



# BID NOTICE

## SUPPLY SMALL PARTS FOR MUNICIPAL YELLOW PLANT BID NO: KZN294/TECHYP/2023

The Maphumulo Local Municipality invites proposals from qualified and experienced service providers for the supply of small parts for the municipal yellow plant for a period of three years renewable yearly based on performance. The full, detailed specification will be made available in the tender document.

Bidders must submit their bids on the official Municipal bidding documents, which will be available at the Municipal offices, located at **MR 711, LOT 152, Maphumulo from Wednesday 30 August 2023 until Thursday 31 August 2023 before 16H00**. A non-refundable document fee of R500.00 is payable upon collection and payment must be deposited at **ABSA Bank**, Account Number: **4056102866**, and produce a slip upon collection of the tender document. No cash is allowed.

Completed tender documents must be in a sealed envelope clearly marked **"SUPPLY SMALL PARTS FOR YELLOW PLANT"** and placed in the tender box located at **Maphumulo Municipal Offices, MR 711, LOT 152, Maphumulo** by no later than **12H00 on Friday 29 September 2023**. Documents will be opened in public. **Late telegraphic, faxed, emailed or posted tenders will not be accepted**. Bidders must attach the following **mandatory returnable documents** in order to be considered for this bid:

- Printed copy of tax clearance **PIN** for further verification.
- **Certified ID(s) copies** of company director(s) (**not older than 3 months**).
- **Certified** copy of company registration (**not older than 3 months**).
- **Proof of payment** for tender document.
- Company municipal rates, electricity or water account **not older than 3 months**, proof of residential lease or rental or affidavit accompanied by proof of residence if the business operates at a place of residence.
- Completed and signed Municipal Bidding Document attached to the tender document.
- Registered on Central Supplier Database (CSD).

**Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53 and Municipal Policy.**

### Stage 1:

Evaluation of functionality in terms of MFMA Circular 53. Only the service providers who achieve a minimum of 70% of the total points will qualify for stage two of the evaluation process.

The points for stage one will be allocated as follows:

FUNCTIONALITY	POINTS
Proven Track Record	20
Lead Time	20
Methodology	10
Financial Viability	10
Technical Team	10
<b>Total</b>	<b>70</b>

### Stage2:

The 80/20 preferential point system will be applied, where 80 points will be allocated for price and 20 points for municipal-specific goals that are in combination with any other goals.

PREFERENCE	80/20	DOCUMENTS REQUIRED FOR VERIFICATION
Business located within ILembe District	20	Company municipal accounts not older than 90 days. Sworn affidavit accompanied by proof of residence if you are residing in rural areas. Signed and valid lease agreement.
Within KZN Province	10	Company municipal accounts not older than 90 days. Sworn affidavit accompanied by proof of residence if you are residing in rural areas. Signed and valid lease agreement.
Outside KZN Province	00	Company municipal accounts not older than 90 days Sworn affidavit accompanied by proof of residence if you are residing in rural areas. Signed and valid lease agreement.

All technical enquiries relating to this tender must be directed to **Mr X Shange, Tel. Number: 032 481 4500 or emailed to Xolani.khanyile@maphumulo.gov.za**. **SCM related enquiries must be directed to Mr S I Manqele** during office hours (07H30-16H00) on weekdays. The Maphumulo Municipality does not bind itself to accept the lowest or any tender and this tender will be valid for the period of 150 days after closing.

**Mr. T. Khuluse**  
Municipal Manager