



SCM Division
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Auckland Park 2092
Johannesburg
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Fax + 11 714-4000
URL www.sabc.co.za

REQUEST FOR QUOTATION (RFQ)

RFQ	RFQ/LOG/2022/173
RFQ ISSUE DATE	10 NOVEMBER 2022
RFQ DESCRIPTION	APPOINTMENT OF A SUITABLE SERVICE PROVIDER TO ACQUIRE, DELIVER AND INSTALL THREE (3) FUEL PUMPS AT SABC AUCKLAND PARK OFFICES.
NON-COMPULSORY BRIEFING SESSION	VIRTUAL BRIEFING SESSION ON MICROSOFT TEAMS 17 NOVEMBER 2022 @10H00 – 11H00AM Join on your computer, mobile app or room device Click here to join the meeting
COMPULSORY SITE-VISIT	22 NOVEMBER 2022 @10H00-12H00 Radio Park Cnr Artillery & Henley Roads Auckland Park 2092
CLOSING DATE & TIME	28 NOVEMBER 2022 @12HOOPM

Submissions must be emailed to: SABC RFQSubmissions@sabc.co.za on or before the closing date of this RFQ.
PLEASE NOTE THAT AS FROM 01 JULY 2016 COMPANIES THAT ARE NOT REGISTERED WITH CSD SHALL NOT BE CONSIDERED

The Tenderer shall have a CIDB Grading of minimum 2ME or Higher. The Tenderer shall provide a valid certificate at the time of closing and at the time of award.

For queries, please contact **Blonde Ngoepe** on email tenderqueries@sabc.co.za

The SABC requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on the date and time stipulated above. Late and incomplete submissions will invalidate the quote submitted.

SUPPLIER NAME: _____

POSTAL ADDRESS: _____

TELEPHONE NO: _____

FAX NO. : _____

E MAIL ADDRESS: _____

CONTACT PERSON: _____

CELL NO: _____

SIGNATURE OF BIDDER: _____

South African Broadcasting Corporation SOC Limited: Registration Number: 2003/023915/30

Non-Executive Directors: Mr B E Makhathini (Chairperson); Ms M Mohlala-Mulaudzi (Deputy Chairperson); Prof S Cooper; Dr R K C Horne; Adv M B B Lekalakala; Mr D M Maimela; Mr M G Markovitz; Mr D K Mohuba; Ms J Patel; Mr J H Phalane; Ms M B Papayya; Dr M Socikwa

Executive Directors: Mr M T Mxakwe (Group Chief Executive Officer); Mr I C Plaatjes (Chief Operations Officer); Ms Y van Biljon (Chief Financial Officer); Company Secretary: Ms L V Bayi

NOTES ON QUOTATIONS AND PROPOSALS SUBMISSION

1. All electronic submissions must be submitted in a **PDF** format that is protected from any modifications, deletions, or additions.
 2. Financial/pricing information must be presented in a **separate** attachment from the Technical / Functional Response information.
 3. The onus is on the Bidder to further ensure that all mandatory and required documents are included in the electronic submission.
 4. All submissions should be prominently marked with the following details in the email subject line:
 - **RFQ Number and bidders' name.**
 5. Bidders are advised to email electronic submissions at least thirty minutes before the bid closing time to cater for any possible delay in transmission or receipt of the bid. The onus is on bidder to ensure that the bid is submitted on time via email
 6. Tender submission emails received after submission date and time will be considered late bid submissions and will not be accepted for consideration by SABC.
 7. SABC will not be responsible for any failure or delay in the email transmission or receipt of the email including but not limited to:
 - receipt of incomplete bid
 - file size
 - delay in transmission receipt of the bid
 - failure of the Bidder to properly identify the bid
 - illegibility of the bid; or
 - Security of the bid data.
- **NB: THE BIDDER SHOULD ENSURE THAT LINKS FOR WETRANSFER AND GOOGLE DROP BOX EXPIRE AFTER 30 DAYS OF THEIR SUBMISSIONS INSTEAD OF SEVEN DAYS.**

NOTES ON COMPULSORY SITE VISIT

1. All bidders are expected to attend the compulsory site inspection scheduled for **Tuesday, 22 November 2022 at the SABC Auckland Park - (Reception Area) at 10:00am.**
2. Report to Reception 15 Minutes before the Session in order to make arrangements with the Protection Service to gain access to the Facility.
3. Personnel representing the bidders are advised to wear Personal Protective Equipment (safety shoes) and please bring along your Id or Driver's license to gain access to the SABC Auckland Park Facility and all bidders will be required to complete and sign the attendance register on the day of the compulsory site visit.

FIRST PHASE – PREQUALIFICATION CRITERIA: MANDATORY DOCUMENTS

All bid respondents must submit mandatory documents that comply with all mandatory requirements. Bids that do not fully comply with the mandatory requirements will be disqualified and will not be considered for further evaluation.

MANDATORY REQUIREMENT		COMPLY/ COMPLY	NOT
1.	Active registration and valid minimum grading with the Construction Industry Development Board (CIDB) of 2ME or Higher (Provide proof) <i>NB! The Tenderer shall provide a valid and active certificate at the time of closing and at the time of award.</i>		

NON-SUBMISSION OF THE MANDATORY DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.

REQUIRED DOCUMENTS

- 1.1 Submit proof of CSD Registration (Bidder must be registered with CSD to do business with the SABC)
- 1.2 Proof of Valid TV License Statement for the Company; all active Directors and Shareholder must have valid TV Licenses.
(Verification will also be done by the SABC internally).
- 1.3 Valid SARS Tax Compliance Status Pin Issued to validate supplier's tax matters.
- 1.4 Original or Certified copy of Valid BBBEE Certificate (from SANAS accredited Verification Agency)
- 1.5 All EME's and 51% black Owned QSE's are only required to obtain a **sworn affidavit** on an annual basis, confirming the following;
 - 1.4.1 Annual Total Revenue of R10 Million or less (EME) or Revenue between R10 Million and R50 Million for QSE
 - 1.4.2 Level of Black Ownership

Note 1:

Verification Agencies and Auditors who are accredited by the IRBA (Independent Regulatory Board for Auditors) are no longer the 'approved regulatory bodies' for B-BBEE verification and therefore IRBA auditors are not allowed to issue B-BBEE certificates after 30 September 2016.

Note 2:

Any misrepresentation in terms of the above constitutes a criminal offence as set out in the B-BBEE act as amended.

- 1.6 Certified copy of Company Registration Document that reflect Company Name, Registration number, date of registration and active Directors or Members.
- 1.7 Certified copy of ID documents of the Directors or Members.
- 1.8 Provide proof of CSD report

NB: NO CONTRACT WILL BE AWARDED TO ANY BIDDERS WHO'S TAX MATTERS ARE NOT IN ORDER.

NO CONTRACT WILL BE AWARDED TO ANY BIDDERS WHO'S TV LICENCE STATEMENT ACCOUNT IS NOT VALID.

DETAILED TECHNICAL SPECIFICATION

1. BACKGROUND

The SABC in Auckland Park manages Three (3) underground fuel tank and utilise digital fuel dispenser pumps to refuel vehicles and transportable generators. The current fuel pumps have reached their lifespan and are expensive to maintain. The pumps are obsolete due to lack of spares.

a) The 14000-litre diesel tank is situated at OB site to provide fuel for the OB trucks and generators, this tank has one pump that has one nozzle.

b) The two 23000-litre (diesel & petrol) tanks are situated at Transport depot to provide fuel for fleet vehicles and loose generators. The two tanks at Transport share one dispenser that has two nozzles.

2. SCOPE OF SERVICE

Item #	Item	Description	QTY
1	Digital Fuel Dispensers	a. Digital High Volume Suction Pump b. Ultra-high-volume suction pump – delivers a flowrate of 130LPM (litres per minutes). c. 2 x Product lines per pump (1xPetrol and 1xDiesel), 3/4inch diameter x 7m length, fine wire reinforced hose, synthetic rubber covered d. 1x Strainer per product lines e. 550W Single phase, 220V Supply voltage Flameproof/explosionproof motor (Ex-rated) since the pump is a hazardous installation (as per OHS Act) – supplier to provide intrinsic safety certificate f. Vertical lift of +4.5metres (pump pulley to fuel level) g. LED Backlit LCD display (provide crisp display of digital unit) to display either volume (mostly used in commercial site) or volume and price (mostly used in retail site) h. Emergency stop button i. Hose management (keeping the dispensing hose(s) out of the way), use oil-resistant hose j. Nozzle type – automatic nozzle with single plane swivel k. Provide optimum accuracy/high precise metrology (to reduce fuel loss) l. Tag reader to prevent fuel theft	1

		<ul style="list-style-type: none"> m. Treated powder-painted aluminium cladding/panels (provide protection against corrosion hence increase lifespan) n. Ingress Protection (IPP)-55 Protection (provides protection from dust and low-pressure water jets like rain) o. Noise level of 72dB (decibels) p. Operating temperature: -40 °C to 55 °C q. Comply with SANS 1020, ISO9001 certified, Legal Metrology Act, ICASA: Type Approval r. Comply with SANS 10142, SANS 10086, SANS 10378, SANS 1020 (for installation) 	
2	Digital Fuel Dispensers	<ul style="list-style-type: none"> a) Digital High Volume Suction Pump b) Ultra-high-volume suction pump – delivers a flowrate of 130LPM (litres per minutes). c) 1 x Product lines per pump (1xDiesel), 3/4inch diameter x 7m length, fine wire reinforced hose, synthetic rubber covered d) 1x Strainer per product lines e) 550W Single phase, 220V Supply voltage Flameproof/explosionproof motor (Ex-rated) since the pump is a hazardous installation (as per OHS Act) – supplier to provide intrinsic safety certificate f) Vertical lift of +4.5metres (pump pulley to fuel level) g) LED Backlit LCD display (provide crisp display of digital unit) to display either volume (mostly used in commercial site) or volume and price (mostly used in retail site) h) Emergency stop button i) Hose management (keeping the dispensing hose(s) out of the way), use oil-resistant hose j) Nozzle type – automatic nozzle with single plane swivel k) Provide optimum accuracy/high precise metrology (to reduce fuel loss) l) Tag reader to prevent fuel theft m) Treated powder-painted aluminium cladding/panels (provide protection against corrosion hence increase lifespan) n) Ingress Protection (IPP)-55 Protection (provides protection from dust and low-pressure water jets like rain) o) Noise level of 72dB (decibels) p) Operating temperature: -40 °C to 55 °C q) Comply with SANS 1020, ISO9001 certified, Legal Metrology Act, ICASA: Type Approval 	1

		r) Comply with SANS 10142, SANS 10086, SANS 10378, SANS 1020 (for installation)	
3	Removal and disposal of old pumps	<ul style="list-style-type: none"> a) Hazardous registered waste removal company must dispose the waste. b) Ensure safe disposal of the old pumps from site. 	
4	Excavation and Removal of Rubble	<ul style="list-style-type: none"> a) Minor excavations on site for installation b) Remove and dispose the rubble emanating from fitment of the pumps c) Rubble can be disposed by the primary contractor at pikitup or alternative disposing site. 	
4	Compliance (Drawings & COC)	<ul style="list-style-type: none"> a) To align the current drawings with the installation of pumps. b) Bidder to provide revised or AS built drawings approved by the council and the fire department. c) Certificates of compliance (COC) and fire department certificates. 	
5	Restoration of the site	<ul style="list-style-type: none"> a) Resealing of the concrete slab. b) The bidder to paint the site in line with the existing paints. 	
6	OHS Compliance	<ul style="list-style-type: none"> a) Ensure the site is barricaded with zebra red tape, cones, and nets during the execution of the work. b) Minimal noise c) Minimal disruptions of business and re-directing of traffic (Vehicles and People) d) Ensure the pump and installation are compliant with all occupational and safety standards. e) Safety signs on site. f) Bidder to produce a safety file. 	
7	Collaboration with SABC internal stakeholders	<ul style="list-style-type: none"> a) Include the internal electrical department 	
8	Warranty/Guarantee	<ul style="list-style-type: none"> a) Warranty for the pumps and all internal components b) Guarantee for the workmanship of the concrete and paint work c) Warranty for the electrical work and wiring 	
9	Project Timelines	<ul style="list-style-type: none"> a) To provide timelines of the project for installation up to completion in a Gantt chart format. Milestones to be tracked in collaboration with the Internal Project Manager 	
10	Sites	<ul style="list-style-type: none"> a) OB Gate 11(14 000 liters, 1 pump – Diesel) b) Transport Depot Gate 13 (2 x 23 000 tanks with 2 pumps – Diesel and Petrol) 	

11	Purchase, Installation, Commissioning, and handover	<ul style="list-style-type: none"> a) Purchase and deliver new digital high volume suction pumps to listed sites at SABC Auckland Park campus. b) Connect the pups to the electrical points(wiring) c) Connect the pumps to the couplings of the tank (no leaks) d) Provide certifications of compliance. e) Provide and mark pumps with product labels(labelling) f) Ensure site is clean before handover g) Ensure a fully functional and ready to be utilized new pumps before handover. h) Include the inhouse electrical department. 	
12	Training	<ul style="list-style-type: none"> a) On job training by the supplier. Basic training on how to operate the new pumps. b) Maintenance plan. Supplier to offer 5 years maintenance plan. 	

3. **Contract Documentation**

- **Duration of the Contract- Once-off**
- **Location of site- SABC Auckland Park**

4. **RFQ Response Information**

Effective Date of Bid

Vendors must state in writing in their quotation to the SABC that all provided information, including price, will be valid and applicable for 90 days from the date the vendor quotation is received by the SABC.

5. **COSTING**

The quotation must reflect a detailed cost breakdown, and any indirect costs associated with the delivery of the required service.

6. **EVALUATION CRITERIA**

6.1 BBBEE and Price

The RFQ responses will be evaluated on the 80/20-point system

6.2 Technical Evaluation

6.2.1 The tender submission will be technically evaluated out of **80 points**

6.2.2 A threshold of **55** out of **80** has been set.

6.2.3 All bidders achieving less than the set threshold of **55 points out of 80** points will not proceed to the next phase and not be evaluated for BBBEE & Price.

6.2.4 SABC further reserve the right not to award this RFQ to any bidder based on the proven poor record of accomplishment of the bidder in previous projects within the SABC.

6.2.5 Bidder's non-compliance to this mandatory requirement will be declared non-responsive.

SECOND PHASE PAPER BASED EVALUATION CRITERIA

Evaluation Area	Functional Criteria	Min. Points	Max. Points
Company past relevant experience in fuel tank installation	<p><u>Bidders must have specific experience in fuel Pumps/Dispensers installation.</u></p> <p>Submit recent reference letters or completion certificate accompanied by letter of appointment in respect of fuel pumps installation including dispensers. The letter should not be older than 10 years by the closing date of this RFQ. The letter must be on the letter head of the client, signed and have a, contactable numbers and address.</p> <ul style="list-style-type: none"> • Submission of 2 reference letters or completion certificate = 35 Points • Submission of 3 or more reference letters completion certificate= 50 Points <p><i>NB! Completion certificate without appointment letter won't be regarded.</i></p>	35	50
Company Experience	<p><u>Bidder must submit profiles indicating years of experience in the fuel Pump/Dispenser installation.</u></p> <ul style="list-style-type: none"> • 11 or more = 10 points • 5 - 10 years= 5 points • Less than 5 years = No Point <p><i>(Profile will be aligned with the CIPC)</i> if the years of experience in the company profile is more than the years of experience on CIPC registration date, points will be aligned to the CIPC registration date.</p>	5	10
Project Plan Timelines	<ul style="list-style-type: none"> • Bidder must submit a detailed execution project plan in a form of Gantt chart indicating the timelines (5 Points) • <i>Bidder did not submit a project plan – No Points</i> 	5	5

Experience of installation project team	<p><u>Bidder to submit project team CVs illustrating their experience and professional /academic certificates for the following categories.</u></p> <p>Submit CVs/ portfolio illustrating experience as follow:</p> <ul style="list-style-type: none"> • Consultant with 3 years working experience as a mechanical engineer registered with ECSA = (5 points) • Safety officer with 3 years working experience as a safety officer and minimum qualification NQF level 5 in health and safety = (5 Points) • Artisan Mechanical Fitter with 3 years working experience as a mechanical fitter / in the pump installation and maintenance with a trade test mechanical (5 points) 	10	15
TOTAL		55	80

7. ADJUDICATION USING A POINT SYSTEM

- 7.1 The bidder obtaining the highest number of total points will be awarded the contract unless objective criteria justify the award to another bidder
- 7.2 Preference points shall be calculated after process has been brought to a comparative basis taking into account all factors of non-firm prices.
- 7.3 In the event that two or more bids have scored equal points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 7.4 However, when functionality is part of the evaluation process and two or more bids have scored equal points for B-BBEE, the successful bid must be the one scoring the highest score for functionality
- 7.5 Should two or more bids be equal in all respect, the award shall be decided by the drawing of lots.

8. POINTS AWARDED FOR PRICE

The **80/20** preference point system

A maximum of **80** points is allocated for price on the following basis:

$$\text{Where: } P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

P_s = Points scored for comparative price of bid under Consideration
 P_t = Comparative price of bid under consideration
 P_{min} = Comparative price of lowest acceptable bid

B-BBEE PREFERENTIAL POINTS WILL BE AWARDED AS FOLLOWS:

B-BBEE Status Level of Contributor Number of Points

B-BBEE Status level of Contributor	Number of points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- 8.1 Bidders who qualify as EME's in terms of the B-BBEE Act must submit a certificate issued by a verification Agency accredited by SANAS for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates or DTI Affidavit.
- 8.2 Bidders other than EMEs must submit their original and valid B-BBEE status levels verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a verification agency accredited by SANAS.

- 8.3 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate
- 8.4 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 8.5 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 8.6 A tenderer will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intend sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended Sub-contractor is an EME that has the capacity and the ability to execute the sub-contract.
- 8.7 A tenderer awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capacity and the ability to execute the sub-contract.

9. COMMUNICATION

Respondents are warned that a response will be disqualified should any attempt be made by a tenderer either directly or indirectly to canvass any officer(s) or employees of SABC in respect of a tender, between the closing date and the date of the award of the business.

All enquiries relating to this RFQ should be emailed three days before the closing date.

10. CONDITIONS TO BE OBSERVED WHEN TENDERING

- 10.1 The Corporation does not bind itself to accept the lowest or any tender, nor shall it be responsible for or pay any expenses or losses which may be incurred by the Tenderer in the preparation and delivery of his tender. The Corporation reserves the right to accept a separate tender or separate tenders for any one or more of the sections of a specification. The corporation also reserves the right to withdraw the tender at any stage.
- 10.2 No tender shall be deemed to have been accepted unless and until a formal contract / letter of intent is prepared and executed.
- 10.3 The Corporation reserves the right to:

Not evaluate and award submissions that do not comply strictly with his RFQ document.

Make a selection solely on the information received in the submissions and

- 10.3.1 Enter into negotiations with any one or more of preferred bidder(s) based on the criteria specified in the evaluation of this tender.
- 10.3.2 Contact any bidder during the evaluation process, in order to clarify any information, without informing any other bidders. During the evaluation process, no change in the content of the RFQ shall be sought, offered or permitted.
- 10.3.3 Award a contract to one or more bidder(s).

10.3.4 Accept any tender in part or full at its own discretion.

10.3.5 Cancel this RFQ or any part thereof at any time.

10.3.6 Should a bidder(s) be selected for further negotiations, they will be chosen on the basis of the greatest benefit to the Corporation and not necessarily on the basis of the lowest costs, aligned to the BBBEE & Preference Point system.

11. Cost of Bidding

The Tenderer shall bear all costs and expenses associated with preparation and submission of its tender or RFQ, and the Corporation shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection process.

END OF RFQ DOCUMENT

Annexed to this document for completion and return with the document:

- | | | |
|------------|---|---|
| Annexure A | - | Declaration of Interest |
| Annexure B | - | Consortiums, Joint Ventures and Sub-Contracting Regulations |
| Annexure C | - | Previous completed projects/Current Projects |
| Annexure D | - | SBD 8 & 9 Forms |

ANNEXURE A**DECLARATION OF INTEREST**

1. Any legal or natural person, excluding any permanent employee of SABC, may make an offer or offers in terms of this tender invitation. In view of possible allegations of favouritism, should the resulting tender, or part thereof be awarded to-
- (a) any person employed by the SABC in the capacity of Tenderer, consultant or service provider; or
 - (b) any person who acts on behalf of SABC; or
 - (c) any person having kinship, including a blood relationship, with a person employed by, or who acts on behalf of SABC; or
 - (d) any legal person which is in any way connected to any person contemplated in paragraph (a), (b) or (c),

it is required that:

The Tenderer or his/her authorised representative shall declare his/her position *vis-à-vis* SABC and/or take an oath declaring his/her interest, where it is known that any such relationship exists between the Tenderer and a person employed by SABC in any capacity.

Does such a relationship exist? [YES/NO]

If YES, state particulars of all such relationships (if necessary, please add additional pages containing the required information):

	[1]	[2]
NAME	:
POSITION	:
OFFICE WHERE EMPLOYED	:
TELEPHONE NUMBER	:
RELATIONSHIP	:

2. Failure on the part of a Tenderer to fill in and/or sign this certificate may be interpreted to mean that an association as stipulated in paragraph 1, *supra*, exists.
3. In the event of a contract being awarded to a Tenderer with an association as stipulated in paragraph 1, *supra*, and it subsequently becomes known that false information was provided in response to the above question, SABC may, in addition to any other remedy it may have:
- recover from the Tenderer all costs, losses or damages incurred or sustained by SABC as a result of the award of the contract; and/or
 - cancel the contract and claim any damages, which SABC may suffer by having to make less favourable arrangements after such cancellation.

SIGNATURE OF DECLARANT

TENDER NUMBER

DATE

POSITION OF DECLARANT

NAME OF COMPANY OR TENDERER

ANNEXURE B**CONSORTIUMS, JOINT VENTURES AND SUB-CONTRACTING REGULATIONS****1. CONSORTIUMS AND JOINT VENTURES**

- 1.1 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 1.2 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate tender.

2 SUB-CONTRACTING

- 2.1 A person awarded a contract may only enter into a subcontracting arrangement with the approval of the organ of state.
- 2.2 A person awarded a contract in relation to a designated sector, may not subcontract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 2.3 A person awarded a contract may not subcontract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level of contributor than the person concerned, unless the contract is subcontracted to an EME that has the capability and ability to execute the subcontract.

3 DECLARATION OF SUB-CONTRACTING

- 3.1 Will any portion of the contract be sub-contracted? YES / NO
- 3.2 If yes, indicate:
- 3.2.1 The percentage of the contract will be sub-contracted%
- 3.2.2 The name of the sub-contractor
- 3.2.3 The B-BBEE status level of the sub-contractor.....
- 3.2.4 whether the sub-contractor is an EME YES / NO

SIGNATURE OF DECLARANT_____
TENDER NUMBER_____
DATE_____
POSITION OF DECLARANT_____
NAME OF COMPANY OR TENDERER

ANNEXURE “C”

Previous completed projects (preferably provide a detailed company profile, detailed the below mentioned information)

Project Descriptions	Client	Contact no	Contact person	Email address	Period of projects	Value of projects	Project Commence date	Completed date

Current projects (preferably provide a detailed company profile, detailed the below mentioned information)

Project Descriptions	Client	Contact no	Contact person	Email address	Period of projects	Value of projects	Project Commence date	Completion date

ANNEXURE "D"

SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.4.1	If so, furnish particulars:
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SBD 8

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM
IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION
MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE
FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

SBD 9

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD 9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder