



KAROO HOOGLAND MUNICIPALITY

INVITATION TO TENDER

CLOSING TIME: 12:00

CLOSING DATE: 23 October 2025

BID NO KHM T003/10/2025: THREE-YEAR MAINTENANCE AND UPGRADE TENDER OF MECHANICAL AND ELECTRICAL INSTALLATIONS: BOREHOLES, PUMP STATIONS, BUILDINGS AND THE MAINTENANCE OF STREET LIGHTS

The KAROO HOOGLAND MUNICIPALITY hereby invites suitably qualified service providers to bid for the Three-Year Maintenance and Upgrade Tender of Mechanical and Electrical Installations at Boreholes, Pump Stations, Buildings and the Maintenance of Street Lights.

It is estimated that the Contractor should have a CIDB grading designation of 4ME or higher. A prerequisite of 80% exists for Functionality, in order to be further evaluated.

Enquiries regarding the documents may be directed to Me. D Vermeulen at email: d.vermeulen@karoohoogland.gov.za. Enquiries regarding the technical specifications may be directed to Mr. F Lötter at Telephone number: 083 655 1438 or emailed to f.lotter@karoohoogland.gov.za.

Three compulsory clarification meetings will be held on **Tuesday, 14 October 2025 at:**

Karoo Hoogland Municipal Offices, 2 Mulder Street, Williston, at 09h00
Karoo Hoogland Municipal Offices, Voortrekker Street, Fraserburg at 12h00
Karoo Hoogland Municipal Offices, 8 Northumberland Street, Sutherland at 15h00.

Documents will only be available for collection at the compulsory clarification meetings. **Tenderers must book** their tender documents in advance before the clarification meetings and before **Friday, 10 October 2025 before 12:00**. No tenderers will be allowed to attend the compulsory clarification meetings 10 minutes after the scheduled time.

A non-refundable fee of **R733.70** (VAT Inclusive), is payable for a set of printed documents. The fee must be deposited into the account of the Karoo Hoogland Municipality at STANDARD BANK, Account Number 083 212 442, Branch Number 051008, Reference: Tenderer Company Name and bid documents will be made available upon provision of proof of payment.

Sealed Bids, marked "KHM T003/10/2025: THREE-YEAR MAINTENANCE AND UPGRADE TENDER OF MECHANICAL AND ELECTRICAL INSTALLATIONS: BOREHOLES, PUMP STATIONS, BUILDINGS AND THE MAINTENANCE OF STREET LIGHTS and **be placed in the tender box at the Entrance of the Karoo Hoogland Municipality Offices, 2 Mulder Street, Williston by not later than 12:00 on 23 October 2025**. Bids will then be opened in the presence of anyone who wishes to attend.

The evaluation of this bid will be subjected to functionality scoring. Tenderers must achieve a minimum functionality score of 80 out of 100 points for functionality in order to be evaluated further. The functionality criteria and weighting are set out in the tender document.

Pre-evaluation criteria and weight:

1. Company (or JV) General Experience carrying a weight of 30 points
2. Company (or JV) Specific Experience carrying a weight of 55 points
3. Key Staff and Personnel carrying a weight of 15 points

Bids received in electronic format or after the closing time and date will not be considered. Council is not bound to accept the lowest or any Bid and reserves the right to withdraw any invitation to tender

and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to award a contract to the bidder scoring the highest number of points.

Telegraphic, telephonic, telex, facsimile, e-mail and late Bids will not be accepted. Bids may only be submitted on the bid documentation that is issued. Bids must be submitted on the original documents and must be valid for a period of 120 (One Hundred and Twenty) days after the closing date. The Bid will be subject to Council's Supply Chain Management Policy, Preferential Procurement Policy, the Preferential Procurement Framework Act and the Preferential Procurement Regulations, 2022. Points will be allocated for the following, where 80 preference points will be allocated to price and 20 preference points on specific goals subdivided into 10 points for Youth and 10 points for specific goals (location). A certified ID document, valid BBBEE Verification Report/BBBEE Rating Report (if available) and proof of address must be submitted with your tender offer.

Notwithstanding the period for validity of bids as set out in the bid documents, bids shall be deemed to remain valid until formal acceptance by the Karoo Hoogland Municipality of an offer at any time after the expiry of the original validity period, unless the Karoo Hoogland Municipality is notified in writing of anything to the contrary (including any further conditions) by the bidder.

Bidders must ensure that they provide all applicable and relevant information required.

- A valid tax compliance pin number on an official document of SARS for the municipality to verify tax compliance must be submitted with the tender document.
- Potential service providers must be registered on the Central Supplier Database.
- Potential service providers who were found guilty of fraud or corruption or who willfully neglected reneged on or failed to comply with any government, municipal or other public sector contract during the past five years, will be excluded from this process.
- Potential service providers (or any of the directors) whose municipal rates and taxes or municipal services charges are in arrears for three months, at the municipality or any other municipality or entity, might be excluded from this process. Please submit a municipal account (not older than 3 (three) months as proof of payment with your tender. If the bidder is not responsible for municipal rates, a Sworn Affidavit or a Lease Agreement must be submitted which indicate the reasons why a municipal account cannot be submitted.
- The lowest or only tender will not necessarily be accepted.
- No late, faxed or e-mailed tenders will be accepted.
- Potential service providers might be subjected to security screening.

NB: No Bid will be considered from persons in the service of the state.

Only one offer per Tender document.

Tender document must be bind together or be in a file.

J Jonkers

KAROO HOOGLAND MUNICIPAL MANAGER