

Annexure C: Evaluation Rubric for the Workplan/ Project Plan

	Very Low	Low	Medium	Satisfactory	High score
Clearly defined project deliverables:	No information included on the intended outcomes, (0 points)	Limited information included on the intended outcomes Project plan covers 1–2 deliverables, lacking clarity and sufficient detail. (5 points)	Information sufficient to understand intended outcomes. Project plan covers 3 out of 5 deliverables, with limited detail and unclear processes. (10 points)	Most deliverables covered (4 out of 5) with adequate detail; one deliverable is weak or lacks sufficient detail. (15 points)	All 5 deliverables are clearly defined. Intended outcomes are comprehensive. Beneficiary numbers are appropriate. Implementation approach is detailed and feasible. (20 points)
Clearly defined project milestones:	Milestones not provided or not aligned to project requirements (0 points)	Milestones partially provided and unclear. Major gaps exist in alignment to the 5 deliverables. Feasibility questionable. (2 points)	Milestones cover most phases linked to the 5 deliverables, but minor gaps exist and feasibility remains uncertain. (5 points)	Milestones are aligned to all 5 deliverables and major project phases. Sequencing is logical and generally clear, but limited detail is provided on interdependencies. Feasibility appears reasonable. (10 points)	Milestones are comprehensive and fully aligned to all 5 deliverables and project phases. Sequencing and interdependencies are clearly defined. Milestones are detailed, realistic, and clearly feasible. (15 points)

	Very Low	Low	Medium	Satisfactory	High score
Clearly defined project timelines:	No information was provided on the project timelines. (0 points)	Limited information is provided on the project timelines, but many milestones have not been included and the critical dependencies are not specified and reaching the proposed timelines does not seem feasible. (1 point)	Timelines provided for most of the 5 deliverables, but critical dependencies not specified. Feasibility questionable. (2 points)	Timelines provided for all 5 deliverables. Critical dependencies specified, but feasibility may present challenges. (4 points)	Detailed timelines provided for all 5 deliverables. Dependencies clearly specified. Sequencing logical. Timelines appear realistic and feasible. (5 points)