

**SCOPE OF WORK
PROJECT No.: NB-**

	SOW reference number :	
	Purchase Order No :	RFQ
	WBS Element :	TBA
	Issue Date :	17 February 2022
	Suggested Contractor :	
	Title :	Renovation of the existing males & females Ablution for Bon Accorde Campsite
	Technician	
	Maintenance Engineer:	

DESCRIPTION OF WORK TO BE DONE:

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- **Client's / employer's objectives**

Albert Falls Bon Accorde – There is a need for Renovation of the existing males & females Ablution for Bon Accorde Campsite, to remove all existing toilets, wash basins with mixer taps include all fittings, shower mosaic, floor & wall tiles and to Replace all new, Repair doors, paint windows, door frames & doors

- **Description of the services**

The service provider is to provide labour, material and equipment for Renovation of the existing males & females Ablution for Bon Accorde Campsite, to remove all existing toilets, wash basins with mixer taps include all fittings, shower mosaic, floor & wall tiles and to Replace all new, Repair doors, paint windows, door frames & doors

Renovation of the existing males & females Ablution for Bon Accorde Campsite

- The work consists of the following:
- To remove all existing toilet, wash basins on male & females toilet: drop in wash basins include mixer taps, waste, bottle traps, for male & females include black granite tops
- New toilet pans complete with all fittings (geberit), male & females
- Males & females ablution to fit mirrors 900mm x1.0m height
- Female ablution mirrors, 600mm x1.0m height
- Female—new white bath: 400mm x 1.7m longer include bath mixer & all fittings necessary.
- Hand dryer heavy duty for males & females include power supply, circuit breaker for the BD box and 4x2 plug points
- Toilet Roll holders 2 loader with locker, (wall mounted).
- Installation of the light sensors at females ablution bath tab.
- Installation of the lights sensors for males ablution include all necessary wires and fittings
- Shower ceiling extractor fans for: male & females include all wires.
- To install new towel Rails for male and female
- Door closers for main doors males and females
- Supply and apply two-approval enamel white paint for steel window frames.
- Wood toilet doors to be painted
- Mirant door and frame to be prepared & vanished
- Male Female ablution to fit new LED x5-foot light fittings includes wires and fittings.
- Supply and fit extractor fans operated by the sensors at male and females.

- Male's floor tiles non slip.
- Male wall tiles
- Female floor tiles non slip
- Female wall tiles
- Female—painting interior walls
- Females-ceilings
- Males—painting ceilings
- Males—9x steel window frames to be painted
- Geyser Room wall painting
- Males and female wall painting outside

1. General

The Contractor shall study the documentation supplied and comment on the bill of materials. All travelling and subsistence costs involved in execution of this work shall be included in the price.

This is firm and fixed contract and Contractor to bear in mind that no additional work will be paid for unless it is at the request of Resort & Game Reserves.

The Contractor shall bear in mind that they will be working on the extension of the existing pump station safety measures must always be in place not to interfere with the running pump station.

The Project Leader shall be entitled during procurement of material to inspect, examine and test the materials and workmanship and check the progress of manufacture of all material to be supplied during construction. This shall take place on the Contractor's premises during working hours. If material is being manufactured on other premises, the Contractor shall obtain permission for the Project Leader to carry out such inspection, examination and testing on those premises.

No such inspection, examination or testing shall release the Contractor from any obligation under the Contract

2. Extent of the services

3.1 The contractor has to supply all material, plant and labour to carry-out the work.

3.2 Allow for travelling of resources

3. Use of reasonable skill and care

The service provider is expected to be competent in building refurbishment.

4. Applicable national and international standards

The supplier should comply to SANS 1200, NHBRC and ISO standards

5. Quality management

Suppliers must ensure that all work is done according the specification provided by the employer. Deviations to the specification must be approved by the employer representative. Product used must be approved by the

6. Format of communications

Communication will be conducted telephonically and via e-mail.

7. Electronic payments

State details required / procedures to obtain electronic payments, as relevant.

8. Daily records

The contractor should keep daily record of items replaced and take pictures

9. Site Information

9.1 General

The Contractor shall bear in mind that they will be working at drying beds all safety aspects must be considered during the execution of the project.

9.2 Security

The Contractor shall ensure that all tools and materials are kept under lock and key. Resort & Game Reserves is not

responsible for the loss of the Contractor's equipment as a result of any cause whatsoever. Resort & Game Reserves the right for security guards to search persons or vehicles entering or leaving the premises.

9.3 Permits

The Contractor shall not perform work for which the issuing of a permit is required prior to the obtaining of a duly completed and approved permit. The following are included as hazardous tasks and may not be carried out by the Contractor unless a work permit has been duly authorized by Resort & Game Reserves:

9.4 Housekeeping

After the completion of each day work the Contractor must make good and clean up the site area where work was performed, and also at the completion of the contract. Sites must be kept reasonable tidy during work operations.

9.5 Alcohol or Intoxicating Substances

The Contractor shall ensure that no alcohol or intoxicating substances are on their possession while on site. Anyone suspected to be intoxicated or under influence of alcohol shall not be allowed on site.

9.6 Safety

Resort & Game Reserves has a strict attitude when it comes to personal safety of all on site. Thus a Contractor and sub-contractors have to attend a **Compulsory Induction** before starting the project. Unsafe activities, equipment and procedures shall not be tolerated. And it should be noted that this work requires people to work in elevated positions and confined areas; therefore, compliance to the OHS Act is mandatory. The Contractor will be required to submit together with the quotation a schedule of all his activities and as to how he intends to carry them, to the Resort & Game Reserves Project Manager and Safety Officer for approval.

9.7 Safety Clothing and Equipment

The Contractor shall supply all the Resort & Game Reserves specified safety clothing and equipment for his workmen on site. The Contractor's workmen on site shall wear hard hats, safety glasses, safety shoes and overalls.

9.8 Accidents

In addition to any statutory obligations, the Contractor shall immediately report to the Project Manager every occurrence causing damage to property or injury to persons.

If required by the Employer, the Contractor shall submit a further report in writing to the Employer within 48 hours of such requirement setting out full details of the occurrence.

The Contractor shall report those injuries that are reportable in terms of Section 24 of the OHS Act (1993) to the Department of Labour.

The Employer shall have the right to make any queries either on the Site or elsewhere as to the cause and results of any such occurrence and the Contractor shall make available to the Employer the necessary facilities for carrying out such enquiries.

The contract is applicable to the following site:

11. PRICING SCHEDULE

ITEM No.	PAY. REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C
PART 1: PRELIMINARY AND GENERAL						
		<u>Establish facilities on site:</u>				
		<u>Facilities for Contractor:</u>				
1.1.1		Health & Safety file including COVID-19 requirement	Weeks	2		
1.1.2	8.4.2.2.a	Offices and storage sheds,	Weeks	2		
1.1.3	8.4.2.2.e	Ablution and latrine facilities	Weeks	2		
1.1.4	8.4.2.2.f	Tools and equipment	Weeks	2		
1.1.5	8.4.2.2.g	Water supplies, electric power and communication	Weeks	2		
1.1.6	8.4.3	Supervision for duration of Installation	Weeks	2		
SUB TOTAL PART 1: CARRIED FORWARD TO SUMMARY						

AMOUNT CARRIED FORWARD						
ITEM No	PAYMENT REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C
2.1		PART 2: Bon Accorde				
2.1.1		To remove all existing toilet, wash basins on male & females	No.	14		
2.1.2		Drop in wash basins include mixer taps, waste, bottle traps, for male & females include black granite tops	No.	16		
2.1.3		New toilet pans complete with all fittings (geberit), male & females	No.	8		
2.1.4		Males & females ablution to fit mirrors 900mm x1.0m height	No.	4		
2.1.5		Female ablution mirrors, 600mm x1.0m height	No.	3		
2.1.6		Female—new white bath: 400mm x 1.7m longer include bath mixer & all fittings necessary.	No.	1		
2.1.7		Hand dryer heavy duty for males & females include power supply, circuit breaker for the BD box and 4x2 plug points	No.	2		
2.1.8		Toilet Roll holders 2 loader with locker, (wall mounted).	No.	8		
2.1.9		Installation of the light sensors at females ablution bath tab.	No.	5		
2.1.10		Installation of the lights sensors for males ablution include all necessary wires and fittings	No.	5		
2.1.11		Shower ceiling extractor fans for: male & females include all wires.	No.	4		
2.1.12		To install new towel Rails for male and female	No.	6		
2.1.13		Door closers for main doors males and females	No.	2		
2.1.14		Supply and apply two approval enamel white paint for steel window frames.	No.	8		
2.1.15		Wood toilet doors to be painted	No.	7		
2.1.16		Mirant door and frame to be prepared & vanished	No.	1		
SUB TOTAL PART 2: CARRIED FORWARD						

AMOUNT CARRIED FORWARD

ITEM No	PAYMENT REF	DESCRIPTION	UNIT	QTY	RATE	AMOUNT R-C
2.1.17		Male Female ablution to fit new LED x5-foot light fittings includes wires and fittings.	No.	4		
2.1.18		Supply and fit extractor fans operated by the sensors at male and females.	No.	4		
2.1.19		Male's floor tiles non-slip.	m ²	22		
2.1.20		Male wall tiles	m ²	112		
2.1.21		Female floor tiles non slip	m ²	24		
2.1.22		Female wall tiles	m ²	83		
2.1.23		Female—painting interior walls	m ²	9		
2.1.24		Females-ceilings	m ²	30		
2.1.25		Males—painting ceilings	m ²	30		
2.1.26		Males—9x steel window frames to be painted	m ²	9		
2.1.27		Geyser Room wall painting	m ²	37		
2.1.28		Males and female wall painting outside	m ²	120		
		SUB TOTAL PART 2: CARRIED FORWARD TO SUMMARY				

PART	DESCRIPTION	AMOUNT R-C
PART 1	Preliminary and general	
PART 2	Renovations	
A SUBTOTAL		
B CONTINGENCIES Add 10% of Subtotal A		
B VALUE ADDED TAX Add 15 % of Subtotal G (Provisional sum based on current rate of VAT)	
TOTAL (A+B) CARRIED TO FORM, C1.1, FORM OF OFFER		

NB*

The All Contractor shall maintain an effective quality management system in accordance with the requirements of ISO 9001:1987 or equivalent, so as to ensure and demonstrate that goods and services conform to the specified requirements. The Contractor shall guarantee his equipment against defective materials and workmanship for a period of one year unless the Contractor offer a better guarantee. Any aspects of this scope of work not clearly understood shall be referred to the Resort & Game Reserves Project Manager in writing for clarification.

THE FOLLOWING RESORT & GAME RESERVES SPECIFICATIONS AND PROCEDURES WILL BE ADHERED TO WHEN EXECUTING THE ABOVE WORK:

1. All work will be performed in accordance with the Occupational Health and Safety Act and Regulations (Act 85 of 1993).
2. The Contractor shall pay special attention to and abide by Resort & Game Reserves' Guidelines to Contractors.
3. Resort & Game Reserves "Standard Conditions of Purchase" shall apply.

GENERAL

Site meeting:	Upon receipt of official Resort & Game Reserves Purchase Order	
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Civil Technician

DATE