



## NKANGALA DISTRICT MUNICIPALITY



### **Appointment of a suitably qualified and accredited service provider for the repairs and maintenance of NDM audio- visual equipment for the period of 36 months.(Re-advert)**

#### **SCOPE OF WORK**

#### **Part C3: Scope of Work**

##### **C3 Scope of Work**

##### **C 3.1 DESCRIPTION OF WORKS**

Nkangala District Municipality intends to appoint service provider for the ***repairs and maintenance of NDM audio- visual equipment for the period of 36 months*** (Re-advert)

It is a specific goal of this project that the audio-visual system of the municipal boardrooms and committee rooms be maintained in line with standards of the manufacturer. The project is thus process and product oriented, and it is expected that the contractor will pursue these goals in the execution of the project.

##### **C 3.2 RESTRICTION OF WORKING HOURS AND WORKING PLACE**

The existing premises will be occupied, and a restriction will be placed on working hours and areas for execution of the work. Contractor will have to lease with employer's agents for specific requirements.

##### **C 3.3 PROCUREMENT**

The tenderers notice is drawn to the fact that the awarding of this tender will be in terms of the supply chain management policy of the Nkangala district municipality .



### **C 3.3 SUB-CONTRACTING**

No work may be sub-contracted to another party unless approval is by the municipality in written. The contractor is to submit to the municipality in writing a request for appointment of a particular sub-contractor.

### **C 3.4 EXISTING SERVICES**

The contractor shall so carry out all his operations as not to encroach on or interfere with and damage adjoining lands, building properties, roads, structures in the vicinity of the works, and he shall free and relieve the employer of any liability that may be incurred in consequences of his failure to do so.

No tempering with our ICT lines is to take place until a representative from the municipality has been contacted and pointed out the existing services to the contractor and confirmed it in writing, the same shall apply to all Telkom services in the area.

### **C 3.5 HEALTH AND SAFETY**

All work is to be carried out in accordance with the occupational health and safety act and regulation (act 85 of 1993) and the explosive material act of (act 26 of 1956).

The contractor's notice is drawn to the stipulations of the construction regulations 2003, regulation of the health and safety act 1993(government notice no R1010 of 18 July 2003). The construction regulation will be applied vigorously on the project.

The contractor to be appointed must have made provision for the cost of health and safety measures during construction process. The contractor must have the necessary skills. Competencies and resources to carry out work safely. The contractor is to ensure that all legal compliance for the health and safety issues are in place and audits will be carried out to ensure that the contractor is registered and in good standing with the workmen's compensation fund and that the contractor has insurance indemnity.



### **C 3.6 SPECIFICATIONS**

#### **C 3.6.1 repairs and maintenance of NDM audio- visual equipment for the period of 36 months**

1. **COMMITTEE ROOMS [12]**

- ✓ Check for loose connections in the equipment rack
- ✓ Fix cable trunking
- ✓ Clean the equipment rack
- ✓ Check and test the media connection [VGA POINTS] points
- ✓ Check and test the microphones for audio
- ✓ Check the projector lamp running hours, position, and screen resolution for clear pictures.

2. **COUNCIL CHAMBER [1]**

- ✓ Check for loose connections in the equipment rack
- ✓ Fix cable trunking
- ✓ Clean the equipment rack
- ✓ Check and test the media connection [VGA POINTS] points
- ✓ Check and test the microphones for audio
- ✓ Check the projector lamp running hours, position, and screen resolution for clear pictures.

3. **MAYORS PARLOR [1]**

- ✓ Check for loose connections in the equipment rack
- ✓ Fix cable trunking
- ✓ Clean the equipment rack
- ✓ Check and test the media connection [VGA POINTS] points
- ✓ Check and test the microphones for audio
- ✓ Check the projector lamp running hours, position and screen resolution for clear pictures.

*Tenderer*

*Witness 1*

*Witness 2*

*Employer*

*Witness 1*

*Witness 2*



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*Tenderer*

*Witness 1*

*Witness 2*

*Employer*

*Witness 1*

*Witness 2*