

# TENDER NO. 101Q/2023/24



CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD

SCM - 512 Approved by Branch Manager: 03/04/2020

Version: 5

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## CONTRACT DOCUMENT

FOR THE

# CONSTRUCTION OF NEW TRADING STALLS, TIMBER DECKING GATHERING SPACE, HARD LANDSCAPING AND ASSOCIATED TRADERS SUPPORT AND SERVICES CENTRE AT ERF 983 IN BO-KAAP, CAPE TOWN

## VOLUME 1: TENDERING PROCEDURES

(VOLUME 4 (DRAWINGS AND SPECIFICATIONS) ARE ISSUED AS  
SEPARATE DOCUMENTS)

**NOTE:**

- The Form of Offer and Acceptance (C1.1) is on **page 60** of this document
- Table 1: Tender Preference Claim Form is on **page 58** of this document

ISSUED BY:	COMPILED BY:	For official use.
DIRECTOR: ENTERPRISE AND INVESTMENT DEPARTEMNT CITY OF CAPE TOWN 12 Hertzog Boulevard CAPE TOWN 8001	TURNER & TOWNSEND PTY Ltd 8 <sup>th</sup> Floor, The Towers, 2 Heerengracht, Cnr Hertzog Boulevard CAPE TOWN 8001	TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

NOVEMBER 2023

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
<b>NATURE OF TENDER OFFER</b> (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

DIRECTORATE: ECONOMIC GROWTH

CONTRACT NO. 101Q/2023/24

CONSTRUCTION OF NEW TRADING STALLS, TIMBER DECKING GATHERING SPACE, HARD LANDSCAPING AND ASSOCIATED TRADERS SUPPORT AND SERVICES CENTRE AT ERF 983 IN BO-KAAP, CAPE TOWN

## General Tender Information

TENDER ADVERTISED	:	10 NOVEMBER 2023
ESTIMATED CIDB CONTRACTOR GRADING	:	4 GB or higher
SITE VISIT/CLARIFICATION MEETING	:	<b>29 November 2023, from 10h00</b> (Not compulsory but strongly recommended)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	44 Wale Street, 1 <sup>st</sup> Floor Boardroom, Cape Town, 8000 or join via Skype for Business by using this link: <a href="https://meet.capetown.gov.za/nigelmasimba.mashazhu/PF27L5L0">https://meet.capetown.gov.za/nigelmasimba.mashazhu/PF27L5L0</a>
CLOSING DATE	:	<b>11 DECEMBER 2023</b>
CLOSING TIME	:	10h00
CLOSING VENUE	:	<b>Tender Box 144 at the Tender &amp; Quotation Box Office, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.</b>
TENDER BOX	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender number and title, the tender box number and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.  If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'**

**CITY OF CAPE TOWN**  
**DIRECTORATE: ECONOMIC GROWTH**

**CONTRACT NO. 101Q/2023/24**

**CONSTRUCTION OF NEW TRADING STALLS, TIMBER DECKING GATHERING SPACE, HARD LANDSCAPING AND ASSOCIATED TRADERS SUPPORT AND SERVICES CENTRE AT ERF 983 IN BO-KAAP, CAPE TOWN**

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CITY OF CAPE TOWN

DIRECTORATE: ECONOMIC GROWTH

CONTRACT NO. 101Q/2023/24

**CONSTRUCTION OF NEW TRADING STALLS, TIMBER DECKING GATHERING SPACE, HARD LANDSCAPING AND ASSOCIATED TRADERS SUPPORT AND SERVICES CENTRE AT ERF 983 IN BO-KAAP, CAPE TOWN**

## **T1.1 Tender Notice and Invitation to Tender**

The **CITY OF CAPE TOWN, DIRECTORATE: ECONOMIC GROWTH**, invites tenders for Tender No. **101Q/2023/24: CONSTRUCTION OF NEW TRADING STALLS, TIMBER DECKING GATHERING SPACE, HARD LANDSCAPING AND ASSOCIATED TRADERS SUPPORT AND SERVICES CENTRE AT ERF 983 IN BO-KAAP, CAPE TOWN**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

It is estimated that tenderers must have a CIDB contractor grading designation of **4 GB or higher**.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

**Tender Distribution Office**, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **10 November 2023**.

A non-refundable tender fee of R300.00 payable by crossed cheque made out in favour of the City of Cape Town, is required on collection of the tender documents.

Queries relating to the issue of these documents may be addressed to **Mr Nigel Mashazhu, Project Manager, e-mail [nigel.mashazhu@capetown.gov.za](mailto:nigel.mashazhu@capetown.gov.za)**

A non-compulsory but strongly recommended clarification / site visit meeting with representatives of the Employer will take place at **44 Wale Street, 1st Floor Boardroom** and attendance is available **virtually via Skype** (Refer to Locality Plan –Site visit/Clarification Meeting Venue overleaf) on **29 November 2023** starting at 10:00. Attendees of the clarification meeting can then accompany the client to the project site after the clarification meeting

The closing time for receipt of tenders is **10:00 on 11 December 2023**.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Bills of Quantities, in the same format (that is, layout, billed items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.