



Independent Communications Authority of South Africa

350 Witch-Hazel Avenue, Eco Point Office Park
Eco Park, Centurion.

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Telephone number: (012) 568 3000/1

SERVICES SCHEDULE

1. Purpose

The ICASA seeks to appoint a prospective Service Provider for the supply, delivery, maintenance of water coolers and delivery of purified water to the ICASA Head Office in Centurion, for a period of **eighteen (18) months**, starting from the **11 September 2022**, with the option to extend on a month-to-month basis.

SCOPE OF WORK

Water Cooler (18 months rental) – from 11 September 2022

1.1. Supply, delivery & maintenance of water coolers and purified water.

Quantity details:

- 1.1.1. Quantities: thirty (30) water coolers (hot & cold-water dispensers);
- 1.1.2. Quantities: 240 (purified water bottles per month (18.9 litres).

1.2. Water coolers specifications

- 1.2.1. Supply 18.9 litre polycarbonate bottles with handle or equivalent;
- 1.2.2. Supply stand-alone units and freestanding bottle-type;
- 1.2.3. Non-spill cap to prevent splashing;
- 1.2.4. Built-in handle reducing the risk of injury when being replaced;
- 1.2.5. Quick and easy to clean water coolers/bottles;
- 1.2.6. Compressor cooling capability;
- 1.2.7. Cooling capacity: 3.0 It/hr at 10°C or equivalent;
- 1.2.8. Heating Capacity: 5.0 It/hr at 90°C or equivalent;
- 1.2.9. Ambient operation temperatures: 10°C - 38°C or equivalent;
- 1.2.10. Cooling power consumption: 112 W or equivalent;
- 1.2.11. Heating power consumption: 500 W or equivalent;
- 1.2.12. Dimensions: 31 x 31 x 96 cm or equivalent; and
- 1.2.13. Net weight: 17.0 kg or equivalent.

1.3. Water coolers maintenance

- 1.3.1. Maintenance of water coolers, at the Service Provider's cost, for the duration of the contract;
- 1.3.2. Free replacement of faulty water coolers by the Service Provider, for the duration of the contract, and
- 1.3.3. All the water cooler, spares/consumables used for this contract must be purchased from original suppliers and shall be brought to the site (ICASA) in original packing. Collection of empty bottles by the Service Provider.

2. Special conditions of the Contract

- ICASA may, at its sole discretion, award the services or any part thereof to the Service Provider;
- Any damage to the water coolers/bottles should be reported to ICASA immediately;
- This contract is valid for eighteen (18) months from the Effective Date;
- The water coolers should have environmentally friendly cooling systems;
- All bottled water should have a visible seal when arriving at the ICASA Head Office;
- Costs should be inclusive of VAT and annual escalation;
- Water quality certificates shall be submitted by the winning bidder immediately after delivery of the bottled water (where delivered);
- The amount for the extra 100 water bottles will only be paid when additional water is ordered from the supplier. If no additional water is ordered, the Service Provider will not claim the amount as part of the contract amount; and
- The Service Provider must indicate the validity period of warranty/guarantee applicable.

PRICE SCHEDULE

Description of goods and services	Quantity	Rental per month (excluding VAT)	Cost over the period of 18 Months (excluding VAT)
Rental: Room & cold-water coolers/ dispensers	30	R	R
Supply purified bottled water	240	R	R
SUB-TOTAL			R
VAT AT 15%			R
GRAND-TOTAL			R