



public works & infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

B22/011

PROCUREMENT DOCUMENTS

FOR

BLOEMFONTEIN DEEDS OFFICE: UPGRADING AND MAINTENANCE OF FIRE PROTECTION SYSTEM

VOLUME TWO: RETURNABLE DOCUMENTS

THE REGIONAL MANAGER
NATIONAL DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE
PRIVATE BAG X20605
BLOEMFONTEIN
9300

ENQUIRIES: MR L MARITE
TEL: (051) 408 7510
REF: 14/2/1/4/21/6706

SEPTEMBER 2022

NAME OF TENDERER: _____

CIDB NO.: _____

CSD NO.: _____

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VOLUME 2: RETURNABLE DOCUMENTS

T2.1 LIST OF RETURNABLE DOCUMENTS

PA-09 (EC): LIST OF RETURNABLE DOCUMENTS

Project title:	BLOEMFONTEIN DEEDS OFFICE : UPGRADING AND MAINTENANCE OF FIRE PROTECTION SYSTEM		
Tender / Quotation no:	BL22/011	Reference no:	14/2/1/4/21/6706
Receipt Number:			

1. RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

Note: Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

Tender document name	Number of pages issued	Returnable document
Form of Offer and Acceptance (DPW-07 EC)	4 Pages	Yes
Submission of Bidder's disclosure (PA-11)	3 Pages	Yes
Resolution of Board of Directors (PA-15.1) <i>(if applicable)</i>	1 Page	Yes
Resolution of Board of Directors to enter into Consortia or JV's (PA-15.2) <i>(if applicable)</i>	2 Pages	Yes
Special Resolution of Consortia or JV's (PA-15.3) <i>(if applicable)</i>	3 Pages	Yes
Preference points claim form in terms of the Preferential Procurement Regulations 2017 (PA – 16.1)	5 Pages	Yes
Declaration Certificate for Local Production and Content for designated sectors (PA – 36 and Annexure/s C)	20	Yes
Fully completed Declaration of Designated Groups for Preferential Procurement (PA 40)	2 Pages	Yes
Registration on National Treasury's Central Supplier Database (CSD).	-	Yes
Particulars of Tenderer's Projects (DPW-09 EC)	2 Pages	Yes
Site Inspection Meeting Certificate (DPW-16 EC) <i>(if applicable)</i> .	1 Page	1
Record of attending compulsory virtual bid clarification / site inspection meeting <i>(if applicable)</i> .	1 Page	N/A
Record of Addenda to tender documents (DPW-21 EC)	1 Page	Yes
Proof of 30% Subcontracting participation and related documents in terms of the Preferential Procurement Regulations 2017 <i>(if applicable)</i> .	-	N/A

* In compliance with the requirements of the cidb SFU Annexure G

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2. ADDITIONAL RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

Note: Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also C.2.18 of the Standard Conditions of Tender]

Tender document name	Number of pages issued	Returnable document
Any <u>additional</u> information required to complete a risk assessment (<i>if applicable</i>)	-	Yes
Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's .		
Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.		

3. RETURNABLE DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT

Note: Failure to submit the applicable documents will result in the Tenderer having to submit same upon request within a stipulated time and if not complied with, will result in the tender offer being disqualified from further consideration. [See also C.2.18 of the Standard Conditions of Tender]

Tender document name	Number of pages issued	Returnable document
Schedule of proposed sub-contractors (DPW-15 EC) (<i>if applicable</i>)	1 Page	Yes
Particulars of Electrical Contractor (DPW-22 EC) (<i>if applicable</i>)	1 Page	Yes
Mechanical / Electrical / Security Work material and equipment schedules (<i>if applicable</i>)	59 Pages	Yes
Schedule for Imported Materials and Equipment (DPW-23 EC) (<i>if applicable</i>)	1 Page	Yes

4. OTHER DOCUMENTS THAT WILL BE INCORPORATED INTO THE CONTRACT

(Insert a tick in the "Returnable document" column to indicate which documents must be returned with the tender)

Note: Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration.

Tender document name	Number of pages issued	Returnable document
Priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts)	21 Pages	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Fully priced and completed sectional summary- and final summary pages with the tender.	2 Pages	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

nder / Quotation no: BL22/011

Tender document name	Number of pages issued	Returnable document
	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Pages	<input type="checkbox"/> Yes <input type="checkbox"/> No

5. ADDITIONAL INFORMATION THAT MAY BE REQUIRED FOR TENDER EVALUATION PURPOSES

Legal Status of Tendering Entity: If the Tendering Entity is:	Documentation to be submitted with the tender, or which may be required during the tender evaluation:
a. A close corporation, incorporated prior to 1 May 2011 under the Close Corporations Act, 1984 (Act 69 of 1984, as amended)	Copies of the Founding Statement – CK1
b. A profit company duly registered as a private company. [including a profit company that meets the criteria for a private company, whose Memorandum of Incorporation states that the company is a personal liability company in terms of Section 8(2)(c) of the Companies Act, 2008 (Act 71 of 2008, as amended)].	Copies of: i. Certificate of Incorporation – CM1; ii. Shareholding Certificates of all Shareholders of the company, plus a signed statement of the company's Auditor, certifying each Shareholder's ownership / shareholding percentage relative to the total; and/or iii. Memorandum of Incorporation in the case of a personal liability company.
c. A profit company duly registered as a private company in which any, or all, shares are held by one or more other close corporation(s) or company(ies) duly registered as profit or non-profit company(ies).	Copies of documents referred to in a. and/or b. above in respect of all such close corporation(s) and/or company(ies).
d. A profit company duly registered as a public company.	Copy of Certificate of Incorporation – CM1, and a signed statement of the company's Secretary or Auditor confirming that the company is a public company.
e. A non-profit company, incorporated in terms of Section 10 and Schedule 1 of the Companies Act, 2008 (Act 71 of 2008, as amended).	Copies of: i the Founding Statement – CK1; and ii the Memorandum of Incorporation setting out the object of the company, indicating the public benefit, cultural or social activity, or communal or group interest.
f. A natural person, sole proprietor or a Partnership	Copy(ies) of the Identity Document(s) of: i. such natural person/ sole proprietor, or each of the Partners to the Partnership.
g. A Trust	Deed of Trust duly indicating names of the Trustee(s) and Beneficiary (ies) as well as the purpose of the Trust and the mandate of the Trustees.

Signed by the Tenderer

Name of representative	Signature	Date

C1.1 FORM OF OFFER AND ACCEPTANCE

DPW-07 (EC): FORM OF OFFER AND ACCEPTANCE

Project title:	<i>Bloemfontein Deeds Office: Upgrading And Maintenance of Fire Protection System</i>		
Tender / Quotation no:	BL22/011	Reference no:	14/2/1/4/21/6706

OFFER

The Employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

Bloemfontein Deeds Office: Upgrading And Maintenance of Fire Protection System

The Tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the Tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Tenderer offers to perform all of the obligations and liabilities of the Contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE TOTAL OFFER INCLUSIVE OF ALL APPLICABLE TAXES (All applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies) IS:

Rand (in words):
Rand in figures:	R

The amount in words takes precedence over the amount in figures. The award of the tender may be subjected to further price negotiation with the preferred tenderer(s). The negotiated and agreed price will be considered for acceptance as **a firm and final offer**.

This offer may be accepted by the Employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the tender data, whereupon the Tenderer becomes the party named as the Contractor in the conditions of contract identified in the contract data.

THIS OFFER IS MADE BY THE FOLLOWING LEGAL ENTITY: (cross out block which is not applicable)

Company or Close Corporation: And: Whose Registration Number is: And: Whose Income Tax Reference Number is: CSD supplier number:.....	OR	Natural Person or Partnership: Whose Identity Number(s) is/are: Whose Income Tax Reference Number is/are: CSD supplier number:.....
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*Any reference to words "Bid" or "Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

**Any reference to the words "payment reduction" herein shall be construed to have the same meaning as the word "retention"

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For Internal & External Use

Effective date 27 June 2022

Version 2022/01

Tender / Quotation no: BL22/011

AND WHO IS (if applicable):	
Trading under the name and style of:	
AND WHO IS:	
Represented herein, and who is duly authorised to do so, by: Mr/Mrs/Ms: In his/her capacity as:	Note: A Resolution / Power of Attorney, signed by all the Directors / Members / Partners of the Legal Entity must accompany this Offer, authorising the Representative to make this offer.

SIGNED FOR THE TENDERER:

Name of representative	Signature	Date

WITNESSED BY:

Name of witness	Signature	Date

This Offer is in respect of: (Please indicate with an "X" in the appropriate block)

- The official documents ☐
 The official alternative ☐
 Own alternative (only if documentation makes provision therefore) ☐

(N.B.: Separate Offer and Acceptance forms are to be completed for the main and for each alternative offer)

SECURITY OFFERED:

- (a) the Tenderer accepts that in respect of contracts up to R1 million, a payment reduction** of 5% of the contact value (excluding VAT) will be applicable and will be deducted by the Employer in terms of the applicable conditions of contract
- (b) in respect of contracts above R1 million, the Tenderer offers to provide security as indicated below:
- (1) cash deposit of 10 % of the Contract Sum (excluding VAT) Yes ☐ No ☐
 - (2) variable construction guarantee of 10 % of the Contract Sum (excluding VAT) Yes ☐ No ☐
 - (3) payment reduction of 10% of the value certified in the payment certificate (excluding VAT) Yes ☐ No ☐
 - (4) cash deposit of 5% of the Contract Sum (excluding VAT) and a payment reduction of 5% of the value certified in the payment certificate (excluding VAT) Yes ☐ No ☐
 - (5) fixed construction guarantee of 5% of the Contract Sum (excluding VAT) and a payment reduction of 5% of the value certified in the payment certificate (excluding VAT) Yes ☐ No ☐

NB. Guarantees submitted must be issued by either an insurance company duly registered in terms of the Insurance Act [Long-Term Insurance Act, 1998 (Act 52 of 1998) or Short-Term Insurance Act, 1998 (Act 35 of 1998)] or by a bank duly registered in terms of the Banks Act, 1990 (Act 94 of 1990) on the pro-forma referred to above. No alterations or amendments of the wording of the pro-forma will be accepted.

*Any reference to words "Bid" or "Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

**Any reference to the words "payment reduction" herein shall be construed to have the same meaning as the word "retention"

Tender / Quotation no: BL22/011

The Tenderer elects as its *domicilium citandi et executandi* in the Republic of South Africa, where any and all legal notices may be served, as (physical address):

Other Contact Details of the Tenderer are:

Telephone No..... Cellular Phone No.

Fax No

Postal address

Banker Branch.....

Registration No of Tenderer at Department of Labour

CIDB Registration Number:

ACCEPTANCE

By signing this part of this form of offer and acceptance, the Employer identified below accepts the Tenderer's offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the Tenderer's offer shall form an agreement between the Employer and the Tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract are contained in:

Part C1 Agreement and contract data, (which includes this agreement)

Part C2 Pricing data

Part C3 Scope of work

Part C4 Site information and drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The Tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Employer's agent (whose details are given in the contract data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five (5) working days of the date of such receipt notifies the employer in writing of any reason why he/she cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

For the Employer:

Name of signatory	Signature	Date

*Any reference to words "Bid" or "Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

**Any reference to the words "payment reduction" herein shall be construed to have the same meaning as the word "retention"

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For Internal & External Use

Effective date 27 June 2022

Version 2022/01

Tender / Quotation no: BL22/011

Name of Organisation:	Department of Public Works and Infrastructure
Address of Organisation:	18 President Brand Street, Bloemfontein

WITNESSED BY:

Name of witness	Signature	Date

Schedule of Deviations

1.1.1. Subject:
Detail:
1.1.2. Subject:
Detail:
1.1.3. Subject:
Detail:
1.1.4. Subject:
Detail:
1.1.5. Subject:
Detail:
1.1.6. Subject:
Detail:

By the duly authorised representatives signing this agreement, the Employer and the Tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the Tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

*Any reference to words "Bid" or "Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

**Any reference to the words "payment reduction" herein shall be construed to have the same meaning as the word "retention"

PA- 40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Tender no: BL22/011

Name of Tenderer

☐ EME¹ ☐ QSE² ☐ Non EME/QSE (tick applicable box)

1. LIST ALL PROPRIETORS, MEMBERS OR SHAREHOLDERS BY NAME, IDENTITY NUMBER, CITIZENSHIP AND DESIGNATED GROUPS.

Name and Surname #	Identity/ Passport number and Citizenship##	Percentage owned	Black	Indicate if youth	Indicate if woman	Indicate if person with disability	Indicate if living in Rural (R) / Under Developed Area (UD) / Township (T) / Urban (U).	Indicate if military veteran
1.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
11.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No
12.		%	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> R <input type="checkbox"/> UD <input type="checkbox"/> T <input type="checkbox"/> U	<input type="checkbox"/> Yes <input type="checkbox"/> No

Where Owners are themselves a Company, Close Corporation, Partnership etc, identify the ownership of the Holding Company, together with Registration number
State date of South African citizenship obtained (not applicable to persons born in South Africa)

¹ EME: Exempted Micro Enterprise

² QSE: Qualifying Small Business Enterprise

PA- 40: DECLARATION OF DESIGNATED GROUPS FOR PREFERENTIAL PROCUREMENT

Tender no: BL22/011

2. DECLARATION:

The undersigned, who warrants that he/she is duly authorized to do so on behalf of the Tenderer, hereby confirms that:

- 1 The information and particulars contained in this Affidavit are true and correct in all respects;
- 2 The Broad-based Black Economic Empowerment Act, 2003 (Act 53 of 2003), Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), the Preferential Procurement Regulations, 2017, National Small Business Act 102 of 1996 as amended and all documents pertaining to this Tender were studied and understood and that the above form was completed according to the definitions and information contained in said documents;
- 3 The Tenderer understands that any intentional misrepresentation or fraudulent information provided herein shall disqualify the Tenderer's offer herein, as well as any other tender offer(s) of the Tenderer simultaneously being evaluated, or will entitle the Employer to cancel any Contract resulting from the Tenderer's offer herein;
- 4 The Tenderer accepts that the Employer may exercise any other remedy it may have in law and in the Contract, including a claim for damages for having to accept a less favourable tender as a result of any such disqualification due to misrepresentation or fraudulent information provided herein;
- 5 Any further documentary proof required by the Employer regarding the information provided herein, will be submitted to the Employer within the time period as may be set by the latter;

Signed by the Tenderer

Name of representative	Signature	Date

**T2.2 RETURNABLE DOCUMENTS
REQUIRED FOR
TENDER EVALUATION PURPOSES**

BILLS OF QUANTITIES

SECTION NO 1:
PRELIMINARIES

BILL 1 : GENERAL

1

[illegible]

[illegible]

[illegible]

**DEEDS OFFICE BLOEMFONTEIN
FIRE PROTECTION INSTALLATIONS**

**PRELIMINARY AND GENERAL
BILL 2**

ITEM	DESCRIPTION	TENDER VALUE			
		UNIT	QTY	RATE	RANDS
2.1	Allow to work in Zones and to hand over the completed installations in at least 12 separate sections- one at the time as each area is handed over for renovation and completed	Item	1		
2.2	Allow for all statutory and third party insurances ; allow for employment of safety officers, inspections, signage and all safety checks in terms of the OSH act.	Item	1		
2.3	Allow for all transport, rigging, travelling and accommodation and/or living out expenses.	Item	1		
2.4	Dismantle and remove from site and dispose safely of all redundant fire detection systems (inc.ionisation detector). Provide credit for scrap materials	Item	1		
2.5	Allow for senior supervisor/engineer attending two weekly site meetings and managing of project	Item	1		
2.6	Allow for measuring and preparing shop drawings, record drawings and operating instructions for all the systems and installations	Item	1		
2.7	Allow for 12 months Guarantee and 12 month free Maintenance as specified	month	12		
2.7.1	Allow for 36 months additional free Maintenance and guarantee optional period as specified (Contract to be extended for this period if option is accepted by User)	month	36		
2.8	Allow for coordination all the specialist fire detection, evac and gas extinguishing systems trades and providing information shop drawings and documentation as required.	Item	1		
2.9	Allow for costs incurred for site establishment, ablution facilities, off loading and storage, keeping the site clean and removal of site establishment on completion of contract.	Item	1		
2.10	Allow for cost for supply and use of electricity, water, telephone and, if applicable, radio communication system required for construction, testing and commissioning.	Item	1		
2.11	Allow for guarantee in terms of the Document and for specialist trades 24 h turnaround time for repairs and call outs	Item	1		
2.12	Allow for the dismantling and removal from site of the eight redundant CO2 gas systems, their redundant fire detection systems and all associated piping, valves and wiring in zones as each section is handed over for renovation; provide credit for scrap and salvageable material	Item	1		
2.13	Allow for setting out of the works and coordinating with the user Client who is occupying and using the building during the duration of the contract and who will hand over sections of the building for renovation	Item	1		
2.14	Allow for all associated building works and the employment of qualified builders and building artisans to so the necessary building works	Item	1		
2.15	Allow for switching off and earthing to make supply safe and to re-energise after installation and all required electrical supplies and connections	Item	1		
2.16	Test and commission of the installations and all switchboards and issue COC for all boards and installations; to be done in sections as each area is completed	Item	1		
TOTAL BILL 2 CARRIED TO SUMMARY					

SECTION NO 2:
BUILDING WORKS

DEEDS OFFICE BLOEMFONTEIN

FIRE SYSTEMS POWER SUPPLIES AND WIREWAYS

BILL 3

ITEM	DESCRIPTION	TENDER VALUE			
		UNIT	QTY	RATE	RANDS
3.1	<u>Conduit</u>				
3.1.1	20mm dia galvanised steel	m	1290		
3.1.2	25mm dia galvanised steel	m	144		
	extra over for chasing into wall, plastering and painting	m	166		
3.2	<u>Conduit boxes</u>				
	complete with locknuts/bushes -surface or chased				
3.2.1	50mm dia round GMS boxes for conduit with covers	No	324		
	50mm dia round GMS boxes for conduit	No	122		
3.2.2	100mm x 100mm conduit box with covers	No	120		
	600mm x 600mm IP65 draw box surface with covers	No	8		
	Supply & install draw wire pulled into conduit	m	1200		
3.3	<u>Metal trunking GMS with all fittings and fixings</u>				
	P8000 complete with GMS cover	m	720		
3.3.1	P8000 T- piece	No	34		
3.3.2	P8000 ends	No	18		
3.3.3	P8000 bends	No	34		
3.4	<u>Metal trunking powder coated white exposed with white fittings and fixings</u>				
	P8000 complete with GMS cover	m	240		
3.4.1	P8000 T- piece	No	12		
3.4.2	P8000 bend	No	12		
3.4.3	P8000 ends	No	8		
3.5	<u>Copex</u>				
	Supply and install plastic covered steel copex with compression fittings and glands to connect smoke detectors , speakers, sounders bell, and sirens etc. Cut to length glanded and terminated				
3.5.1	20mm dia copex	m	220		
3.5.2	copex terminations	No	412		
3.6	<u>Isolators</u>				
	Supply and install flush mounted recessed or surface isolators in metal conduit boxes complete with cover plates; connect power supplies to existing DBs				
3.6.1	10A SP flush mounted	No	24		
3.6.2	20A SP flush mounted	No	24		
3.6.3	16 Amp standard white SSO for in GMS boxes	No	12		
3.7	<u>Conductors</u>				
	Supply and install PVC insulated conductors terminated				
3.7.1	2.5mm sq	m	1200		
3.7.2	4.0mm sq	m	620		
3.8	<u>Earth Conductors</u>				
3.8.1	2.5mm sq BCEW in conduit or trunking, terminated	m	1820		
TOTAL BILL 3 CARRIED TO SUMMARY					

BILL 4

TOTAL BILL 4 CARRIED TO TENDER SUMMARY

DEEDS OFFICE BLOEMFONTEIN
IG 55 INERT GAS EXTINGUISHING INSTALLATIONS
BILL 5

ITEM	DESCRIPTION	TENDER VALUE			
		UNIT	QTY	RATE	RANDS
	IG55 PROINERT 300 BAR GAS FLOODING EXTINGUISHING SYSTEMS AND ASSOCIATED EQUIPMENT: TO APPLICABLE NFPA 2001 AND EN/ISO 14520 STANDARDS				
	Installation to be carried out by IG 55 gas protection specialist firm qualified to instal and maintain systems				
	Supply and installation of 7 off Proinert gas flooding installations with fire detection systems for automatic operation, in accordance with the drawings, standards and specification . Installations to be complete in all respects and fully operational . Interface with building firepanel, voice evacuation system , BMS and remote alarm panel				
5.1	Black seamless steel, heavy grade, schedule 40 steel (with class 300 / NP50 flanges and fittings) , gas, piping installations to include all piping and fittings, painted and colour coded complete with pipe supports, fixings and pipe anchors and all required fittings and accessories as required for complete installation to NFPA standards (excluding manifolds included with bottle systems)				
	Piping				
	Dia 50mm				
	Supply	Im	92		
	Instal	Im	92		
	Dia 40mm				
	Supply	Im	36		
	Instal	Im	36		
	Dia 32mm				
	Supply	Im	44		
	Instal	Im	44		
	Dia 25mm				
	Supply	Im	132		
	Instal	Im	132		
	Dia 20mm				
	Supply	Im	160		
	Instal	Im	160		
	Dia 15mm				
	Supply	Im	12		
	Instal	Im	12		
	Fittings (dia mm)				
	Dia 50 elbows (90°)				
	Supply	No	8		
	Instal	No	8		
	Dia 40 elbows (90°)				
	Supply	No	8		
	Instal	No	8		
	Dia 32 elbows (90°)				
	Supply	No	6		
	Instal	No	6		
	Dia 25 elbows (90°)				
	Supply	No	6		
	Instal	No	6		
	Dia 20 elbows (90°)				
	Supply	No	12		
	Instal	No	12		
	Dia 15 elbows (90°)				
	Supply	No	4		
	Instal	No	4		
	Dia 50 tees				
	Supply	No	4		
	Instal	No	4		
	Dia 40 tees				
	Supply	No	8		
	Instal	No	8		
	CARRIED FORWARD				

ITEM	DESCRIPTION	TENDER VALUE			
		UNIT	QTY	RATE	RANDS
	BROUGHT FORWARD				
	Dia 32 tees				
	Supply	No	10		
	Instal	No	10		
	Dia 25 tees				
	Supply	No	10		
	Instal	No	10		
	Dia 20 tees				
	Supply	No	34		
	Instal	No	34		
	Dia 15 tees				
	Supply	No	4		
	Instal	No	4		
	Dia 50 - dia 40 reducer				
	Supply	No	12		
	Instal	No	12		
	Dia 40 - dia 32 reducer				
	Supply	No	12		
	Instal	No	12		
	Dia 32 - dia 25 reducer				
	Supply	No	10		
	Instal	No	10		
	Dia 25 - dia 20 reducer				
	Supply	No	32		
	Instal	No	32		
	Dia 50 flanges				
	Supply	No	6		
	Instal	No	6		
	Dia 40 Unions				
	Supply	No	12		
	Instal	No	12		
	Dia 32 Unions				
	Supply	No	8		
	Instal	No	8		
	Dia 25 Unions				
	Supply	No	12		
	Instal	No	12		
	Dia 20 Unions				
	Supply	No	12		
	Instal	No	12		
	Dia 15 Unions				
	Supply	No	6		
	Instal	No	6		
5.2	Heavy duty steel pipe anchors to ASME 8 in plant rooms and at change of direction				
	Dia 50mm anchors				
	Supply	No	6		
	Instal	No	6		
	Dia 40mm anchors				
	Supply	No	6		
	Instal	No	6		
	All other sizes anchors				
	Supply	No	22		
	Instal	No	22		
	Weld testing by SANS or registered authorised independant level 3 authority (cut out welds and make good or xray in situ) of welds selected by the engineer				
	pipe welds	No	24		
	Clean degrease and delaquer piping, prime and paint all gas piping (red oxide primer with 2 coats of red emulsion - water based plascon paints) to SANS pipe colour coding				
	paint all pining	item	1		
	CARRIED FORWARD				

ITEM	DESCRIPTION	TENDER VALUE			
		UNIT	QTY	RATE	RANDS
	BROUGHT FORWARD				
	Gas nozzles drilled to size c/w escutcheon plates and guards and nozzle pipework bracing and support				
	supply exposed type	No	38		
	instal exposed type	No	38		
	supply ceiling type	No	23		
	instal ceiling type	No	23		
	supply in ceiling type	No	23		
	instal in ceiling type	No	23		
5.3	Proinert cylinder (bottle) bank with SS 304 proprietary manifold systems including tails, 80 litre gas cylinders @ 300bar including full gas charge, racks, brackets, chains, cages, power and control systems, power supplies, pressure guages, fixings, UVO kit actuators and hoses, with control panels complete; gas cylinders certified to OSH act and approved to EN ISO 9809-2 & TPED 1999/36/EC; UL/ULC listed and FM approved				
	1 cylinder system				
	Supply	Item	2		
	Instal	Item	2		
	10 cylinder system				
	Supply	Item	1		
	Instal	Item	1		
	15 cylinder system				
	Supply	Item	1		
	Instal	Item	1		
	20 cylinder system				
	Supply	Item	1		
	Instal	Item	1		
	36 cylinder system (in two double banks of 18 bottles)				
	Supply	Item	1		
	Instal	Item	1		
	52 cylinder system (in two double banks of 26 bottles)				
	Supply	Item	1		
	Instal	Item	1		
5.4	Galvanised steel bottle racks and clamp systems including expanded metal cages with gates and hasp locks , painted red. External bottle bank to include roofing and weatherproofing in chromadeck panelling				
	1 bottle system				
	Supply	Item	2		
	Instal	Item	2		
	10 cylinder system (external)				
	Supply	Item	1		
	Instal	Item	1		
	15 cylinder system (external)				
	Supply	Item	1		
	Instal	Item	1		
	20 cylinder system (external)				
	Supply	Item	1		
	Instal	Item	1		
	36 cylinder system (in two double banks of 18 bottles)				
	Supply	Item	1		
	Instal	Item	1		
	52 cylinder system (in two double banks of 26 bottles)				
	Supply	Item	1		
	Instal	Item	1		
	Test discharge of a single fully charged gas bottle into each zone for commissioning purpose ; includes replacement gas charge , removing and reinstalling test bottle ; resetting , reconnecting , and testing				
	Supply	Item	7		
	Instal	Item	7		
	CARRIED FORWARD				

ITEM	DESCRIPTION	TENDER VALUE			
		UNIT	QTY	RATE	RANDS
	BROUGHT FORWARD				
5.5	Diamond coring of holes for piping in brick walls (no dust-with vacuum) (300mm thick) and make good				
	100mm cores				
	Supply	Item	10		
	Instal	Item	10		
	50mm cores				
	Supply	Item	8		
	Instal	Item	8		
5.6	Diamond coring of holes for piping in concrete (no dust-with vacuum) (300mm thick) and make good				
	100mm cores				
	Supply	Item	10		
	Instal	Item	10		
	50mm cores				
	Supply	Item	8		
	Instal	Item	8		
5.7	Chopping of holes for piping in brick work with chisel (220mm thick) and make good				
	100mm hole				
	Supply	Item	12		
	Instal	Item	12		
	50mm hole				
	Supply	Item	12		
	Instal	Item	12		
5.8	Sealing and fire stopping of openings to NFPA 101 using intumescent materials and palster : 120 min rating				
	fire stopping to NFPA 101 with intumescent plaster of openings (nett measured size of opening)				
	Supply	m2	12		
	Instal	m2	12		
	fire stoppng and sealing with cement sand grout of openings (nett measured size of opening)				
	Supply	m2	12		
	Instal	m2	12		
	fire stopping around pipework, trunking and cable penetrations with flexible intumescent plaster to NFPA 101				
	Supply	no	48		
	Instal	no	48		
	making good of openings after sealing with smooth plaster/ rhinolight and painting (primer and three coats)				
	Supply	m2	12		
	Instal	m2	12		
5.9	Gas Zone Lockout and control panels , three zone double knock fire panels and gas system discharge control panles , all associated electrics and controls; networking and interface with building MFCP and maestro display				
	GasZone lockout master panel with fire interface c/w with power supply and LAN communication sytem to main fire panel for automatic gas control at each zone				
	Supply	No	7		
	Instal	No	7		
	Gas Zone bottle control panel panel c/w with power supply and LAN communication sytem to main fire panel for automatic and manual gas control and monitoring at each zone				
	Supply	No	7		
	Instal	No	7		
	GasZone status units at secondary entrances with manual release breakglass unit with fire interface c/w with power supply and LAN communication sytem to main fire panel for automatic gas control at each zone				
	Supply	No	12		
	Instal	No	12		
	CARRIED FORWARD				

ITEM	DESCRIPTION	TENDER VALUE			
		UNIT	QTY	RATE	RANDS
	BROUGHT FORWARD				
	Three zone, double knock, hard wired fire detection panel each with field detectors (optical) c/w with power supply and LAN communication sytem to main fire panel and gas system interface; including zone evacuation interface and controls				
	Supply fire panel	No	7		
	Instal fire panel	No	7		
	supply surface mounted optical detectors	No	140		
	instal surface mounted optical detectors	No	140		
	supply in ceiling optical detectors with extensions	No	38		
	instal in ceiling optical detectors with extensions	No	38		
	Networking and software interface with building MFCP and maestro monitoring and mimic panel: allow for loading all data, alarm interfaces, mimic diagrams and programming as required for complete installation monitoring in Security control room	item	1		
5.10	Gas Zone field evacuation systems, illuminated signs , alarms and enclosure field hardware				
	Door monitors				
	supply	No	22		
	Instal	No	22		
	Door closers dorma heavy duty				
	Supply	No	22		
	Instal	No	22		
	Door hold open and release units for gas zone containment				
	Supply	No	17		
	Instal	No	17		
	Gas evac siren and strobe combination				
	Supply	No	17		
	Instal	No	17		
	Fire bells				
	Supply	No	17		
	Instal	No	17		
	Illuminated door warning signs and other statutory signage				
	Supply	No	34		
	Instal	No	34		
	Fire shut down relays(10A/220V) and connection to plant				
	Supply	No	17		
	Instal	No	17		
	Break Glass glass monitored manual gas release units				
	Supply	No	17		
	Instal	No	17		
	690x360 pressure releief dampers fitted with external aluminium weather louver and sprung to 50 Pa , chopped and built into the external walls, made good and painted				
	Supply	No	17		
	Instal	No	17		
	Provide static, hard wired A0 size front end local dispaly mimic panel to monitor lock out status and fire detection for the 9 gas zones in the security control room . The mimic panel shall be fitted with LEDs , sounders, engraved aluminium facia panel and shall replicate the field gas staus panels mimicking the conditions in each gas zone. The panel shall be complete with visual and audible alarms with acceptance and silence alarm functions ; 9 off manual break glass release units shall be incorporated in the panel to enable a remote manual release into the respective fire zones; all cabling shall be fire rated				
	Supply	Item	1		
	Instal	Item	1		
	CARRIED FORWARD				

[illegible]

CIVIL WORKS AND BUILDING ALTERATIONS

BILL 6

15

DEEDS OFFICE BLOEMFONTEIN

DAY WORKS

BILL 7

BILL 7		TENDER VALUE			
ITEM	DESCRIPTION	UNIT	QTY	RATE	RANDS
7	<u>Schedule of Day work Rates</u>				
	Work that in the opinion of the engineer cannot be priced at Contract rates or rates analogous thereto shall be paid for a Day work Rates as priced herein				
	The Tenderer is to price hereunder all categories of labour details herein and their respective rates. All hand tools, portable electric tools, construction equipment, site supervision, all allowances, preliminaries etc. shall be included in the rates submitted. A flat rate per hour is to be tendered for each category				
7.1	Category 1 : Day work executed in normal working hours.				
	a) Artisan	Hour	40		
	b) Labourer	Hour	40		
	c) Apprentice	Hour	40		
7.2	Category 2: Day work executed on Monday to Friday outside the hours of 07:00 to 17:00				
	a) Artisan	Hour	40		
	b) Labourer	Hour	40		
	c) Apprentice	Hour	40		
7.3	Category 3: Day work Executed on Saturday or Sunday				
	a) Artisan	Hour	40		
	b) Labourer	Hour	40		
	c) Apprentice	Hour	40		
7.4	Nett mark up on nett cost price of materials including all P&Gs profit etc	%			rate
TOTAL BILL 7 CARRIED TO SUMMARY					

FINAL SUMMARY

DEEDS OFFICE BLOEMFONTEIN
FIRE DETECTION, EVACUATION AND IG 55 INERT GAS PROTECTION INSTALLATIONS
SUMMARY OF SCHEDULE OF QUANTITIES

DESCRIPTION	TENDER AMOUNT
BILL 1 - GENERAL	
BILL 2 - ADDITIONAL P&G AND 36 MONTH MAINTENACE	
BILL 3 - FIRE SYSTEMS, POWER SUPPLIES CONDUITING AND WIRE WAYS	
BILL 4 - BUILDING SMOKE DETECTION AND EVACUATION INSTALLATIONS	
BILL 5 - INERT GAS EXTINGUISHING INSTALLATIONS	
BILL 6 - CIVIL WORKS AND BUILDING ALTERATIONS	
BILL 7 - DAYWORKS	
Sub Total	
Add 15% VAT	
Total Including 15% Vat carried to Form of Offer DPW-07 (EC)	

ADDRESS



PA-11: BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest (1) in the enterprise, employed by the state?

YES / NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

(1) the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES / NO

- 2.2.1 If so, furnish particulars:

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES / NO

- 2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name).....
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

This form has been aligned with SBD4

PA-15.1: RESOLUTION OF BOARD OF DIRECTORS

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place)

on _____ (date)

RESOLVED that:

- The Enterprise submits a Bid / Tender to the Department of Public Works in respect of the following project:

(Project description as per Bid / Tender Document)

Bid / Tender Number: _____ (Bid / Tender Number as per Bid / Tender Document)

- *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign the Bid / Tender, and any and all other documents and/or correspondence in connection with and relating to the Bid / Tender, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid / Tender to the Enterprise mentioned above.

	Name	Capacity	Signature
1			
2			
3			
4			
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7			
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12			
13			
14			
15			
16			

17			
18			
19			
20			

The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed.

Note:

1. * Delete which is not applicable.
2. **NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
3. In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
4. Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
5. Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

ENTERPRISE STAMP

PA-15.2: RESOLUTION OF BOARD OF DIRECTORS TO ENTER INTO CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the Board of *Directors / Members / Partners of:

(Legally correct full name and registration number, if applicable, of the Enterprise)

Held at _____ (place)

on _____ (date)

RESOLVED that:

1. The Enterprise submits a Bid /Tender, in consortium/Joint Venture with the following Enterprises:

(List all the legally correct full names and registration numbers, if applicable, of the Enterprises forming the Consortium/Joint Venture)

to the Department of Public Works in respect of the following project:

(Project description as per Bid /Tender Document)

Bid / Tender Number: _____ (Bid / Tender Number as per Bid / Tender Document)

2. *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign a consortium/joint venture agreement with the parties listed under item 1 above, and any and all other documents and/or correspondence in connection with and relating to the consortium/joint venture, in respect of the project described under item 1 above.

3. The Enterprise accepts joint and several liability with the parties listed under item 1 above for the due fulfilment of the obligations of the joint venture deriving from, and in any way connected with, the Contract to be entered into with the Department in respect of the project described under item 1 above.
4. The Enterprise chooses as its *domicilium citandi et executandi* for all purposes arising from this joint venture agreement and the Contract with the Department in respect of the project under item 1 above:

Physical address: _____

_____ (code)



Postal Address: _____

_____ (code)

Telephone number: _____

Fax number: _____

	Name	Capacity	Signature
1			
2			
3			
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15			

The bidding enterprise hereby absolves the Department of Public Works from any liability whatsoever that may arise as a result of this document being signed

Note:

1. * Delete which is not applicable.
2. **NB:** This resolution must, where possible, be signed by all the Directors / Members / Partners of the Bidding Enterprise.
3. In the event that paragraph 2 cannot be complied with, the resolution must be signed by Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (attach proof of shareholding / ownership hereto).
4. Directors / Members / Partners of the Bidding Enterprise may alternatively appoint a person to sign this document on behalf of the Bidding Enterprise, which person must be so authorized by way of a duly completed power of attorney, signed by the Directors / Members / Partners holding a majority of the shares / ownership of the Bidding Enterprise (proof of shareholding / ownership and power of attorney are to be attached hereto).
5. Should the number of Directors / Members / Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

ENTERPRISE STAMP

PA-15.3: SPECIAL RESOLUTION OF CONSORTIA OR JOINT VENTURES

RESOLUTION of a meeting of the duly authorised representatives of the following legal entities who have entered into a consortium/joint venture to jointly bid for the project mentioned below: *(legally correct full names and registration numbers, if applicable, of the Enterprises forming a Consortium/Joint Venture)*

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

Held at _____ (place)

on _____ (date)

RESOLVED that:

RESOLVED that:

- A. The above-mentioned Enterprises submit a Bid in Consortium/Joint Venture to the Department of Public Works in respect of the following project:

(Project description as per Bid /Tender Document)

Bid / Tender Number: _____ *(Bid / Tender Number as per Bid /Tender Document)*

PA-15.3: Special Resolution of Consortia or Joint Ventures

B. *Mr/Mrs/Ms: _____

in *his/her Capacity as: _____ (Position in the Enterprise)

and who will sign as follows: _____

be, and is hereby, authorised to sign the Bid, and any and all other documents and/or correspondence in connection with and relating to the Bid, as well as to sign any Contract, and any and all documentation, resulting from the award of the Bid to the Enterprises in Consortium/Joint Venture mentioned above.

C. The Enterprises constituting the Consortium/Joint Venture, notwithstanding its composition, shall conduct all business under the name and style of:

D. The Enterprises to the Consortium/Joint Venture accept joint and several liability for the due fulfilment of the obligations of the Consortium/Joint Venture deriving from, and in any way connected with, the Contract entered into with the Department in respect of the project described under item A above.

E. Any of the Enterprises to the Consortium/Joint Venture intending to terminate the consortium/joint venture agreement, for whatever reason, shall give the Department 30 days written notice of such intention. Notwithstanding such decision to terminate, the Enterprises shall remain jointly and severally liable to the Department for the due fulfilment of the obligations of the Consortium/Joint Venture as mentioned under item D above.

F. No Enterprise to the Consortium/Joint Venture shall, without the prior written consent of the other Enterprises to the Consortium/Joint Venture and of the Department, cede any of its rights or assign any of its obligations under the consortium/joint venture agreement in relation to the Contract with the Department referred to herein.

G. The Enterprises choose as the *domicilium citandi et executandi* of the Consortium/Joint Venture for all purposes arising from the consortium/joint venture agreement and the Contract with the Department in respect of the project under item A above:

Physical address: _____

_____ (Postal code) _____

Postal Address: _____

_____ (Postal code) _____

Telephone number: _____

Fax number: _____

PA-15.3: Special Resolution of Consortia or Joint Ventures

	Name	Capacity	Signature
1			
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15			

The bidding enterprise hereby absolves the Department of Public Works & Infrastructure from any liability whatsoever that may arise as a result of this document being signed.

Note:

- * Delete which is not applicable.
- NB:** This resolution must be signed by all the Duly Authorised Representatives of the Legal Entities to the consortium/joint venture submitting this tender, as named in item 2 of Resolution PA-15.2.
- Should the number of the Duly Authorised Representatives of the Legal Entities joining forces in this tender exceed the space available above, additional names, capacity and signatures must be supplied on a separate page.
- Resolution PA-15.2, duly completed and signed, from the separate Enterprises who participate in this consortium/joint venture, must be attached to this Special Resolution (PA-15.3).

DPW-16 (EC): SITE INSPECTION MEETING CERTIFICATE

Project title:	<i>Bloemfontein Deeds Office: Upgrading And Maintenance of Fire Protection System</i>		
Tender / Quotation no:	<i>BL22/011</i>	Reference no:	<i>14/2/1/4/21/6706</i>
Closing date:	<i>04 October 2022</i>		

This is to certify that I, _____ representing

_____ in the capacity of

_____ visited the site on:

20 September 2022

I have made myself familiar with all local conditions likely to influence the work and the cost thereof. I further certify that I am satisfied with the description of the work and explanations given at the site inspection meeting and that I understand perfectly the work to be done, as specified and implied, in the execution of this contract.

Name of Tenderer	Signature	Date

Name of DPW Representative	Signature	Date



PA16: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017 AND THE AMENDED B-BBEE CODES.

1. GENERAL CONDITIONS

1.1. The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. The value of this bid is estimated to **Not Exceed** R50 000 000 (all applicable taxes included) and therefore the...**80/20**.....system shall be applicable.

1.3. Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

POINTS

1.3.1.1 PRICE

80

1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION

20

Total points for Price and B-BBEE must not exceed

100

1.4. Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5. An Exempted Micro Enterprise (EME) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.

1.6. Qualifying Small Enterprise (QSE) is only required to obtain a sworn affidavit or a certificate issued by Companies and intellectual property Commission (CIPC) confirming their annual turnover of R10 Million or less and level of black ownership to claim points.

- 1.7 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
- 1.8 CERTIFICATES ISSUED BY IRBA AND ACCOUNTING OFFICER HAVE BEEN DISCONTINUED; HOWEVER VALID CERTIFICATES ALREADY ISSUED BEFORE 01 JANUARY 2017 MAY BE USED UNTIL THEY PHASE OUT COMPLETELY BY DECEMBER 2017

2. DEFINITIONS

- (a) **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- (b) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (c) **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (d) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- (e) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (f) **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- (g) **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- (h) **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- (i) **“EME”** means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- (k) **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- (l) **“non-firm prices”** means all prices other than “firm” prices;
- (m) **“person”** includes a juristic person;
- (n) **“QSE”** means a Qualifying Small Enterprise as defines by Codes of Good Practice under



section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

- (o) **“rand value”** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- (p) **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- (q) **“total revenue”** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- (r) **“trust”** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- (s) **“trustee”** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

Any reference to words “Bid” or Bidder” herein and/or in any other documentation shall be construed to have the same meaning as the words “Tender” or “Tenderer”.

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Pmin = Comparative price of lowest acceptable bid

5. Points awarded for B-BBEE Status Level of Contribution

- 5.1 In terms of Regulation 6(2) and /or 7(2), of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 5.2 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 5.3 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.4 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.5 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. BID DECLARATION

- 6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

7.1 B-BBEE Status Level of Contribution: =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or Sworn Affidavit for EME's and QSE's.

8 SUB-CONTRACTING (relates to 5.5)

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

(i) what percentage of the contract will be subcontracted?%

(ii) the name of the sub-contractor?

(iii) the B-BBEE status level of the sub-contractor?

(iv) whether the sub-contractor is an EME/ a QSE YES / NO (delete which is not applicable)

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

9 DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm

9.2 VAT registration number

9.3 Company registration number

:

9.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

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[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

9.6 COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

9.7 Total number of years the company/firm has been in business?

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate/ Sworn Affidavit, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) Disqualify the person from the bidding process;
 - (b) Recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) Cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES:

1.

2.

.....

SIGNATURE(S) OF BIDDER(S)

DATE:..... ADDRESS:.....

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DPW-09 (EC): PARTICULARS OF TENDERER'S PROJECTS

Project title:	BLOEMFONTEIN DEEDS OFFICE : UPGRADING AND MAINTENANCE OF FIRE PROTECTION SYSTEM		
Tender / quotation no:	BL22/011	Closing date:	04 October 2022
Advertising date:	09 September 2022	Validity period:	84 days

1. PARTICULARS OF THE TENDERER'S CURRENT AND PREVIOUS COMMITMENTS

1.1. Current projects

Projects currently engaged in	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Current percentage progress
1						
2						
3						
4						
5						
6						
7						
8						

Tender no: **BL22/011**

1.2. Completed projects

Projects completed in the previous 5 (five) years	Name of Employer or Representative of Employer	Contact tel. no.	Contract sum	Contractual commencement date	Contractual completion date	Date of Certificate of Practical Completion
1						
2						
3						
4						
5						
6						
7						
8						
9						

Name of Tenderer	Signature
	Date

**T2.2 RETURNABLE DOCUMENTS THAT
WILL BE INCORPORATED
INTO THE CONTRACT**

DPW-21 (EC): RECORD OF ADDENDA TO TENDER DOCUMENTS

Project title:	BLOEMFONTEIN DEEDS OFFICE : UPGRADING AND MAINTENANCE OF FIRE PROTECTION SYSTEM		
Tender no:	BL22/011	Reference no:	14/2/1/14/21/6706

1. I / We confirm that the following communications received from the Department of Public Works and Infrastructure before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer: *(Attach additional pages if more space is required)*

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		

Name of Tenderer	Signature	Date

2. I / We confirm that no communications were received from the Department of Public Works and Infrastructure before the submission of this tender offer, amending the tender documents.

Name of Tenderer	Signature	Date

DPW-15 (EC): SCHEDULE OF PROPOSED SUBCONTRACTORS

Project title:	BLOEMFONTEIN DEEDS OFFICE : UPGRADING AND MAINTENANCE OF FIRE PROTECTION SYSTEM		
Tender no:	BL22/011	Reference no:	14/2/1/4/21/6706

We notify you that it is our intention to employ the following Subcontractors for work in this contract.

We confirm that all subcontractors who are contracted to construct a house are registered as home builders with the National Home Builders Registration Council.

	Name and address of proposed Subcontractor	Nature and extent of work	Previous experience with Subcontractor
1			
2			
3			
4			
5			

Name of representative	Signature	Capacity	Date

Name of organisation:	
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DPW-22 (EC): PARTICULARS OF ELECTRICAL CONTRACTOR

Project title:	BLOEMFONTEIN DEEDS OFFICE : UPGRADING AND MAINTENANCE OF FIRE PROTECTION SYSTEM		
Tender no:	BL22/011	Reference no:	14/2/1/4/21/6706

Name of Electrical Contractor:	
Address:	
Electrical Contractor registration number at the Department of Labour	

Name of Tenderer	Signature	Date

DPW-23 (EC): SCHEDULE FOR IMPORTED MATERIALS AND EQUIPMENT

Project title:	BLOEMFONTEIN DEEDS OFFICE : UPGRADING AND MAINTENANCE OF FIRE PROTECTION SYSTEM		
Tender no:	BL22/011	Reference no:	14/2/1/4/21/6706

This schedule should be completed by the tenderer. *(Attach additional pages if more space is required)*

Item	Material / Equipment	Rand (R) (Excluding VAT)
1.		R
2.		R
3.		R
4.		R
5.		R
6.		R

The Contractor shall list imported items, materials and/or equipment which shall be excluded from the Contract Price Adjustment Provisions (if applicable) and shall be adjusted in terms of currency fluctuations only. Copies of the supplier's quotations for the items, materials or equipment (provided that such costs shall not be higher than the relevant contract rate as listed above) should be lodged with the Principal Agent / Engineer of the Department of Public Works and Infrastructure within 60 (sixty) days from the date of acceptance of the tender. No adjustment of the local VAT amount, nor the contractor's profit, discount, mark-up, handling costs, etc. shall be allowed.

These net amounts will be adjusted as follows:

FORMULA:

The net amount to be added to or deducted from the contract sum:

$$A = V \left(\frac{Z}{Y} - 1 \right)$$

A = the amount (R) of adjustment

V = the net amount (supplier's quotation) (R) of the imported item

Y = exchange rate at the closing date of tender submission

Z = exchange rate on the date of payment.

Name of Tenderer	Signature	Date

