



MKHONDO  
LOCAL MUNICIPALITY

**TENDER INVITATION FOR:**

Tender No.	Description	Price Preference Point System	Minimum Functionality Score	Compulsory Clarification Meeting, Date, Time and Place	Closing Date & Time
MKHO16/2023/24	SUPPLY, INSTALLATION, AND MAINTENANCE OF AIRCONDITIONERS ON AD-HOC BASIS FOR A PERIOD OF TWO (02) YEARS FOR MKHONDO LOCAL MUNICIPALITY	80/20	60 points or 60%	N/A	04/12/2023 & 12H00

The Mkhondo Local Municipality hereby invites reputable contractors to submit tenders for the above-mentioned project. The service providers must comply with the VAT Act. Tender documents can be obtained from the e-Tenders Portal, [www.etenders.gov.za](http://www.etenders.gov.za) and the municipal website, [www.mkhondo.gov.za](http://www.mkhondo.gov.za) from **03/10/2023**. No compulsory clarification meeting will be held.

Sealed envelopes must be addressed to: The Municipal Manager, Mkhondo Local Municipality, PO Box 23, Mkhondo, 2380. Marked with the descriptions above and the correct reference number, deposited in the '**TENDER BOX**' situated at MKHONDO Town Hall, Mark and de Wet Street, Mkhondo, **no later than the 04<sup>th</sup> of December 2023**, time **12:00 noon**. ***Bidders are mandated to complete the bid submission register on bid submission date, bidders' names and details that do not appear on the bid submission register will not be considered for evaluation.***

No correspondence will be entered into with any tender regarding scores obtained, reasons for no appointment, etc. **No late, telephonic, facsimile or e-mailed tenders will be accepted.**

According to the Municipality Supply Chain Regulations issued by the Minister of Finance in terms of Section 168 of the Municipal Finance Management Act, Act 56 of 2003, persons who are within the organs of the state, like Councilors, and other elected representatives, full time employees and other directors of the public and municipal entities are prohibited from being eligible to bid or be awarded a contract to provide any services to the municipality.

All compulsory documents, administrative and technical returnables, must accompany the bid, and failure to provide such documentations shall constitute automatic disqualification. Bidders who fail to comply with mandatory returnables will not be considered for further evaluation. Compliance documents include amongst others, Valid Tax Compliance Status (TCS) Pin, certified copy of Company Certificate, Current Municipal Account / Valid Lease agreement, certified copy of shareholder's ID documents, Full (not a summary) CSD Report (Not older than 30 days from tender closing).

Corporate social investment, bidders are mandated to make a provision for corporate social investment (CSI) at 1% as part of the municipality's empowerment program implemented through its supply chain management policy when allocated work.

All submissions will be adjudicated in terms of the Mkhondo Local Municipality's Procurement Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 as well as the Preferential Procurement Regulations, 2022 (PPR 2022). The 80/20 Price and Preference Point

System will be applicable for this tender, where 80 points will be allocated in respect of price and 20 points in respect of targeted (specific) goals. Copy of B-BBEE certificate or sworn affidavit for B-BBEE to claim B-BBEE points. Method 4 of evaluation of the acceptable proposals will be applied and responsive bids are expected to score at least a minimum of 60 points or 60 % for quality to be considered for further evaluation. All bids shall be valid for a period of 90 days from the closing date of the bid.

Mkhondo Local Municipality reserves the right to accept or not to accept the lowest priced or any other proposal. Bid prices will be used for evaluation purposes only and will not be considered as final award prices.

*Technical and Terms of Reference related enquiries must be addressed to: Ms .Q.Z Mbatha (Senior Manager Assets, and Property Management), [qzmbatha@mkhondo.gov.za](mailto:qzmbatha@mkhondo.gov.za) , and Administrative and SCM related enquiries to Mr. M.C Gumede (Senior Manager SCM), [mgumede@mkhondo.gov.za](mailto:mgumede@mkhondo.gov.za).*

---

Acting Municipal Manager:  
Mr. SW Nkosi  
Mkhondo Local Municipality