Logo, company name

Description automatically generated

**ANNEXURE F - PRICING SCHEDULE**

Please detail prices inclusive of VAT (if you are VAT registered). Please do not leave a cost blank if it does not apply insert N/A.

Name of Company: -----------------------------------------------------------------------

|  |  |
| --- | --- |
| **ITEM** | **COST (VAT incl)** |
| PA System per day |  |
| Microphone per unit |  |
| Roving microphone per unit |  |
| Audio microphone per day |  |
| Stenographer per day |  |
| Running transcript – Delivery overnight per page cost (i.e., by 09h00 the next business day) |  |
| 48 hour deliver cost per page (2 business days) |  |
| Normal transcript – 72-hour delivery cost per page (3 business days) |  |
| Cost per page (if applicable) |  |
| Cost per day (if applicable) |  |
| Cost per USB |  |
| Administration fee (if applicable) |  |
| Travel fee per km (if applicable at AA rates) |  |
| Parking fee (if applicable at Karabo rates) |  |
| **Cancellation Policy**  There are instances where the Tribunal may have booked a service provider to transcribe and record a matter, but the matter is cancelled. Please indicate below the rate charged | |
| Cancellation fee (if applicable) |  |

**Service provider’s signature: Date:**