

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 17/03/2025
KZN435/24/25/018/INFR

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	CIDB grading	BRIEFING DATE
UPGRADE AND MAINTENANCE OF SISONKE COMMUNITY HALL WARD 10	ULM-INFR 018/25	2 GB or Higher	25/03/2025 @10h:00 am
UPGRADE AND MAINTENANCE OF GUGWINI COMMUNITY HALL WARD 14	ULM-INFR 019/25	2 GB or Higher	25/03/2025 @10h:00 am

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R150 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 20th of March 2025; cut-off time for buying documents is the 25th of March 2025, 15 minutes before the briefing time.

A compulsory meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

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Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4,6,1,8 & 9
- Municipal rates and services certificate / statement / billing for all directors, owners, shareholders of the company **and** for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
- Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender documents must be signed by the authorized person.

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy will apply.

Second Phase of Evaluation

Evaluation criteria

Functionality

Evaluation minimum threshold is 50% or 16 points

Key aspect of criterion	Basis for points allocation	Max. Points	Verification Method
Experience of the Bidder	3 or more completed projects in (Construction / Maintenance of Buildings. 3 or more completed projects = 20 2 completed projects = 10	20	Attache appointment letter and completion certificate for each project

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Experience of foreman	3 or more years' experience in (Construction / Maintenance of Buildings 3 years or more = 6 2 years = 3	6	Attache Curriculum Vitae with traceable references
Methodology (relevant to the tendered project- minimum pages) The method statement must include the following sub-headings: ➤ Approach Method, ➤ Time Frames, ➤ Activities(in Construction sequence), ➤ Construction Administration, ➤ Quality Management, Health and Safety Plan	All aspects covered=6 All aspects covered with limited information=3	6	Attach project methodology
TOTAL POINTS		32	

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive

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The 80/20 scoring will apply.

80 Price

20 Specific goal

Specific Goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific goals 2: RDP Goals		
Companies that are 100% owned by south African citizen. 100% Points allocation =10 points	Max Points 10	CIPC registration Certificate (Companies and Intellectual Property Commission) Or Detailed CSD report verification on CSD portal by the Municipality) Or Certified Copy RSA Identity document of the director(s)
Companies that are 50% owned by South African citizen. 50% Points Allocation = 5 Points		
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = 2.5 Points		
Promotion of business: - located within uMzimkhulu Area	Max points 10	Preferred address on CSD report and certified copy of utility bill on the property rates and services for the enterprise/ company. Or Preferred address on CSD report and original letter for the Enterprise or Company from Induna / Chief/ ward Councillor. (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM POINTS	20	

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90 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr. L Mayekiso
Telephone : 039 259 5068
Email Address : mayekisol@umzimkhululm.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Mr S. Ndawonde
Telephone : 039 259 5089
Email Address : ndawondes@umzimkhululm.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 pm of 11th of April 2025**. Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR C. A NGQOYIYA
MUNICIPAL MANAGER