



Province of the
EASTERN CAPE
OFFICE OF THE PREMIER

APPOINTMENT OF SERVICE PROVIDER TO PROVIDE DIVERSITY MANAGEMENT WORKSHOP

OTP

Issued by:

Supply Chain Management Unit

Office of the Premier

Private Bag X0047

BHISHO

5605

OFFICE OF THE PREMIER THE EASTERN CAPE PROVINCE SUPPLY CHAIN MANAGEMENT	
2026-08-11	
REF NO:	OTP-26/27-206
Specification verified by:	
Signature:	

NAME OF BIDDER: _____



1. BACKGROUND

- 1.1. The Office of the Premier (OTP) seeks to appoint a reputable service provider to provide workshop on diversity management for 22 employees at salary levels 5 to 8 (Professionals) and 19 employees salary levels 2 to 4 (Entry level).

2. SCOPE OF WORK

The service provider expected deliverables:

- 2.1. Conduct Diversity Management workshop through on-site contact
- 2.2. sessions for 2 consecutive days for each cohort.
- 2.3. Provide theoretical tuition, facilitate and prepare learners for all the required modes of learning.
- 2.4. Customise the workshop to meet the organisational needs.
- 2.5. The workshop must assist participants to: -

Salary Level 2-4:

- 2.5.1. Promote respect and dignity in the workplace by demonstrating respect for people from different backgrounds and experiences.
- 2.5.2. Recognize and address discriminatory behavior by Identifying examples of discrimination, prejudice, stereotyping, harassment, and unfair treatment.
- 2.5.3. Develop awareness of unconscious bias and stereotypes and understand how these can influence workplace behavior and decision making.
- 2.5.4. Improve workplace relationships by communicating respectfully with colleagues, supervisors, and members of the public.
- 2.5.5. Support an inclusive workplace culture by contributing positively to creating a safe, welcoming, and inclusive work environment.
- 2.5.6. Appreciate cultural awareness and sensitivity by recognizing cultural differences and their impact on workplace interactions.



Salary Level 5-8

- 2.5.7. Apply Diversity Management Principles by promoting fairness, respect, and equal opportunities in interactions with colleagues and stakeholders.
- 2.5.8. Identify unconscious bias and implement strategies to address its impact in the workplace.
- 2.5.9. Promote an Inclusive Work Environment by encouraging participation and collaboration among employees from diverse backgrounds.
- 2.5.10. Prevent and Address Discrimination and Harassment by identifying discriminatory practices, harassment, victimization, and exclusionary behaviors.
- 2.5.11. Understand Legislative and Policy Obligations by demonstrating knowledge of relevant legislation and government frameworks relating to diversity, employment equity, human rights, and non-discrimination.

3. COURSE OUTCOMES

3.1 On completion of the course, the following should be the aspired outcomes:

Salary Level 2-4

- 3.1.1. Demonstrate an understanding of workplace diversity and its significance.
- 3.1.2. Show awareness of the realities of diversity and the value it brings to a team or unit.
- 3.1.3. Support team members while recognizing and respecting individual and group differences.
- 3.1.4. Understand the advantages that diversity among employees and clients contributes to the workplace.
- 3.1.5. Identify effective ways to leverage employee diversity to strengthen relationships and enhance workplace productivity.
- 3.1.6. Recognize the key factors that contribute to the success or failure of diversity management initiatives.
- 3.1.7. Distinguish between the critical success factors and potential challenges associated with diversity management.



- 3.1.8. Effectively manage disagreements and resolve conflicts that may arise from diversity within a unit.

Salary Level 5-8

- 3.1.9. Understand key diversity management concepts and apply them effectively within the relevant workplace context.
- 3.1.10. Incorporate diversity management principles into organizational strategies and decision-making processes.
- 3.1.11. Value and embrace diversity as a means of fostering an inclusive and supportive organizational culture.
- 3.1.12. Gain knowledge of the legislative and regulatory frameworks that support an appropriate human resource environment for managing diversity.
- 3.1.13. Identify the appropriate actions to take when experiencing or addressing incidents of discrimination involving yourself or other employees.
- 3.1.14. Understand how to meet the needs of diverse clients and communities through a variety of services, while identifying opportunities for growth and improvement.

4. EXPECTED DELIVERABLES

The successful bidders must provide the following:

- 4.1. The programme shall consist of facilitated workshop sessions designed to promote active participation and learning.
- 4.2. Issue the department with originals of all certificates of attendance at least one 1 month after the completion of the course.
- 4.3. The workshops must be conducted for two separate employee groups, namely Professional Employees (Salary Levels 5–8) and Entry-Level Employees (Salary Levels 2–4). Each group will attend a two-day workshop session scheduled as follows:
- 4.3.1. **Salary Levels 5–8 (Professional Employees):** The workshop will be conducted over two days, on 26 and 27 August 2026, with a total of 22 participants.
- 4.3.2. **Salary Levels 2–4 (Entry-Level Employees):** The workshop will be conducted over two days, on 01 and 02 September 2026, with a total of 19 participants.



- 4.4. The workshop content and facilitation approach must be appropriately tailored to address the specific needs, roles, and understanding levels of each employee group.
- 4.5. Venue and Catering will be offered by the Department.
- 4.6. Issue training assessment report

5. FUNCTIONAL RESOURCES

- 5.1. Provision of Learning Material and Stationery for Delegates.
- 5.2. Facilitators should have own computers for the workshop.
- 5.3. The workshop should be delivered physically.

6. MANDATORY REQUIREMENTS

- 6.1. Prospective service providers must submit together with their quotes, a completed course outline detailing how the workshop will be carried out taking into consideration the scope of work and expected deliverables.
- 6.2. The facilitator must be fluent in isiXhosa and able to deliver the workshop effectively in the language. All workshop materials must be developed and provided exclusively in isiXhosa for employees at Salary Levels 2-4.
- 6.3. The facilitator must be fluent in English and able to deliver the workshop effectively to employees at Salary Levels 5–8. All workshop materials must be developed and provided in English at this level.
- 6.4. The workshop is non unit standard based.
- 6.5. The service provider must be SETA accredited. Proof of such accreditation must be attached.

Failure to comply with the mandatory requirements will result in your quote being non-compliance and will be eliminated from the process.



7. ENQUIRIES

7.1. All enquiries related to technical specification must be forwarded in writing to Ms Bisholo - Email: Lungiswa.Bhisholo@ecotp.gov.za

Signed



Mr. Vuyani Kwanini
Assistant Director: HRP&DM

06 August 2026

DATE

8. PRICING SCHEDULE

Item	Description	Quantity	Unit Price	Total
1	Facilitation			
2	Course Material and Computers			
5	Certificates			
6	Sub Total			
7	VAT @ 15% (if applicable)			
8	Grand Total			



ANNEXURE A

PROJECT DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE COURSE ON MONITORING & EVALUATION IN THE PUBLIC SERVICE
NAME OF BIDDER:

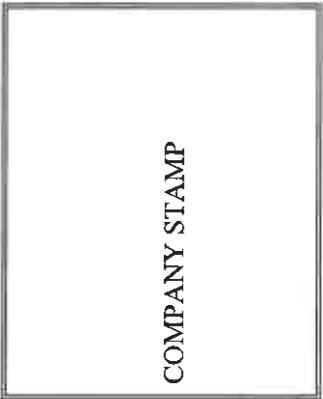
PAST EXPERIENCE

Bidders must insert in the space provided below and submit with their Respondents, the following statement showing the works which they have successfully carried out which can be verified by the department. The bidder hereby a warrant is true and correct in every respect by virtue of his signature to this document.

Client Name	Contract Description	Contract Value	Contract Start date	Contract End date	Contactable reference

Bidder's Signature

Date:



PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF OFFICE OF THE PREMIER

RFQ NUMBER	OTP-26/27-206	CLOSING DATE	17/08/2026	CLOSING TIME:	11:00
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DESCRIPTION **DIVERSITY MANAGEMENT WORKSHOP**

BID RESPONSE DOCUMENTS MAY BE EMAILED TO Sinoluhlu.Maya@ecotp.gov.za

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON	MS S MAYA
TELEPHONE NUMBER	0835748475
FACSIMILE NUMBER	
E-MAIL ADDRESS	Sinoluhlu.Maya@ecotp.gov.za

TECHNICAL ENQUIRIES MAY BE DIRECTED TO:

CONTACT PERSON	
TELEPHONE NUMBER	
FACSIMILE NUMBER	
E-MAIL ADDRESS	

SUPPLIER INFORMATION

NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE	NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:	OR	CENTRAL SUPPLIER DATABASE No: MAAA

SPECIFIC GOALS CLAIMED	TICK APPLICABLE BOX] ☐ Yes ☐ No	ALL SUPPORTING DOCUMENTATION FOR THE GOALS CLAIMED ATTACHED	[TICK APPLICABLE BOX] ☐ Yes ☐ No
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[ALL DOCUMENTATION REQUIRED FOR THE CLAIM OF PREFERENCE POINTS AS PER THE SPECIFIC GOALS DETAILED IN THE EVALUATION CRITERIA.]

1.1.1.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED? ☐ Yes ☐ No [IF YES ENCLOSE PROOF]	1.1.1.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? ☐ Yes ☐ No [IF YES, ANSWER PART B:3]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE 2010 GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS WITH NON-COMPLIANT TAX STATUS AT DATE OF CLOSING OF BID/ QUOTATION WILL BE NOTIFIED AND GRANTED 7 WORKING DAYS TO RECTIFY THE STATUS.
- 2.3 SHOULD THE STATUS REMAIN NON-COMPLIANT AFTER 7 WORKING DAYS THE BID WILL BE DEEMED NONRESPONSIVE WITHOUT FURTHER COMMUNICATION TO THE BIDDER.
- 2.4 FOR BIDDERS WHO ARE NONVAT VENDORS, ALL BID OFFERS ABOVE R 1 MILLION MUST INCORPORATE VAT. SHOULD A BID ABOVE R 1M BE AWARDED TO NONVAT VENDOR THE BIDDER WILL BE REQUIRED TO REGISTER FOR VAT PRIOR TO SIGNING OF CONTRACT.
- 2.5 WHERE BIDDER TENDERED ABOVE R 1 MILLION AND NOT INCLUDED VAT THE TENDERED AMOUNT WILL NOT BE LATER ADJUSTED TO INCLUDE VAT.
- 2.6 THE COMPLIANT TAX STATUS REQUIREMENTS ARE ALSO APPLICABLE TO FOREIGN BIDDERS WHO WISH TO SUBMIT A TENDER OFFER.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBER PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**
- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

- 2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

1. the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

.....

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I,, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to

the date and time of the official bid opening or of the awarding of the contract.

- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....
Signature

.....
Date

.....
Designation

.....
Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

PRICE QUOTATION PROCESS (UP TO R 1 MILLION)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.
- 1.7 Bidders who wish to claim points in terms of table 4.2 below need to provide proof for each point claimed as guided below:
- Who had no franchise in national elections before the 1983 and 1993 Constitution – **attach certified copy of identity document (ID) and company registration document / CSD report to show/ substantiate percentage ownership equity.**
 - Who is female- **attach certified copy of identity document (ID) and company registration document / CSD report to show/ substantiate percentage ownership equity.**
 - Who has a disability – **attach doctor's letter confirming the disability**
 - Who is youth - **attach certified copy of identity document (ID) and company registration document / CSD report to show/ substantiate percentage ownership equity.**

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
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$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Percentage ownership equity (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
I. Who had no voting rights in elections before the 1983 and 1993 Constitution	3		
II. Who is Women	5		
III. Who has a disability	5		
IV. Who is youth	5		
V. Enterprise located in Eastern Cape	2		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:.....

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) 0020The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME.....

DATE:

ADDRESS:

.....

.....