel the contract that may have been entered into between me and **AIDC**.

5.2 in such event, I shall then pay to **AIDC** any additional expense incurred by **AIDC** for having either to accept any less favourable bid or, if fresh bids must be invited, the additional expenditure incurred by the invitation of fresh bids and by the subsequent acceptance of any less favourable bid.

5.3 **AIDC** shall also have the right in these circumstances, to recover such additional expenditure by set-off against monies which may be due or become due to me under this or any other bid or contract or against any guarantee or deposit that may have been furnished by me or on my behalf for the due fulfillment of this or any other bid or contract.

6. Pending the ascertainment of the amount of such additional expenditure **AIDC** may retain such monies, guarantee or deposit as security for any loss **AIDC** may sustain, as determined hereunder, by reason of my/our default.

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- 6.1 any legal proceedings arising from this bid may in all respects be launched or instituted against me and I hereby undertake to satisfy fully any sentence or judgment which may be obtained against me as a result of such legal proceedings, and I hereby undertake to pay **AIDC** legal costs on an attorney and own client basis.
- 6.2 if the bid is accepted such acceptance may be communicated by letter or facsimile and that proof of delivery of such acceptance to SA Post Office Ltd shall be treated as delivery.
- 6.3 the law of the Republic of South Africa shall likewise govern any contract created by the acceptance of this bid.
7. I have satisfied myself as to the correctness and validity of this bid, that the price and rates quoted cover all the work/items specified in the bid documents, the price and rate cover all obligations under a resulting contract, and I hereby accept that any error regarding price and calculations shall be at my risk.
8. I accept full responsibility for the proper execution and fulfillment of all obligations and conditions defaulting on me under this agreement as the principal liable for the due fulfillment of this contract.
9. Notwithstanding the amount of cause of action involved, I hereby consent to the jurisdiction of the Magistrate Court for the District of Johannesburg in respect of any action whatever arising from this contract.
10. I declare **participation/no participation** in the submission of any other offer for the supply/services described in the attached documents, and the other service provider(s) involved (if applicable) is:
.....
.....
11. Service provider's information - is as furnished elsewhere in this bid response and will be re-confirmed during the contracting process, in the event this bid is successful.
12. The Service provider hereby offers to render all or any of the services described in the attached documents to AIDC on the terms and conditions and in accordance with the specifications stipulated in these tender documents (and which shall be taken as part of, and incorporated into, this proposal at the prices inserted therein).
13. Bids submitted by companies must be signed by a person or persons duly authorised thereto by a resolution of a Board of Directors, a copy of which Resolution, duly certified be submitted with the bid.
14. I hereby agree that the offer herein shall remain binding and receptive for acceptance by AIDC during the validity period indicated and determined from the closing hour and date of the tender; this proposal and its acceptance shall be subject to the terms and conditions contained in this tender document.
15. I furthermore confirm correctness and validity of the tender response, that the price and rates quoted, cover all works/items specified in the tender response documents, that the price and rates cover all obligations under a resulting contract and that any errors made regarding such are at my risk.
16. I hereby accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

D2. GENERAL CONDITIONS OF CONTRACT (GCC,2010)

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The purpose of this Section D2 is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders (see attached Annexure A).
- (ii) The GCC will form part of all bid and contract documents.
- (v) Special Condition of Contract pertaining to contracts of this nature will be negotiated with the successful bidder.

D3. SPECIAL CONDITIONS OF CONTRACT (SCC)

1. Definitions

The terms shall be interpreted as indicated in the General Condition of Contract (Annexure A)

2. Application

- 2.1 These SCC are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, SCC are also laid down to cover specific supplies, services or works.
- 2.3 Where such SCC conflict with general conditions, the special conditions shall apply.

3. Standards

- 3.1 The service rendered shall conform to the standards mentioned in the bidding documents and specifications.

4. Performance Security

- 4.1 Within thirty (30) days of receipt of the notification of contract award, the successful service provider shall furnish to the client the performance security of the amount specified in SCC
- 4.2 The proceeds of the performance security shall be payable to the client as compensation for any loss resulting from the service provider's failure to complete his obligations under the contract.
- 4.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the client and shall be in one of the following forms:
 - 4.3.1 a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the client's country or abroad, acceptable to the client, in the form provided in the bidding documents or another form acceptable to the client; or
 - 4.3.2 a cashier's or certified cheque
- 4.4 The performance security will be discharged by the client and returned to the service provider not later than thirty (30) days following the date of completion of the service provider's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

5. Insurance

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- 5.1 The service rendered under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC. The contractor will ensure that the insurance liability cover is adequate. Proof of insurance shall be submitted within 7 days of issue of letter of appointment.

6. Payment

- 6.1 The method and conditions of payment to be made to the service provider under this contract shall be specified in SCC.
- 6.2 Monthly payment for the goods and services as per tender scope.
- 6.3 Payment will be made in South African Rand unless otherwise stipulated in SCC.
- 6.4 It is the requirement of AIDC for the successful bidder to maintain a valid Tax Compliance status and a valid CSD Status (National Treasury CSD Number must be provided) for the duration of the project. Therefore, a new valid Tax Compliance must be provided upon expiry of the previous one. The Tax Status will continuously be checked on SARS on-line system during the duration of the contract.

7. Prices

- 7.1 Prices charged by the service provider for services performed under the contract shall not vary from the prices quoted by the service provider in his bid, except for any price adjustments authorized in SCC or in the client's request for bid validity extension, as the case may be.

8. Assignment

- 8.1 The service provider shall not assign, in whole or in part, its obligations to perform under the contract, except with AIDC's prior written consent.
- 8.2 AIDC on the other hand will in due course have the right to assign its contract with the service provider to another legal entity owned by the Gauteng Provincial Government. Due written notice will in such an instance be provided to the service provider.

9. Subcontracts

- 9.1 The Service Provider shall not subcontract work without the prior written consent of AIDC.

10. Early Termination

- 10.1 The AIDC can provide a 30-day notice period for earlier termination if the AIDC needs to participate in a transversal contract from Treasury, DED or GGDA on an earlier date than this contract's end date.

I, the service provider, has read the above PARTS E1, E2, E3 and "General Condition of Contract" (Annexure A) and confirm that I/we fully understand and comprehend its meanings intentions, provisions, stipulations and conditions as related to this invitation to bid.

Signed aton this..... day of2026

Signature of service provider (same person as in PART A)

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ANNEXURE A

GENERAL CONDITIONS OF CONTRACT (2010)

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ANNEXURE B

REPORTING UNETHICAL CONDUCT

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ANNEXURE C

VALUE ADDED TAX (VAT) DECLARATION BY BIDDER

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ANNEXURE D

POPIA COMPLIANCE

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ANNEXURE E

LOCAL PRODUCTION ANNEX C

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ANNEXURE F

SHEQ SPECIFICATION

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ANNEXURE G

INTEGRITY PACT

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