



MOSES KOTANE LOCAL MUNICIPALITY

TENDER NUMBER 012/MKLM/2024/2025

ADDENDUM NUMBER ONE (1)

**BID TENDER DOCUMENT ADDENDUM FOR
2024-2025 FINANCIAL YEAR**

**COMPILING AND MAINTAINING GENERAL AND SUPPLEMENTARY VALUATION ROLL OF MOSES
KOTANE LOCAL MUNICIPALITY PROPERTIES FOR A PERIOD OF SIXTY (60) MONTHS**

CLOSING DATE	DATE 22 April 2025 TIME 10:00 AM
PREPARED BY	SUPPLY CHAIN MANAGEMENT
ISSUED BY	MUNICIPAL MANAGER
TELEPHONE	014 555 1300
POSTAL ADDRESS PHYSICAL ADDRESS	MOSES KOTANE LOCAL MUNICIPALITY PRIVATE BAG X1011 MOGWASE, 0314 STAND NO:933 STATION ROAD MOGWASE CIVIC CENTRE, 0314

This addendum seeks to correct the evaluation and **functionality criteria on page 75** reference of the original tender specification with the closing date of 22 April 2025.

- The functionality below was read in the virtual briefing session held on the 31st March 2025 at 10:00.

SUPPLY AND INSTALLATION OF 200 VIDP TOILETS IN MANAMAKGOTHENG VILLAGE (100) AND PHAKANE VILLAGE (100)	INITIALS		PAGE 1
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The evaluation on functionality criteria is amended as follows-

EVALUATION OF BIDS BASED ON FUNCTIONALITY CRITERIA AS PER TENDER SUBMISSION

The bidder's tender submission will be assessed as follows-

- a. Relevant company experience on project completed successfully in compilation of general and supplementary valuation roll.
- b. Infrastructure, staff capacity and equipment
- c. Fleet to be used.
- d. Key personnel, qualification and experience,
- e. Approach and methodology
- f. Locality.
- g. Financial capacity.
- h. Overall maximum points are 100, minimum requirement points of 80 will be considered for further evaluation.

CRITERIA	POINTS	RETURNABLE DOCUMENT THE MUNICIPALITY RESERVES THE RIGHT TO VERIFY SUBMITTED REFERENCES AND REQUIRES THAT CERTIFIED DOCUMENTS BE NO OLDER THAN THREE (3) MONTHS
1. RELEVANT COMPANY EXPERIENCE ON PROJECT COMPLETED SUCCESSFULLY IN COMPILATION OF GENERAL AND SUPPLEMENTARY VALUATION ROLL		Appointment letters and reference letters from previous and current
▪ Five (5) or more projects completed	25	▪ Public institution
▪ Four (4) projects completed	15	▪ Private institution
▪ Three (3) projects completed	10	Appointment and reference letters must cover the following-
▪ Below two (2) projects completed	5	▪ Name of completed project (s).
▪ Less than two (2) project completed	0	▪ Project duration.
		▪ Client's details including contact person.
MAXIMUM POINTS OBTAINABLE	25	
2. INFRASTRUCTURE, STAFF CAPACITY AND EQUIPMENT		▪ GIS license certificate
▪ IT RESOURCES/ GIS CAPACITY		
○ CAPACITY TO COLLECT PROPERTY DETAILS PHYSICALLY AND DIGITALLY		
○ ASSURANCE THAT THE BIDDERS' VALUATION SYSTEM WILL INTEGRATE WITH MUNICIPALITY'S FINANCIAL SYSTEM		
○ DATA PROTECTION AND RECOVERY POLICY		
▪ GIS license certificate	15	
▪ No GIS license certificate	0	
MAXIMUM POINTS OBTAINABLE	15	



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3. FLEET TO BE USED		Valid and certified proof of ownership/ lease agreement
▪ 2 delivery vehicle (LDV)	10	
▪ No vehicle	0	
MAXIMUM POINTS OBTAINABLE	10	
4. KEY PERSONNEL QUALIFICATIONS AND RELEVANT EXPERIENCE		Professional Valuer certificate from South African Council for Property Valuers Profession plus designation letter as municipal valuer Detailed CV of key personnel Certified ID copy Certified relevant qualifications (National Diploma or Degree in Real Estate, Property valuation, Property Studies) SAQA accreditation for foreign qualifications, supported by valid work permit
▪ EXPERIENCE OF MUNICIPAL VALUER (PROFESSIONAL VALUER)		
▪ Five (5) to ten (10) years' experience	20	
▪ Three (3) to four (4) years' experience	15	
▪ Two (2) to one (1) years' experience	5	
▪ Zero (0) year experience	0	
MAXIMUM POINTS OBTAINABLE	20	
5. APPROACH AND METHODOLOGY		Methodology and process plan clearly indicating that the bidder understands the terms of reference
▪ A clear, robust methodology, which fully address the scope of work to be performed over the entirety term of the contract. The skills transfer plan should form part of this methodology.	10	
▪ Methodology presented is likely to lead to achievement of the project objectives, demonstrate a fair understanding.	5	
▪ No approach and methodology.	0	
MAXIMUM POINTS OBTAINABLE	10	
6. LOCALITY		Statement of Accounts Lease Agreement Appointment letters
▪ THE TENDERER CLAIM POINTS FOR ITS PROXIMITY (OBTAIN FROM COMPANY REGISTRATION)		
▪ Moses Kotane Local municipality	10	
▪ Bojanala Platinum District Municipality	6	
▪ North West Province	4	
▪ Any other Province	1	



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MAXIMUM POINTS OBTAINABLE	10		
7. FINANCIAL CAPACITY LETTER FROM THE BANK REFLECTING COMPANY RATINGS		Stamped and signed confirmation letter from banking institution	
▪ A, B and C rating	10		
▪ D and E rating	5		
▪ F rating	0		
MAXIMUM POINTS OBTAINABLE	10		
OVERALL MAXIMUM POINTS	100	MINIMUM REQUIREMENT TO BE EVALUATED	80

The amendment will ensure alignment to the tender document, regulatory requirements and general condition of the contract.

This addendum will form part of the returnable documents; therefore, bidders are requested to sign and acknowledge receipt.

I acknowledge receipt of the addendum and I confirm that I am duly authorised to sign.

NAME OF COMPANY	
NAME OF SIGNATORY	
TELEPHONE NUMBER	
CELL PHONE NUMBER	
EMAIL	
POSITION	
SIGNATURE	
DATE	