



**prasa**

PASSENGER RAIL AGENCY  
OF SOUTH AFRICA

## REQUEST FOR QUOTATION (RFQ)

**RFQ NUMBER KZN/CRES/07/2022/003/Q**

**REQUEST FOR QUOTATION (RFQ) FOR: THE PROVISION OF 4 GENERAL BUILDING MAINTENANCE CONTRACTORS ON AS AND WHEN BASIS FOR A PERIOD OF 36 MONTHS IN KWAZULU NATAL REGION**

**Briefing date : 29 August 2022 @ 10:00**

**Venue: Shosholoza Myle in Durban Station**



**SECTION 1: SBD1**

**PART A INVITATION TO BID**

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)**

BID NUMBER:	KZN/CRES/07/2022/003/Q	CLOSING DATE:	06 September 2022	CLOSING TIME:	12:00PM
DESCRIPTION	THE PROVISION OF 4 GENERAL BUILDING MAINTENANCE CONTRACTORS ON AS AND WHEN BASIS FOR A PERIOD OF 36 MONTHS IN KWAZULU NATAL REGION				

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (*STREET ADDRESS*):  
**65 MASABALALA YENGWA AVENUE**  
**PRASA REGIONAL OFFICE FOYER AREA**  
**HELPDESK**  
**PRASA SCM**  
**KWAZULU NATAL**

**BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO**

CONTACT PERSON	<b>Qiniso Makaluza</b>
TELEPHONE NUMBER	<b>031 813 0376</b>
E-MAIL ADDRESS	<b>Qiniso.Makaluza@prasa.com</b>

**SUPPLIER INFORMATION**

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		<b>OR</b>	CENTRAL SUPPLIER DATABASE No:	MAAA.....
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE**

**SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

<p>2.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No [IF YES ENCLOSE PROOF]</p>	<p>2.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No [IF YES, ANSWER THE QUESTIONNAIRE BELOW ]</p>
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**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?  YES  NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA?  YES  NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?  YES  NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?  YES  NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?  YES  NO

**IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

**PART B: TERMS AND CONDITIONS FOR BIDDING**

**1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER**
- 1.3. **PRESCRIBED IN THE BID DOCUMENT.**
- 1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

**2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY

SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID NVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....

- NB:**
- *Quotation(s) must be addressed to PRASA before the closing date and time shown above.*
  - *PRASA General Conditions of Purchase shall apply.*

## SECTION 2

### NOTICE TO BIDDERS

#### 1. RESPONSES TO RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach the PRASA before the closing hour on the date shown on SBD1 above, and must be enclosed in a sealed envelope.

#### 2. PREQUALIFICATION / ELIGIBILITY CRITERIA

2.1 Only those Respondents who satisfy the following pre-qualification or eligibility criteria are eligible to submit quotations as per section 3.

#### 3. COMMUNICATION

Respondent/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

#### 4. LEGAL COMPLIANCE

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

#### 5. CHANGES TO QUOTATIONS

Changes by the Respondent to its submission will not be considered after the closing date and time except on condition of correcting arithmetic errors on BOQ

#### 6. PRICING

All prices must be quoted in South African Rand on a fixed price basis, including VAT.

#### 7. BINDING OFFER

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

To the discretion of PRASA, multiple suppliers may be awarded this bid.

## 8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- Disqualify Quotations submitted after the stated submission deadline;
- Not necessarily accept the lowest priced Quotation or an alternative bid;
- Bids lodged at the incorrect venue that reach the correct venue late will be regarded as late.
- Reject all Quotations, if it so decides;
- Place an order in connection with this Quotation at any time after the RFQ's closing date;
- Make no award at all.
- Award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider should it at PRASA's discretion be more advantageous in terms of, amongst others, cost or developmental consideration; or

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract. PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another Respondent.

Should the preferred fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked Respondent provided that he/she is still prepared to provide the required goods at the quoted price.

**NB: PRASA shall use their discretion in appointing in the number of service Provider/s based on offers received.**

## 9 LEGAL REVIEW

A Proposal submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by PRASA's Legal Counsel, prior to consideration for an award of business.

## 10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to

register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

## 11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Respondents. PRASA agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, PRASA requires Respondents to process any personal information disclosed by PRASA in the bidding process in the same manner.

## 12 EVALUATION METHODOLOGY

PRASA will utilise the following evaluation process in selecting the preferred Supplier/Service Provider.

<b>EVALUATION PROCESS</b> <i>(Delete which is not applicable)</i>	
<b>Stage 1</b>	
Mandatory / Prequalification Criteria	
<b>Stage 2 - Price and B-BBEE</b>	
Price	80
BBBEE	20
<b>TOTAL</b>	<b>100</b>
<b>Stage 3</b>	
Non-Mandatory compliance	

## 13 ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

## 14 VALIDITY PERIOD

- 14.1 PRASA requires a validity period of **60 Working Days** from the closing date.
- 14.2 Respondents are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the adjudication body has approved the process and award of the business to the

successful respondent(s), the validity of the successful respondent(s)' response will be deemed to remain valid until a final contract has been concluded.

## **15 DISCLOSURE OF PRICES QUOTED**

Respondents are to note that, on award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, ([www.etenders.gov.za](http://www.etenders.gov.za)), on CIDB website for construction related RFQ's. (If applicable)

## **16 RETURNABLE DOCUMENTS**

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

### **16.1 PREQUALIFICATION AND MANDATORY RETURNABLE DOCUMENTS**

Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.

### **16.2 NON -MANDATORY RETURNABLE DOCUMENTS**

Failure to provide all these Non -Mandatory Returnable Documents at the Closing Date and time of this RFQ, PRASA may request the documents and must be made available at the time of request: Respondents are therefore urged to ensure that all these Documents are made available at the time of request.

### **16.3 RETURNABLE DOCUMENTS USED FOR SCORING PURPOSES**

Failure to provide these Returnable Documents at the Closing Date and time of this RFQ, will not result in Respondent's disqualification. However, bidders will receive a score of zero for the applicable evaluation criteria.

## SECTION 3

### 1 EVALUATION CRITERIA:

**NB:** Compliance Requirements for all Services/Goods and works

**Stage 1: Mandatory/ Prequalification Requirements** - If you do not submit the following mandatory documents your Proposal/Quote will be disqualified automatically:

No.	Description of requirement	
a)	BOQ/Price Schedule and Pricing form. All line items of the BOQ must be quoted for.	
b)	Completion of ALL RFQ documentation (includes ALL declarations and Commissioner of Oath signatures required)	
c)	Joint Venture / Consortium agreement / Trust Deed (if applicable)	
d)	SBD 6.2 (Declaration certificate for local Content)	
e)	Annex C: Local Content Declaration (Summary Schedule)	
f)	Bidders to fill and sign closing register on submission of quotation document; failure to comply will result in disqualification	
g)	A service provider has to sign a briefing session attendance register	
h)	It is mandatory that a service provider to be on 3GB or higher CIDB grading or relevant Joint Venture combination at the time of award	

### Stage 2- Price and B-BBEE

**NB:** Market related rates will be created where the prices with the lowest rates will be utilized from all the responsive bidders and offered back to all the service providers. Those that accept the rates will be awarded the service. Only a maximum of three suppliers will be awarded the contracts.

Evaluation criteria	Weighting
BBBEE	20
Price	80
<b>TOTAL</b>	<b>100</b>

$$PS = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

$P_s$  = Score for the Bid under consideration

$P_t$  = Price of Bid under consideration

$P_{min}$  = Price of lowest acceptable Bid

### Evaluation of Preference

Evaluation and final weighted scoring

### Check and balance will be done as PRASA is not obliged to accept price that are not market related

- a) Broad-Based Black Economic Empowerment criteria [weighted score 20 points] Preference Points will be awarded to a bidder for attaining the B-BBEE status level contribution in accordance with the table indicated in Section 7 B-BBEE claim form.

**Stage 3: Non - Mandatory Requirements** - The following documents are non-mandatory and where not submitted, PRASA may request the documents and must be made available at the time of request: This may only be requested from the most responsive bidder/s.

No.	Description of requirement	
a)	Company Registration Documents	
b)	Copies of Directors' ID documents;	
c)	Valid Tax Clearance Certificate (must be valid on closing date of submission of the proposal) and SARS Issued Pin	
d)	CSD report / CSD reference number	
e)	Proof of UIF registration	
f)	Annexure D – Imported Content Declaration – Supporting Schedule to Annex C	
g)	Annexure E – Local Content Declaration – Supporting Schedule to Annex C	
h)	Proof of Bank Account (i.e., cancelled cheque or letter issued by the bank)	
l)	A service provide needs to be on 3GB or higher CIDB requirement on the time of award	
j)	Valid and Original, or certified copy of Letter of Good Standing (COID)	

**Documents required for Scoring** - The following Non-Mandatory Documents used for purposes of scoring a bid. If not submitted by the closing date and time of this bid will not result in a Respondent's disqualification. However, Bidders will receive a score of zero for the applicable evaluation criterion.:

No.	Description of requirement	
a)	<p>Valid B-BBEE Certificate from SANAS accredited rating agency (Original or certified copy) /DTI B-BBEE certificate (original or certified copy) or sworn affidavit signed and stamped by the commissioner of oath. Joint ventures to submit the consolidated Valid B-BBEE Certificate from SANAS accredited rating agency (Original or certified copy)</p> <p>Consolidated BBEE certificate for Joint Venture is required. As per the implementation guide preferential procurement regulations 2017 pertaining to the preferential procurement policy framework act no 5 of 2000 march paragraph 9 BROAD BASED BLACK ECONOMIC EMPOWERMENT (B-BBEE) STATUS LEVEL CERTIFICATES sub paragraph 9.3 and 9.4 states that:</p> <p>A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE status Level Verification certificate for every separate tender.</p>	

## SECTION 5

### PRASA GENERAL CONDITIONS OF PURCHASE

#### **General**

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

#### **Conditions**

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

#### **Local Content Obligations**

Respondents are to note that the Local Content commitments made by the successful Respondent(s) will be incorporated as a term of the contract and monitored for compliance. Should the successful Respondent fail to meet its Local obligations, non-compliance penalties shall be applicable. Breach of Local Content obligations also provide

PRASA cause to terminate the contract in certain cases where material non-compliance with Local Content requirements are not achieved.

### **Price and payment**

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

### **Delivery and documents**

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

### **Containers / packing material**

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

### **Title and risk**

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

### **Rejection**

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

### **Warranty**

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements, and fit for the purpose for which they are intended, and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

### **Indemnity**

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.

The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

### **Assignment and sub-contracting**

The Supplier may not assign or subcontract any part of this order/contract without the written consent of PRASA.

### **Termination**

PRASA may terminate the order/contract at any time (without prejudice to any right of action or remedy which has accrued or thereafter accrues to PRASA):

If the Supplier defaults in due performance of the order/contract, or if the Supplier becomes bankrupt or otherwise is, in the opinion of PRASA, in such financial circumstances as to prejudice the proper performance of the order/contract, or for any other reason in which case the Supplier will be compensated for all costs incurred.

### **Governing law**

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

**BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

## SECTION 7

### B-BBEE PREFERENCE POINTS CLAIM FORM

This preference form must form part of all bids invited. It contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [B-BBEE] Status Level of Contribution.

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable.

1.3 Either the **80/20** preference point system shall be applicable to this bid.

1.4 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.5 The maximum points for this bid are allocated as follows:

	POINTS
<b>PRICE</b>	<b>80</b>
<b>B-BBEE STATUS LEVEL OF CONTRIBUTION</b>	<b>20</b>
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5.1 Failure on the part of a bidder to submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [SANAS], or a sworn affidavit confirming annual turnover and level of black ownership in case of all EMEs and QSEs with 51% black ownership or more together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

2.1 “**all applicable taxes**” includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

2.2 “**B-BBEE**” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

2.3 “**B-BBEE status level of contributor**” means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

2.4 “**bid**” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;

2.5 “**Black designated group**” has meaning assigned to it in codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.

2.6 “**Black People**” meaning assigned to in Section 1 of Broad-Based Black Economic Empowerment Act.

2.7 “**Broad-Based Black Economic Empowerment Act**” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

2.8 “**CIPC**” means the Companies and Intellectual Property Commission, formerly known as CIPRO, the Companies and Intellectual Property Registration Office.

2.9 “**comparative price**” means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;

2.10 “**consortium or joint venture**” means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

2.11 “**contract**” means the agreement that results from the acceptance of a bid by an organ of state;

2.12 “**co-operative**” means a co-operative registered in terms of section 7 of Cooperatives Act, 2005 (Act No. 14 of 2005)

2.13 “**Designated Group**” means - i) Black designated groups; ii) Black People; iii) Women; iv) people with

disabilities or v) Small enterprise, as defined in Section 1 of National Small Enterprise Act, (102 of 1996)

- 2.14 “**Designated Sector**” means, sub-sector or industry or product designated in terms of regulation 8(1)(a)
- 2.15 “**EME**” means an Exempted Micro Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.16 “**firm price**” means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.17 “**functionality**” means the ability of a bidder to provide goods or services in accordance with specification as set out in the bid documents;
- 2.18 “**Military Veteran**” has meaning assigned to it in Section 1 of Military Veterans Act, 2011 (Act No. 18 of 2011);
- 2.19 “**National Treasury**” has meaning assigned to it in Section 1 of Public Finance Management Act, 1999 (Act No. 1 of 1999);
- 2.20 “**non-firm prices**” means all prices other than “firm” prices;
- 2.21 “**person**” includes a juristic person;
- 2.22 “**People with disabilities**” meaning assigned to it in terms of Section 1 of Employment Equity Act, 1998 (Act No. 55 of 1998)
- 2.23 “**Price**” includes all applicable taxes less all unconditional discounts.
- 2.24 “**Proof of B-BBEE Status Level of Contributor**” i) the B-BBEE status level certificate issued by an unauthorised body or person; ii) a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or iii) any other requirement prescribed in terms of the Broad- Based Black Economic Empowerment Act.
- 2.25 “**Rural Area**” i) a sparsely populated area in which people farm or depend on natural resources, including villages and small towns that are dispersed through the area; or ii) an area including a large settlement which depends on migratory labour and remittances and government social grants for survival, and may have traditional land tenure system.
- 2.26 “**QSE**” means a Qualifying Small Enterprise as defines by Codes of Good Practice under section 9 (1) of the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

- 2.27 “**rand value**” means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.28 “**sub-contract**” means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.29 “**total revenue**” bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- 2.30 “**Township**” means an urban living area that any time from the late 19<sup>th</sup> century until 27 April 1994, was reserved for black people, including areas developed for historically disadvantaged individuals post 27 April 1994
- 2.31 “**Treasury**” meaning assigned to it in Section 1 of the Public Finance Management Act, 1999 (Act No. 1 of 1999)
- 2.32 “**trust**” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.33 “**trustee**” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.
- 2.34 “**Youth**” meaning assigned to it in terms of Section 1 of National youth Development Agency Act, 2008 (Act No. 54 of 2008).

### 3. **ADJUDICATION USING A POINT SYSTEM**

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

#### 4. POINTS AWARDED FOR PRICE

##### 4.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

##### 80/20

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for comparative price of bid under consideration

$P_t$  = Comparative price of bid under consideration

$P_{\min}$  = Comparative price of lowest acceptable bid

##### POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

4.2 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

4.3 A bidder who qualifies as an EME in terms of the B-BBEE Act must submit a sworn affidavit confirming Annual Total Revenue and Level of Black Ownership. Furthermore EMEs may also obtain a sworn affidavit from CIPC (formerly CIPRO) Self Service Terminals when registering a business or filing annual returns. In these instances PRASA would require proof of turnover as well as proof of ownership. Sworn affidavits must substantially comply with the format that can be obtained on the DTI's website at [www.dti.gov.za/economic\\_empowerment/bee\\_codes.jsp](http://www.dti.gov.za/economic_empowerment/bee_codes.jsp).

- 4.4 QSEs that are at least 51% Black owned or higher are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity's Level of Black ownership.
- 4.5 A Bidder other than EME or a QSE that is at least 51% Black owned must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating a Verification Agency accredited by SANAS.
- 4.6 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.
- 4.7 Tertiary Institutions and Public Entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 4.8 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 4.9 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.
- 4.10 Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.

## 5. **BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

### 5.1.1 **B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 5.1**

5.2 B-BBEE Status Level of Contribution: . = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit.

**6. SUB-CONTRACTING**

6.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

6.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME.

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME <input checked="" type="checkbox"/>	QSE <input checked="" type="checkbox"/>
Black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

7. **DECLARATION WITH REGARD TO COMPANY/FIRM**

7.1 Name of company/firm:.....

7.2 VAT registration number:.....

7.3 Company registration number:.....

7.4 **TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

7.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....  
.....

7.6 **COMPANY CLASSIFICATION**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

7.7 Total number of years the company/firm has been in business:.....

7.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;

- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If a bidder submitted false information regarding its B-BBEE status level of contributor, local production and content, or any other matter required in terms of the Preferential Procurement Regulations, 2017 which will affect or has affected the evaluation of a bid, or where a bidder has failed to declare any subcontracting arrangements or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have.
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) if the successful bidder subcontracted a portion of the bidder to another person without disclosing it, PRASA reserves the right to penalise the bidder up to 10 percent of the value of the contract;
  - (e) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (f) forward the matter for criminal prosecution.

WITNESSES

- 1. ....
- 2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)  
DATE: .....  
ADDRESS .....

## SECTION 8

### DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

#### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

- x is the imported content in Rand  
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp) at no cost.**

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1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

1.

PROJECT NAME: THE PROVISION OF 4 GENERAL BUILDING MAINTENANCE CONTRACTORS ON AS AND WHEN BASIS FOR A PERIOD OF 36 MONTHS IN KWAZULU NATAL REGION	
Description	Minimum Threshold for Local Content
Supply all material and manufacturer and install galvanised security gate 2.10 m x 2m wide as per specification	Steel products 100%
Supply all material and manufacturer and install galvanised security gate 2.10 m x 900 mm as per specification	Steel products 100%
Supply and replace wash hand basin taps with cobra heavy duty star pillar taps	Valves 70%
Supply and fit basin mixer,	Valves 70%
Supply material and fit/replace watertech exposed fj6.000 or similar flush master for urinal with spreader pipe and valve complete	Valves 100%
Supply material and fit / replace concealed flush master valve for toilet complete with push button, pushrod and spreader pipe	Valves 70%

Supply material and fit / replace sink taps 15 mm with heavy duty bib taps with star handle and chrome plated brass extension pipe.	Valves 70%
Supply and replace stopcock/ballo stop 15 mm with cobra brand chrome plated brass stopcock	Valves 70%
Supply material and install/replace pvc waste pipe, item include all necessary fittings from basin to gulley, all bends and junctions shall be of access type	PVC Pipes 100%
Supply and fit (3m x 6.5m) aluminium awning complete with galvanised steel i beams and poles	Steel Product 100%
Supply and replace roof sheets with chromadek roof sheeting complete with all necessary material	Steel Product 100%
Supply material and fit pvc square downpipe to match gutters complete item include one offset and one shoe up to 4,50m long	PVC Pipes 100%
Supply and fit galvanised Spanish bugler guards for the window (900 x600) pt 96,(900 x 900) pt 99	Steel Product 100%
Supply and fit galvanised Spanish bugler guards for the window size (1200 x600) pt 126,(1500 x600) pt156	Steel Product 100%
Supply material and build Galvanised steel industrial transformer double door 900*2100	Steel Product 100%
Supply and install garage door with croma dek roll up/ galvanized type 3m x 2,130m or corotex steel garagedoor	Steel Product 100%
Supply and install industrial galvanised garage door type 3m x 2,130m	Steel Product 100%
Supply and install gate galvanised as per specification 2.4 high x 5m wide	Steel Product 100%
Supply material, manufacture and erect galvanised industrial steel palisade fence 2,4m high as per specification	Steel Product 100%
Supply and erect concrete palisade fence with galvanised steel reinforcement 2,4om high 10 pales per section (item includes random testing	Steel Product 100%
Supply all material and manufacturer and install galvanised security gate 2.10 m x 2m wide as per specification	Steel products 100%

Supply all material and manufacturer and install galvanised security gate 2.10 m x 900 mm as per specification	Steel products 100%
Supply and replace wash hand basin taps with cobra heavy duty star pillar taps	Valves 70%
Supply and fit basin mixer,	Valves 70%
Supply material and fit/replace watertech exposed fj6.000 or similar flush master for urinal with spreader pipe and valve complete	Valves 100%
Supply material and fit / replace concealed flush master valve for toilet complete with push button, pushrod and spreader pipe	Valves 70%
Supply material and fit / replace sink taps 15 mm with heavy duty bib taps with star handle and chrome plated brass extension pipe.	Valves 70%
Supply and replace stopcock/ballo stop 15 mm with cobra brand chrome plated brass stopcock	Valves 70%
Supply material and install/replace pvc waste pipe, item include all necessary fittings from basin to gulley, all bends and junctions shall be of access type	PVC Pipes 100%
Supply and fit (3m x 6.5m) aluminium awning complete with galvanised steel i beams and poles	Steel Product 100%
Supply and replace roof sheets with chromadek roof sheeting complete with all necessary material	Steel Product 100%
Supply material and fit pvc square downpipe to match gutters complete item include one offset and one shoe up to 4,50m long	PVC Pipes 100%
Supply and fit galvanised Spanish bugler guards for the window (900 x600) pt 96,(900 x 900) pt 99	Steel Product 100%
Supply and fit galvanised Spanish bugler guards for the window size (1200 x600) pt 126, (1500 x600) pt156	Steel Product 100%
Supply material and build Galvanised steel industrial transformer double door 900*2100	Steel Product 100%
Supply and install garage door with cromadek roll up/ galvanised type 3m x 2,130m or corotex steel garage door	Steel Product 100%

Supply and install industrial galvanised garage door type 3m x 2,130m	Steel Product 100%
Supply and install gate galvanised as per specification 2.4 high x 5m wide	Steel Product 100%
Supply material, manufacture and erect galvanised industrial steel palisade fence 2,4m high as per specification	Steel Product 100%
Supply and erect concrete palisade fence with galvanised steel reinforcement 2,4om high 10 pales per section (item includes random testing)	Steel Product 100%

1.1.1. The sectors / products (not limited to) listed below are subjected to local content requirements.

For further guidance with the above requirements, bidders may refer to DTI website, [www.theDTI.gov.za](http://www.theDTI.gov.za) and National Treasury Designated Sectors Instruction Number 15 of 2016/2017.

3. Does any portion of the goods or services offered have any imported content?

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** .....

**ISSUED BY:** (Procurement Authority / Name of Institution): .....

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial\\_development/ip.jsp](http://www.thdti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),

do hereby declare, in my capacity as .....

of .....(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DECLARATION OF COMPANY’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Standard Company Document must form part of all RFQs invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The RFQ of any Company may be disregarded if that Company, or any of its directors have-
  - a. abused the institution’s supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the RFQ.**

Item	Question	Yes	No
4.1	<p>Is the Company or any of its directors listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p><b><i>The Database of Restricted Suppliers now resides on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</i></b></p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the Company or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><b><i>The Register for Tender Defaulters can be accessed on the National Treasury’s website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</i></b></p>	<p>Yes</p> <input type="checkbox"/>	<p>No</p> <input type="checkbox"/>

4.2.1	If so, furnish particulars:		
4.3	Was the Company or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the Company and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME) ..... CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Company**

**CERTIFICATE OF INDEPENDENT RFQ DETERMINATION**

1. This Standard Company Document (SBD) must form part of all RFQs<sup>1</sup> invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive Company (or RFQ rigging).<sup>2</sup> Collusive Company is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the RFQ of any Company if that Company, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the Company process or the execution of that contract.
4. This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when RFQs are considered, reasonable steps are taken to prevent any form of RFQ-rigging.
5. In order to give effect to the above, the attached Certificate of RFQ Determination (SBD 9) must be completed and submitted with the RFQ:

<sup>1</sup> Includes price quotations, advertised competitive RFQs, limited RFQs and proposals.

<sup>2</sup> RFQ rigging (or collusive Company) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a Company process. RFQ rigging is, therefore, an agreement between competitors not to compete.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I, the undersigned, in submitting the accompanying RFQ: \_\_\_\_\_ (Quotation Number and Description) in response to the invitation for the RFQ made by: \_\_\_\_\_

\_\_\_\_\_ (Name of Institution) do hereby  
make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ (Name of Company) that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying RFQ will be disqualified if this Certificate is found not to be true and complete in every respect; I am authorized by the Company to sign this Certificate, and to submit the accompanying RFQ, on behalf of the Company;
3. Each person whose signature appears on the accompanying RFQ has been authorized by the Company to determine the terms of, and to sign the RFQ, on behalf of the Company;
4. For the purposes of this Certificate and the accompanying RFQ, I understand that the word "competitor" shall include any individual or organization, other than the Company, whether or not affiliated with the Company, who:
  - a. has been requested to submit a RFQ in response to this RFQ invitation;
  - b. could potentially submit a RFQ in response to this RFQ invitation, based on their qualifications, abilities or experience; and
  - c. provides the same goods and services as the Company and/or is in the same line of business as the Company
5. The Company has arrived at the accompanying RFQ independently from, and without consultation, communication, agreement or arrangement with any competitor.
6. However, communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive Company.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - a. prices;
  - b. geographical area where product or service will be rendered (market allocation)
  - c. methods, factors or formulas used to calculate prices;
  - d. the intention or decision to submit or not to submit, a RFQ;
  - e. the submission of a RFQ which does not meet the specifications and conditions of the RFQ; or
  - f. Company with the intention not to win the RFQ.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this RFQ invitation relates.

9. The terms of the accompanying RFQ have not been, and will not be, disclosed by the Company, directly or indirectly, to any competitor, prior to the date and time of the official RFQ opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to RFQs and contracts, RFQs that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Company

**SECTION 12**

**COMMISSIONER OF OATH**

*I certify that the above has acknowledged that he/she knows and understands the contents of this document, that he/she does not have any objection to taking the oath, and that he/she considers it to be binding on his/her conscience, and which was sworn to and signed before me at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, and that the administering oath complied with the regulations contained in Government Gazette No. R 1258 of 21 July 1972, as amended.*

COMMISSIONER OF OATHS STAMP AND DETAILS OF PERSON

**STAMP:**

NAME & SURNAME.....

SIGNATURE.....

DESIGNATION/RANK .....

PERSAL/EMPLOYEE NO.....

PLACE/DATE.....

## SECTION 13

### THE PROVISION OF 4 GENERAL BUILDING MAINTENANCE CONTRACTORS ON AS AND WHEN BASIS FOR A PERIOD OF 36 MONTHS IN KWAZULU NATAL REGION.

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
<b>Ceilings</b>							
1	Supply material and install rhino 6.4mm ceiling complete exclude brandering		M <sup>2</sup>	1			
2	Supply material and install brandering complete, include skew nailing		M	1			
3	Supply material and replace trapdoor, include framework, lid shall be 3,2mm hardboard with 38mm x 38mm brand ring frame and paint lid primer, undercoat and white eggshell enamel		Each	1			
4	Supply material and install 76mm rhino cornice complete. All inside corners shall be scraped joints and exterior corners shall be mitre and all joints in straight sections shall be mitre.		M	1			
5.1	Supply material and install suspending ceiling with 600*600*12,7mm thick laminated white vinyl rhinodek tiles complete		M <sup>2</sup>	1			
5.2	Supply material and install suspending ceiling with 1200*600*12,7mm thick laminated white vinyl rhinodek tiles complete		M <sup>2</sup>	1			
6.1	Supply material and install 1200*600*12,7mm thick laminated white vinyl rhinodek tiles complete		Each	1			
6.2	Supply material and install 600*600*12,7mm thick laminated white vinyl rhinodek tiles complete		Each	1			
7	Supply paint, spot prime all nail heads with universal undercoat and paint new ceiling complete 1 coat plaster primer		M <sup>2</sup>	1			
8	Do preparations as specified, supply paint and paint ceiling and cornice painted with pva 2 coats super acrylic pva		M <sup>2</sup>	1			
9	Do preparations as specified, supply paint and paint ceiling complete 1 coat universal undercoat and 1 coat eggshell enamel		M <sup>2</sup>	1			
<b>Wall interior</b>							
10	Supply paint and paint new plaster walls 1 coat plaster primer (test wall for moisture before painting new plaster) allow to dry overnight must be over coated within 2 weeks		M <sup>2</sup>	1			
11	Do preparations as specified, supply paint and paint smooth plaster walls 2 coat wash 'n wear or double velvet paint or similar, item include all preparations as specified by the manufacturer		M <sup>2</sup>	1			
12	Chip 80% of wall area to be tiled and apply key coat to wall before laying ceramic tiles key coat shall be applied according the manufacturer specification on container		M <sup>2</sup>	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
13	Supply materials, lay 1 <sup>st</sup> grade 200 x 200mm white ceramic glazed wall tiles use 3mm spacers. Item include walls, reveals, soffits, sills and top of shower walls. Use white grout. Use only tylon cm11 or tal professional adhesive		M <sup>2</sup>	1			
14	Supply and fit ceramic plastic round tile edge strip for ceramic wall tiles, all corners shall be neat mitre joints, no section shall be shorter than 450mm in a long straight section		M	1			
15	Supply and fit white plastic cove edge strip for ceramic tiles to finish joint between tiles and sink / bath, all corners shall be neatly mitre joints (no section shall be shorter than 450mm in a long straight section)		M	1			
16	Supply and fit light duty expansion/movement joint for ceramic tiles at area as per instruction from project manager. No section shall be shorter than 450mm in a long straight section		M	1			
17	Make new opening in existing wall 220 to 280mm brick wall to size for new doorframe or window frame and form seating in wall for lintels 225mm on both sides, placement of lintel not included in item and remove all rubble from site.		M <sup>2</sup>	1			
18	Demolish brick walls 220mm up to 280mm wide cavity wall and remove all rubble from site to approved dumping site.		M <sup>2</sup>	1			
19	Demolish brick walls 220mm up to 280mm wide cavity wall and remove all rubble from site to approved dumping site.		M <sup>2</sup>	1			
20	Supply material and fit plastic interior airbrick		Each	1			
21	Supply and lay damp proof course 110 mm wide x 375 micron		M	1			
22	Supply and lay damp proof course 220 mm wide x 375 micron		M	1			
23	Tooth out brick work to join new 220mm wall to existing wall, 220mm single wall measure. Tooth out every second row or tooth out in blocks of 3 rows		Each	1			
24	Supply material and place in position above door, window frame or opening 100mm precast concrete lintel were opening was made to install window frame or for any opening (for 220mm wall distance x 2)		M	1			
25	Supply necessary material and build up openings in 220mm stock brick wall, where doors and windows are removed		M <sup>2</sup>	1			
26	Supply material and build 110mm stock brick wall with approved clay bricks, item include brick force every 4 layers. (mix for building 1-part cement and 4 parts approved building sand)		M <sup>2</sup>	1			
27	Supply material and build 110mm face brick wall with specified and approved face bricks, item include brick force every 4 layers. (mix for building 1-part cement and 4 parts approved building sand)		M <sup>2</sup>	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
28	Supply material and build 220mm face brick wall with specified and approved face bricks, item include brick force every 4 layers. (mix for building 1-part cement and 4 parts approved building sand)		M <sup>2</sup>	1			
29	Supply material and build 220mm stock brick wall with approved clay bricks, item include brick force every 4 layers. (mix for building 1-part cement and 4 parts approved building sand)		M <sup>2</sup>	1			
30	Remove defective plaster from wall and clean wall ready to receive new plaster. Remove all rubble from site		M <sup>2</sup>	1			
31	Supply material and plaster interior wall +- 15mm thick one coat plaster, item include soffits and reveals, s (mix for plaster 1-part cement and 5 parts approved plaster sand)		M <sup>2</sup>	1			
32	Supply material and install rhino dry-wall, install system number 1. Use rhino 12.5mm thick (to the ceiling height) long boards both sides, item do not include doorframes or paint, item is only to erect wall		M <sup>2</sup>	1			
33	Supply and fit 75mm x 75mm stainless steel corner protector to wall corner and fix neatly counter head screws and silicone to wall		M <sup>2</sup>	1			
<b>Windows interior</b>							
34	Supply material tile windowsill with ceramic wall tiles, tile sill up to 250mm wide and tile 80mm wide against wall, fit plastic tile edge strip to finish edge between wall tiles and sill tiles		M	1			
35	Supply and install vertical blinds with windovert, aluvert or approved type blinds. Size 1500 mm wide x 600 mm drop. Material and colour as per sample. Minimum depth of recess 127mm slats =90mm and 90mm slats =70mm)		Each	1			
36	Supply and fit vertical blinds for the widow size 1500 mm wide x 1200mm drop. Material and colour as per sample. Minimum depth of recess 127mm slats = and 90mm slats =70mm)		Each	1			
<b>Doors/security gates</b>							
37	Supply and fit standard round rubber type door stop		Each	1			
38	Supply and fit aluminium draught excluder (weather board aluminium type)		Each	1			
39	Supply and fit new / replace hydraulic door closer		Each	1			
40	Supply lock and replace mortice lock with sabs approved 3 lever mortice lock with 3 keys. If more than 1 lock to be replaced keys shall not be interchangeable. Sabs mark shall be on lock.		Each	1			
41	Supply lock and replace mortice lock with sabs approved 4 lever mortice lock with 3 keys. If more than 1 lock to be replaced keys shall not be interchangeable. Sabs mark shall be on lock.		Each	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
42	Supply and fit 4 lever sabs approved mortice lock with new handles and 3 keys to new door. If more than 1 lock to be install keys shall not be interchangeable. Sabs mark shall be on lock.		Each	1			
43	Supply lock and fit 4 lever lock on double doors with spacer for rebate complete with striker plate for rebate. Fit sabs approved 4 lever lock with 3 keys. If more than 1 lock to be install keys shall not be interchangeable		Each	1			
44	Supply material and fit Masonite/hardboard faced flush panel door and paint door complete 1 coat wood primer, include bottom, sides and top edges. Clearance to frame and floor as specified in attached specifications		Each	1			
45	Supply and fit meranti flash back fl & b door. Clearance to frame and floor as specified in attached specifications		Each	1			
46	Supply and fit double meranti flash back fl & b door. Clearance to frame and floor as specified in attached specifications		Each	1			
47	Do preparations as specified, supply paint and paint double door complete both sides 2 coats, 1 coat universal undercoat and 1 coat gloss enamel paint		Each	1			
48	Do preparations as specified, supply paint and paint door complete both sides 2 coats, 1 coat universal undercoat and 1 coat gloss enamel paint		Each	1			
49	Do preparations as specified, supply varnish and varnish door complete both sides 2 coats woodguard varnish. Use exterior varnish for doors on exterior walls		Each	1			
50	Supply and install single aluminium hinged door complete with safety glass, aluminium frame, 3 hinges and lock for opening up to 900mm wide x 2.10m high. Read all the attached specifications		Each	1			
51	Supply and install double aluminium hinged door complete with safety glass, aluminium frame, 3 hinges and lock for opening up to 1.8m wide x 2.10m high. Read all the attached specifications		Each	1			
52	Supply all material and manufacturer and install galvanised security gate 2.10 m x 2m wide as per specification	Steel products 100%	Each	1			
53	Supply all material and manufacturer and install galvanised security gate 2.10 m x 900 mm as per specification	Steel products 100%	Each	1			
54	Supply and install Chrome bolt indicator complete. Size (mm): 66 x 41 with brass finish complete.		Each	1			
55	Supply and install Level G3 bullet resistant Anti-bandit door, complete with 100 x 50 x 3mm gauge MS frame and 25 x 25 x 3mm MS angle rebates, overall size 930 x 2095mm high in "American Walnut" Formica cladding finish with peep hole, supplied with 5-lever CISA mortise dead lock with an additional heavy duty magnetic lock and striker including key switch and surface mounted casing, 6 Amp power supply, push buttons and interlock system, heavy duty aluminium continuous hinge,		Each	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
	aluminium slam bar with heavy duty door closer (Dorma TS91) and D-style pull handles.						
56	Supply and install Level G2 bullet resistant Anti-bandit door, complete with 100 x 50 x 3mm gauge MS frame and 25 x 25 x 3mm MS angle rebates, overall size 930 x 2095mm high in "American Walnut" Formica cladding finish with 250 x 500mm high BRG viewing panel glazed in 53mm thick bullet resistant glass with one-way vision film, supplied with 5-lever CISA mortise dead lock with an additional heavy duty magnetic lock and striker including key switch and surface mounted casing, 6 Amp power supply, push buttons and interlock system, heavy duty aluminium continuous hinge, aluminium slam bar with heavy duty door closer (Dorma TS91) and D-style pull handles		Each	1			
57	Supply and install stainless steel 19X152mm D pull handle complete for bullet resistant Anti-bandit door.	Steel Product 100%	Each	1			
58	Supply and install 5 lever mortice deadlocks for anti-bandit door complete. Case Size (mm): 70H x 76D Forend (mm): 120L x 25W Backset: 57mm 5 Lever Mechanism Weight: 0.7 Kg		Each	1			
<b>Door frames</b>							
59	Supply and build in single meranti wood doorframe in new wall		Each	1			
60	Supply and build in double meranti wood doorframe in new wall		Each	1			
61	Do preparations as specified, supply paint and paint double frame complete 1 coat universal undercoat and 1 coat gloss enamel,		Each	1			
62	Do preparations as specified, supply paint and paint single frame complete 1 coat universal undercoat and 1 coat gloss enamel, item include the varnish of fan light window		Each	1			
63	Do preparations as specified, supply varnish and varnish double frame complete 2 coats varnish, use exterior varnish on frames in exterior walls.		Each	1			
64	Do preparations as specified, supply varnish and varnish single frame complete 2 coats varnish, use exterior varnish on frames in exterior walls.		Each	1			
<b>Floors</b>							
65	Supply and apply pavelite floor levelling screed on concrete sub floor to level floor to lay carpets on to sub floor		M <sup>2</sup>	1			
66	Supply material and provide topping 20mm thick consist of 1-part cement and 3 parts coarse sand		M <sup>2</sup>	1			
67	Supply paint and paint the floor using stoep paint		M <sup>2</sup>	1			

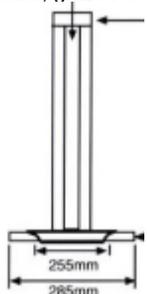
	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
68	Supply and lay floor carpets Berber point 920. Pile height 3,5mm (total thickness 6,5mm) or similar spec carpet from other manufacturer		M <sup>2</sup>	1			
69	Supply and fit aluminium carpet strip and fix with strip with 4 counter sunk self-tapping screws and plastic plugs to floor		M	1			
70	Chip 80 % of floor area, supply and apply key coat to floor for ceramic tiles (please read the manufacturer specifications on container on how to apply the key coat)		M <sup>2</sup>	1			
71	Supply material and lay 1st grade as per sample tiles on floor (use 10x6mm notched trowel) (joints 5mm wide) use only tylon cm11 tile adhesive, tal professional or type approved by project manager.		M <sup>2</sup>	1			
72	Supply material and lay 1st grade non-slip polished porcelain tiles on floor (use 10x6mm notched trowel) (joints 5mm wide) use only tile adhesive recommended by the manufacturer.		M <sup>2</sup>	1			
73	Supply and fit aluminium heavy duty I floor tile edge strip at door entrance or where specified in worklist explanation		M	1			
74	Fit aluminium strip ceramic tiles to carpet		M	1			
75	Supply material, lay ceramic tile skirting +-100mm wide complete with ceramic tile edge strip on top edge, item include chip 80% of wall area for ceramic tile skirting and to apply key coat to chipped wall area 100mm wide		M	1			
76	Supply material and fit aluminium skirting for space wall partition		M	1			
77	Supply material and build shower floor wall 2 bricks high, form concrete shower floor 1.0m x 1.0m in shower cubicles with fall to outlet, leave space for ceramic floor tiles to be level with top of outlet grid.		M <sup>2</sup>	1			
78	Supply material cut floor tiles to 80 x 80mm square size and tile shower floor with the 80 x 80mm size tiles, tile with fall to outlet, top of tile shall be level with the top of trap grid. Mix grout with tylon/tal bond it		M <sup>2</sup>	1			
79	Supply approved filling and fill floors up to right level for concrete floors in layers and compact in layers not exceeding 150mm with compactor		M <sup>3</sup>	1			
80	Supply and apply poison to protect building against termites. Submission of certificate of compliance shall be handed to project manager.		M <sup>2</sup>	1			
81	Supply and lay usb green 250-micron thick damp proofing for concrete floor		M <sup>2</sup>	1			
82	Supply re-inforcing mesh 100mm x 100mm and place in position ready to cast new concrete floor		M <sup>2</sup>	1			
83	Supply material and cast 80 mm 25 mpa concrete floor use only ready-mix concrete.		M <sup>2</sup>	1			
<b>Cupboards</b>							
84	Supply and install sink cabinet only exclude sink type as specified (2.8m x0.8m)		Each	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
85	Supply sink cabinet manufactured from supawood with granite top. Top to be cut out for drop-in sink and supply cupboard with 5 doors in the lower and 3 in the top with 1 shelf and standard handles and hinges. Apply silicone between sink and top (the cabinets should be lockable) (2.8 m length x 0.6 m wide x 0.8 m high)		Each	1			
86	Supply and fit 600mm wide granite top one side bull nose, length as specified (2.8) and aluminium poles with braces as support		M	1			
87	Supply all material as specified and build in superwood lunchbox cupboards as per		Each	1			
88	Supply all material as specified and build in superwood locker cupboards as per attached sketch and specifications		Each	1			
<b>Plumbing interior</b>							
89	Supply and replace braided flex connector for basin		Each	1			
90	Supply and replace wash hand basin taps with cobra heavy duty star pillar taps	Valves 70%	Each	1			
91	Supply and fit basin mixer,	Valves 70%	Each	1			
92	Supply and replace white pvc bottle trap for basin		Each	1			
93	Supply material and install porcelain wash hand basin, mixer tap as specified, connector, chrome plated brass outlet and pvc bottle trap (install basin 800mm high from floor to front top edge of basin)		Each	1			
94	Supply and replace white pvc bottle trap for urinal		Each	1			
95	Supply material and fit/replace watertech exposed fj6.000 or similar flush master for urinal with spreader pipe and valve complete	Valves 100%	Each	1			
96	Supply material and replace cistern, install 11 litre white porcelain cistern to comply with sabs specification 821 complete with rubber pan and rubber flush pipe connectors		Each	1			
97	Supply material and fit / replace concealed flush master valve for toilet complete with push button, pushrod and spreader pipe	Valves 70%	Each	1			
98	Supply material and replace w.c. Pan with porcelain closet pan complying with sabs specification 497		Each	1			
99	Supply all material and fit toilet complete include wc pan, cistern 11l, angle valve, flex connector and heavy-duty plastic seat		Each	1			
100	Supply and fit toilet seat with heavy duty plastic toilet seat		Each	1			
101	Supply material and install shower outlet. Fit brass p trap/plastic with chrome plated outlet and pvc waste pipe complete to outside of building include all necessary fittings		Each	1			
102	Supply material and install heavy duty under tile shower tap with star handle		Each	1			

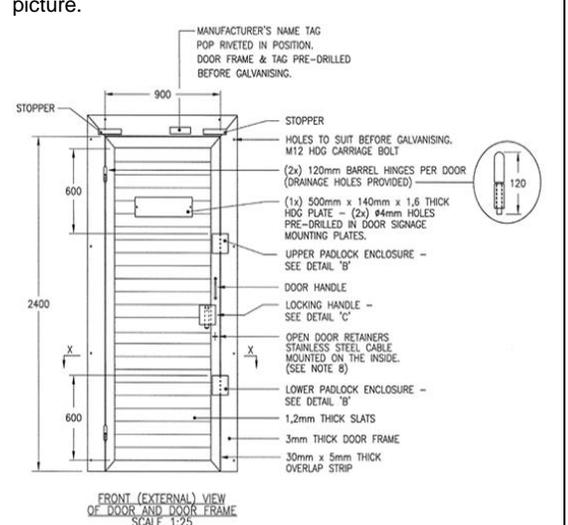
	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
103	Supply material and fit shower rose with swivel type complete with brass chrome plated extension pipe with cover plate		Each	1			
104	Supply and install shower glass door pivot type with obscure/frosted glass, silicone sealer shall be applied between tile and aluminium frame before fitting frame and not after frame has been fixed		Each	1			
105	Supply material and fit / replace sink taps 15 mm with heavy duty bib taps with star handle and chrome plated brass extension pipe.	Valves 70%	Each	1			
106	Supply and fit single bowl sink trap		Each	1			
107	Supply and fit double bowl sink trap		Each	1			
108	Supply and install sink only exclude cabinet, fit 530mm x 1200mm wide single bowl overlay stainless steel sink for superwood cabinet / drop-in sink 1200mm long for superwood cabinet with granite top		Each	1			
109	Supply and install sink only exclude cabinet, fit 530mm x 1800mm wide double bowl overlay stainless steel sink for super wood cabinet		Each	1			
110	Drop-in sink 1800mm long for superwood cabinet with granite top						
111	Supply and replace stopcock/ballo stop 15 mm with cobra brand chrome plated brass stopcock	Valves 70%	Each	1			
112	Supply and install hydro boil size 5l complete, item exclude piping and fittings, see item for piping and to supply waterpoint. Item exclude electrical work		Each	1			
113	Supply material and install new 100l geyser complete with all valves to comply with sabs standard include all necessary fittings. After installation geyser would be deemed operational		Each	1			
114	Drill 15 to 25 mm dia holes through 300 mm wide wall for water pipe and make good		Each	1			
115	Drill 40mm to 60mm holes through 300 mm wide wall for pvc waste pipe and make good		Each	1			
116	Make hole in wall for 110 mm pvc sewer pipe and make good after fitting pipe		Each	1			
117	Vertical or horizontal chase for pipe up to 25mm wide x 50mm deep and make wall good after installation has been completed to match wall finish.		M	1			
118	Vertical or horizontal chase for pipe up to 50mm wide x 50mm deep and make wall good after installation has been completed to match wall finish.		M	1			
119	Supply and install water pipes 15mm class 2 copper pipes against wall, in wall or in roof, item exclude fittings, supply water point covers the fittings		M	1			
120	Supply and install water pipes 22mm class 2 copper pipes against wall, in wall or in roof item exclude fittings, supply water point covers the fittings		M	1			
121	Supply material and fix pipe to wall with holder bat		Each	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
122	Supply material and fit a water point. (this means to supply all materials and labour to bring the necessary water to the basin, shower, cistern or sink but exclude the pipe work)		Each	1			
123	Supply material and install/replace pvc waste pipe, item include all necessary fittings from basin to gulley, all bends and junctions shall be of access type	PVC Pipes 100%	M	1			
Fit / replace items / furniture							
124	Supply and fit mirror 500 x 1.00m fix with dome chromium-plated cup screws or two-sided tape and mirror adhesive (specify method)		Each	1			
125	Supply and fit toilet paper holder or toilet paper dispenser type holding 2 or 3 rolls		Each	1			
126	Supply and fit soap dish build in porcelain fit on to tiles		Each	1			
127	Supply and fit towel rail		Each	1			
128	Supply material and fit hat and coat hooks, use only heavy-duty chrome plated type that is approved by project manager		Each	1			
129	Supply and install wooden fix bench 1500mm long, 500 mm high and 500mm wide		Each	1			
Roof							
130	Provide all material for tile roof covering, include all wall plates, trusses, purlin, bracings, teco products, valleys, ridging and roof tiles and any other material to fit roof complete as per attached plan		M <sup>2</sup>	1			
131	Supply and fit grey aluminium sheeting 0.8mm thick		M <sup>2</sup>	1			
132	Provide all material for aluminium sheets (0.8mm thick) covering, include all wall plates, trusses, purlin, bracings, teco products, valleys, ridging complete as per building plan		M <sup>2</sup>	1			
133	Do preparations as specified, supply paint and paint expose roof timber (purlins 75mm x 50mm) 1 coat universal undercoat and 1 coat white gloss enamel, bare wood areas shall be spot prime with wood primer before applying undercoat		M	1			
134	Do preparations as specified, supply paint and paint expose roof timber (sprockets 114mm x 38mm) 1coat universal undercoat and 1 coat white gloss enamel. Bare wood areas shall be spot prime with wood primer		M	1			
135	Supply and fit tornado 300mm galvanised turbine ventilator complete with 300mm ducting collar for flexible pipe, flex duct 300mm pipe, supply air adaptor 300 flex (360x360) and supply/return air adjuster. Mdo (360x360)		Each	1			
136	Supply and fit (3m x 6.5m) aluminium awning complete with galvanised steel i beams and poles	Steel Product 100%	M <sup>2</sup>	1			
137	Supply and replace roof sheets with chromadek roof sheeting complete with all necessary material	Steel Product 100%	M <sup>2</sup>	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
138	<p><b>Torch-On roof Waterproofing with Atactic Polypropylene Plastic (APP) membrane.</b> Supply and install all material complete.</p> <p>Liquid primer Vented base sheet 3mm base sheet 4.5mm mineral cap sheet (the mineral chips make this product UV Stable and highly trafficable)</p> <p>A primer must be use if installing the torch on over plywood, concrete.</p> <p>Application: torch on Primer with single layer of 3mm base sheet and a cap sheet with mineral chips torch on.</p>		M <sup>2</sup>	1			
139	<p>Detect leaks on the existing chroma dek, IBR and any other metal roof and repair using waterproofing method below.</p> <p>The metal corrugated, chroma dek or IBR profile roof is cleaned, rust is removed and primed in preparation of the application of a non-woven polyester waterproofing membrane impregnated with a 100% pure acrylic over cross laps, overlaps, bolt-heads and pipe-penetrations. The impregnated membrane can then be sprayed using high-pressure airless spraying equipment with a UV stabilised industrial grade waterproof coating.</p>		M <sup>2</sup>	1			
<b>Facia / barge boards</b>							
140	Supply and fit pvc barge boards, item include h- profile joiners as necessary		M	1			
141	Supply and fit pvc fascia board item include h- profile fascia joiners and h-peofile fascia corner jointers.		M	1			
<b>Gutters / downpipes</b>							
142	Supply material and fit pvc 125mm half round gutters		M	1			
143	Supply material and fit pvc square downpipe to match gutters complete item include one offset and one shoe up to 4,50m long	PVC Pipes 100%	Each	1			
<b>Walls exterior</b>							
144	Demolish 220mm brick walls		M <sup>2</sup>	1			
145	Supply material and build foundation wall with approved stock clay bricks include brick force every second layer		M <sup>2</sup>	1			
146	Supply and build foundation wall with face bricks outside and common clay bricks on inside include brick force every second layer		M <sup>2</sup>	1			
147	Supply all necessary material and apply chemical damp proof to wall		M <sup>2</sup>	1			
148	Supply and lay damp-proof course to foundation wall 220 mm wide		M <sup>2</sup>	1			
149	Supply and place in position precast concrete lintels over opening, above window frame or doorframe while building new wall		M	1			
150	Supply material and build walls 220mm approved stock brick both sides, include brick force every 4 layers (specified if wall must have cavity)		M <sup>2</sup>	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
151	Supply material and do beam filling under corr iron, ibr or tile roof covering		M	1			
152	Supply material and do bat proofing (fill all holes between roof covering and wall to prevent bat to enter roof		M	1			
153	Supply and replace/build in cement type airbrick		Each	1			
154	Supply material and plaster wall +-15mm thick		M <sup>2</sup>	1			
155	Supply material and plaster reveals and plaster soffits up to 265 mm wide		M	1			
156	Do preparations as specified, supply paint and paint walls smooth plaster 2 coats		M <sup>2</sup>	1			
<b>Windows exterior</b>							
157	Supply material and provide brick on edge/precast concrete/nutec cement fibre window sill include damp proofing		M	1			
158	Supply and fit tile window seals		M	1			
159	Supply and fit galvanised Spanish bugler guards for the window (900 x600) pt 96,(900 x 900) pt 99	Steel Product 100%	Each	1			
160	Supply and fit galvanised Spanish bugler guards for the window size (1200 x600) pt 126,(1500 x600) pt156	Steel Product 100%	Each	1			
161	Supply and fit pt 66(600 mm wide x 600mm high) aluminium widows complete (see attached spec)		Each	1			
162	Supply and fit pt 159 (1500mm x900mm) aluminium windows complete		Each	1			
163	Supply and fit pt 96(900 mm wide x 600mm high) aluminium widows complete (see attached spec)		Each	1			
164	Supply and fit pt 1512 (1500mm x1200mm) aluminium windows complete		Each	1			
165	Supply all material required and replace 4mm windowpane complete		M <sup>2</sup>	1			
166	Supply all material required and replace 6mm safety glass complete		M <sup>2</sup>	1			
167	Supply and fit Level G3 bullet resistant glazed & natural anodised aluminium transaction window (TW38MK1&3) with 30mm deep stainless-steel dish tray and speech transfer posts (interior applications only), overall size to details, glazed in 53 mm thick clear glass complete. 	Steel Product 100%	Each	1			
168	Supply and install 53mm thick bullet resistant window complete size 0.53m wide x 0.86m drop		Each	1			
<b>Plumbing exterior</b>							

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
169	Supply material and install 110 mm underground sewer pipes item include all fittings necessary to complete work to national building regulations sabs 0400		M	1			
170	Supply all necessary fittings and couple new pvc sewer pipe to existing sewer pipes to comply with national building regulations sabs 0400. Item exclude excavations		Each	1			
171	Item is to make hole in wall of existing manhole, to break floor to couple new sewer connection to existing sewer line and to repair manhole floor. All work to comply with national building regulations		Each	1			
172	Supply material and build manhole size of manhole 650 x 500 mm, build complete with concrete floor and cast-iron cover or if specified precast concrete cover to comply with national building regulations sabs 0400		Each	1			
173	Supply and install/ precast concrete gulley top complete with grid		Each	1			
174	Supply material and replace/install basin/sink/urinal/shower/bath waste pipe with fitting and holderbats complete from trap to gulley/drain all bends and junctions shall be of the type with access		M	1			
175	Supply and install water pipes 15mm class 2 copper pipes against wall item exclude fittings, supply water point covers the fittings		Each	1			
176	Supply and install water pipes 22mm class 2 copper pipes against wall item exclude fittings, supply water point covers the fittings		M	1			
177	Provide water point for exterior tap		Each	1			
178	Supply and provide 20mm stopcock/gate valve in building main supply line against wall		Each	1			
179	Supply or build as specified cast iron stop valve access box 150*250		Each	1			
180	Supply and fit new lockable polymer concrete manhole cover (600x600mm)		Each	1			
181	Supply and fit new lockable polymer concrete manhole cover (600x400mm)		Each	1			
182	Supply and fit new lockable polymer concrete manhole cover (400x400mm)		Each	1			
<b>Door garage / steel</b>							
183	Supply material and build Galvanised steel industrial transformer double door 900*2100	Steel Product 100%	Each	1			
184	Supply and install garage door with Cromadek roll up/ galvanized type 3m x 2,130m or cortex steel garage door	Steel Product 100%	Each	1			
185	Supply and install industrial galvanised garage door type 3m x 2,130m	Steel Product 100%					
186	Supply material and install galvanized 3 WAY LOCKING transformer door complete with frame, locking handles and lock cover. Size (2,3mx 0.9m) exactly as attached	Steel Product 100%	Each	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
	<p>picture.</p> 						
<b>Excavations / backfill</b>							
187	Dig foundations or trench in medium soil (use pick and space)		M <sup>3</sup>	1			
188	Dig foundations or trench in medium hard soil (use compressor, pick and spade)		M <sup>3</sup>	1			
189	Dig foundations or trench in hard soil (use compressor and spade)		M <sup>3</sup>	1			
190	Supply material and erect shoring if trench/hole is deeper than 1m		M <sup>2</sup>	1			
191	Supply approved bedding and or blanket material for sewer pipes		M <sup>3</sup>	1			
192	Back fill trenches and manhole and compact in layers not exceeding 150mm		M <sup>3</sup>	1			
193	Supply/ use on site filling to fill area under floors with approved filling		M <sup>3</sup>	1			
194	Dig out in situ unstable soil and remove from site, compact area, import decompose dolerite, fill in layers of 125mm and compact with mechanical roller of at least 18kn to level and smooth surface, sample of dolerite to be supplied		M <sup>2</sup>	1			
195	Apply and spray soil poisoning (the contractor should provide certificate)		M <sup>2</sup>	1			
<b>Mass concrete / reinforcing</b>							
196	Supply and place in position steel reinforcing as per specification on plan		Kg	1			
197	Supply material, hand mix concrete on site and cast 20 Mpa concrete for foundations		M <sup>3</sup>	1			
198	Demolish concrete slab 75 - 100 mm thick and remove all rubble from site to approved dumping site		M <sup>2</sup>	1			
<b>Concrete slabs / paving</b>							
199	Supply material and cast concrete apron slab 80 mm thick, mix 1 part cement, 3 parts sand and 3 parts stone, concrete shall be at least 25mpa strong (small area handmix)		M <sup>2</sup>	1			
200	Supply and lay 75mm clay paving bricks, item include levelling of ground, bedding sand and restraining edges.		M <sup>2</sup>	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
201	Supply and lay paving interlocking 25mpa paving bricks, item include levelling of ground, bedding sand and restraining edges. (read all the attached specifications)		M <sup>2</sup>	1			
<b>Fencing</b>							
202	Clean area both sides of fence 1m wide of all vegetation (in total 2.0m wide)		M <sup>2</sup>	1			
203	Retaining wall under fence, dig foundation 200mm deep x 300mm wide, fit box for concrete 300mm high x 100mm inside measurement between shutters sides. Cast concrete mix 1-part cement, 4 sand and 4 stone 19mm. Cast in 6m sections.		M	1			
204	Supply and install gate galvanised as per specification 2.4 high x 5m wide	Steel Product 100%	Each	1			
205	Supply all material and manufacturer and install galvanised security gate 2.10 m x 0.9 m wide with 10mm square tubes and 150mm spacers as per specification.	Steel Product 100%	Each	1			
206	Supply material, manufacture and erect galvanised industrial steel palisade fence 2,4m high as per specification	Steel Product 100%	M	1			
207	Supply and erect concrete palisade fence with galvanised steel reinforcement 2,4om high 10 pales per section (item includes random testing	Steel Product 100%	M	1			
<b>Site cleaning / cut tree / rubble</b>							
208	Clean earth 1 m around building from grass and weeds and remove from site		M <sup>2</sup>	1			
209	Remove\cut shrubs and remove from site		Each	1			
210	Cut tree branches up to 250mm girth over hanging roof and remove from site		Each	1			
<b>Protection</b>							
211	Look out flagmen (2) + track master		Day	1			
212	Look out flagmen (2) + track master		Hr	1			
213	Additional track master		Hr	1			
214	Additional flagmen		Hr	1			
<b>Resurfacing</b>							
215	Saw cut premix		M	1			
216	Remove loose premix around the pothole and cart away from site to an approved dump site (contractor to submit a dump certificate)		M <sup>2</sup>	1			
217	Supply g4 cement stabilised subbase and compact to 150mm		M <sup>2</sup>	1			
218	Supply g2 crusher run (30% shrinkage factor) cement stabilised (100-200mm)		M <sup>3</sup>	1			
219	Prime coat the base with bituminous layer @ 0.7/ m <sup>2</sup>		L	1			
220	Lay premix (40mm compacted to 30mm)		M <sup>2</sup>	1			
221	Supply and place mini kerbing (figure 12)		M	1			
<b>Extra items</b>							
222	Supply and fit glass partition wall and the thickness to be 10mm		M <sup>2</sup>	1			

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
223	Remove item for scrap to nearest dump site		Ton	1			

**Note:**

Items on the table below will only be used if the work to be done is not on the itemized bill above.

Only travelling to site once will be paid for.

Proof of material cost (Invoice /Quotation) must be provided for “Percentage mark-up for materials” to paid.

Proof of machinery cost (Invoice /Quotation) must be provided for “Percentage mark-up for hired machinery and equipment to execute the work order” to paid.

Proof and reason for Subcontracting cost (Invoice /Quotation) must be provided for “Percentage cost for administration and supervision for sub-contracted third party” to paid.

	Item Description	Local Content	Unit	Qty	Year 1 Rate (vat excl)	Year 2 Rate (vat excl)	Year 3 Rate (vat excl)
<b>Labour</b>							
224	Percentage mark-up for materials		%	1			
225	Percentage mark-up for hired machinery and equipment to execute the work order		%	1			
226	Percentage cost for administration and supervision for sub-contracted third party		%	1			
227	Rate per hour per artisan – normal working hours		Hr	1			
228	Rate per hour per artisan – after hours		Hr	1			
229	Rate per hour per general worker – normal working hours		Hr	1			
230	Rate per hour per general worker – after hours		Hr	1			
231	Rate per hour per artisan – Sunday and public holiday		Hr	1			
232	Rate per hour per labour – Sunday and public holiday		Hr	1			
233	Call-out rate per artisan (only when there is no fault found)		Each	1			
234	Call-out per labour (only when there is no fault found)		Each	1			
235	Traveling cost – rate per kilometre		KM	1			