



Meeting Minutes

Template Identifier**240-54076329****Rev****8****Effective Date****September 2022****Next review date****September 2025****Generation**

Meeting Name: Appointment of a Contractor to Refurbish existing infrastructure in Preparation for Copper Recycling at Komati Power Station and to Supply, Transport, Install and Commission a Copper Recycling Plant.

Date:**Time:****Venue:****Meeting No:**

31 October 2025

10:00 – 12:00

Sinobuntu Boardroom

MPKOM11496GX

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Opening: 1.1 Welcome 1.2 Apologies and quorum <ul style="list-style-type: none">- Phinda Ndabula: SDL & I- Sasavona Baloyi: Environment	Welcome all attendees.	Silindile Mseleku	
2.	Safety and Emergency Evacuation Procedure	Everyone was encouraged to be aware of their surroundings and should be aware of their emergency point.	Silindile Mseleku	
3.	Declaration of Interest	No conflict of interest declared.	All	

Disclosure classification: *Public*



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4.	Verification of minutes of previous meeting/s	N/A	N/A	
5.1	Action items from previous minutes	N/A	All	
6.	Matters for approval	Nothing was shared.	All	
7.	Matters for information.	<ul style="list-style-type: none">- Commercial Process- Supplier Development & Localisation- Quality Returnable- Safety Returnable- Environment Returnable- Finance- BOQ- Scope of Work- Technical Evaluation Criteria- Questions and Answers- Site Visit	Eskom Team	


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Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
	QUESTIONS RAISED AT THE MEETING	ANSWERS GIVEN		
8.	1. Will the Power Station provide scaffolding, or must this be included in the price?	Scaffolding must be included in the price		
	2. More information is required on where the cabling is. (for example: Are there drawings? what levels is the cabling available at? Is it underground? Will scaffolding be required?)	The price must make provision for a site assessment		
	3. Who is the service provider who last calibrated Komati Power Station weighbridge.	Trek Scale Company Pty Ltd 12 Bessemer Road, Heriotdale, Johannesburg, 2094. P.O. Box 40565, Cleveland, 2022 Tel: 011 626-3490/8 , Cell: 082 806 4157 Email address: quality@trekscale.com		

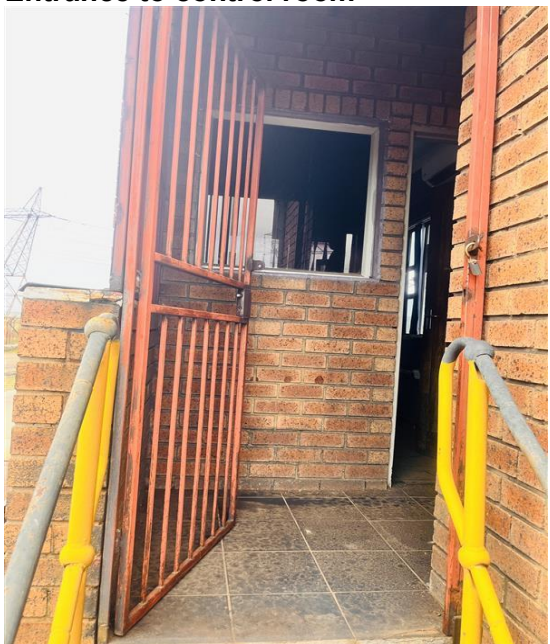
Disclosure classification: *Public*

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
		Web: www.trekscale.com		
	4. Pictures of the weigh bridge control room were requested.	Ablution Facility 		


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Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
		<p>Entrance to control room</p> 		

Disclosure classification: *Public*

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
		<p>Entrance View</p> 		


Disclosure classification: *Public*

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
		Equipment inside control room 		


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Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
		Exit Lane 		

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Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
		Exit View 		

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Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
		<p>North View</p> 		

Disclosure classification: *Public*

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
		<p>Server unit inside the control room</p> 		

Disclosure classification: *Public*

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
		South View 		

To be noted: Bidders shall submit as part of their Technical Part the following additional documents: CIDB 7GB class grading of construction work.

6GB Potentially Emerging Enterprises who satisfy criteria stated in the Tender Data may submit Tender offers.

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The successful bidder shall be registered with SA National Construction Industry Development Board (CIDB) prior to the signing of the contract. Bidders are strongly encouraged to start the process of registration during the RFB process. Bidders are required to submit proof of application for CIDB registration at the time of submission of their bids. The CIDB registration process - including any follow up by CIDB for any missing information or documentation from the applicants - would continue during Eskom's evaluation of proposals. Ultimately, the successful bidder, if not already registered with CIDB, will be required to finalize the registration process with the CIDB within 21 days from the notification of the award, along with fulfilling other requirements for contract signing.

Signed as a correct record:

Minutes of the Meeting compiled by: Ms. Silindile Mseleku

Date: 04/11/2025 **Signatures:** 

Project Manager: Ms. Melissa Naidoo

Date: 04/11/2025 **Signature:** 

Disclosure classification: *Public*