



YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF TYGERBERG

BID NUMBER: TBH 206/2023

ADVERT DATE: 22 SEPTEMBER 2023

CLOSING DATE: 20 OCTOBER 2023

CLOSING TIME: 11:00

TBH 206/2023: FOR THE SUPPLY, DELIVERY AND INSTALLATION OF A FULLY DIGITAL, COLOUR DOPPLER ULTRASOUND UNIT FOR USE BY THE UROLOGY DEPARTMENT AT TYGERBERG HOSPITAL.

The successful bidder will be required to complete and sign a written contract form (WCBD7.1).

BID DOCUMENTS MUST BE
DEPOSITED IN THE BID BOX MARKED
TENDER BOX SITUATED IN:

Tygerberg Hospital
1st Floor, Administration Building (Opposite the spiral staircase)
Francie Van Zijl Drive
Parow
Cape Town

Please note the following important information and requirements:

1. The Specification is provided to inform **Prospective Service Providers** (PSP) of the entire envisaged bid process, as well as the implementation of the phases of bidding.
2. You are therefore invited to bid for the supply, delivery and installation of a fully digital, colour doppler ultrasound unit for use by the Urology Department at Tygerberg Hospital. Prices must be consolidated onto the relevant WCBD3.1/2 forms, as this will serve as the bidder's official offer.
3. Please ensure that bids are delivered **to the correct address on time**. If the bid is late, it will not be accepted for consideration. If you are uncertain about the location of the Departments bid box, please call the responsible official, Mr C. Miggel / Ms G. Isaacs / Mr S. Ntshaba at (021) 938 4980 or (021) 938 5269 / Mr P. Rodgers at (021) 938 5605 or email: Chad.Miggel@westerncape.gov.za / Gail.Isaacs@westerncape.gov.za / Siphumelele.Ntshaba@westerncape.gov.za / Paschal.Rodgers@westerncape.gov.za for assistance during office hours (07h00 till 15h00). The bid box is generally open **Monday to Friday from 07h00 till 15h00**.
4. Please submit your bid on the official, **not re-typed** forms. Only original, signed documents will be considered. Failure to complete and sign the bidding documents, certificates, questionnaires and specification forms in all respects may invalidate the bid. Each bid must be deposited in a **sealed envelope** with the **name and address of the bidder, the bid number and closing date**. The envelope shall not contain documents related to any bid other that indicated on the envelope.
5. **All Bidders must be registered on the Central Supplier Database (CSD) at the time of bid closing.** Any prospective **unregistered bidders** must register as a supplier on the **CSD** prior to *bidding*.

Central Supplier Database	
Self-registration	www.csd.gov.za (self-registration only)
Contact email	SCMeProcurement.DOH@westerncape.gov.za

6. **Bidders already registered on the CSD** must have confirmation of their registration, by contacting www.csd.gov.za,

AND ensure that their status is up to date prior to bidding.

7. Only the B-BBEE status reflected on **form WCBD 6.1 included in the bid document** will apply to the evaluation of the relevant formal bids and **not the B-BBEE status on CSD**. Bidders are further required to complete the attached **form WCBD4 and include it in the Bid document**.
8. This bid is subject to the General Conditions of Contract (GCC) and, if applicable, any other Special Conditions of Contract. **The 80:20 Points System is applicable to this bid.**
9. Please refer all technical/specification enquiries to Ms. Gail Isaacs email: Gail.Isaacs@westerncape.gov.za 021 9384980/ or Mr. Chad Miggel 021 938 5269, email: Chad.Miggel@westerncape.gov.za / Mr. P Rodgers 021 938 5605, email: Paschal.Rodgers@westerncape.gov.za or Mr. S Ntshaba at (021) 938 4980 email: Siphumelele.Ntshaba@westerncape.gov.za



DEPUTY DIRECTOR: FINANCE/ SCM
TYGERBERG HOSPITAL

DATE: 22 SEPTEMBER 2023

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**TBH 206/2023: FOR THE SUPPLY, DELIVERY AND INSTALLATION OF A FULLY DIGITAL, COLOUR
DOPPLER ULTRASOUND UNIT FOR USE BY THE UROLOGY DEPARTMENT AT TYGERBERG
HOSPITAL.**

<u>CHECKLIST</u>	<u>COMPLETED</u>
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WCBD 5	
WCBD 6.1	
GENERAL CONDITIONS OF CONTRACT	

PART A INVITATION TO BID

ZERO-TOLERANCE TO FRAUD, THEFT AND CORRUPTION (ANTI-FRAUD, THEFT AND CORRUPTION)

THE WCG IS COMMITTED TO GOVERN ETHICALLY AND TO COMPLY FULLY WITH ANTI-FRAUD, THEFT AND CORRUPTION LAWS AND TO CONTINUOUSLY CONDUCT ITSELF WITH INTEGRITY AND WITH PROPER REGARD FOR ETHICAL PRACTICES.

THE WCG HAS A ZERO TOLERANCE APPROACH TO ACTS OF FRAUD, THEFT AND CORRUPTION BY ITS OFFICIALS AND ANY SERVICE PROVIDER CONDUCTING BUSINESS WITH THE WCG.

THE WCG EXPECTS ALL ITS OFFICIALS AND ANYONE ACTING ON ITS BEHALF TO COMPLY WITH THESE PRINCIPLES TO ACT IN THE BEST INTEREST OF THE WCG AND THE PUBLIC AT ALL TIMES.

THE WCG IS COMMITTED TO PROTECTING PUBLIC REVENUE, EXPENDITURE, ASSETS AND REPUTATION FROM ANY ATTEMPT BY ANY PERSON TO GAIN FINANCIAL OR OTHER BENEFIT IN AN UNLAWFUL, DISHONEST OR UNETHICAL MANNER.

INCIDENTS AND SUSPICIOUS ACTIVITIES WILL BE THOROUGHLY INVESTIGATED AND WHERE CRIMINAL ACTIVITY IS CONFIRMED, RESPONSIBLE PARTIES WILL BE PROSECUTED TO THE FULL EXTENT OF THE LAW.

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)							
BID NUMBER:	TBH 206/2023	CLOSING DATE:	20 OCTOBER 2023	CLOSING TIME:	11:00 AM		
DESCRIPTION	FOR THE SUPPLY, DELIVERY AND INSTALLATION OF A FULLY DIGITAL, COLOUR DOPPLER ULTRASOUND UNIT FOR USE BY THE UROLOGY DEPARTMENT AT TYGERBERG HOSPITAL						
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)							
1 ST FLOOR, ADMINISTRATION BUILDING (Opposite the spiral staircase)							
FRANCIE VAN ZIJL DRIVE							
PAROW, CAPE TOWN, 7500							
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO				TECHNICAL ENQUIRIES MAY BE DIRECTED TO:			
CONTACT PERSON	MS G ISAACS			CONTACT PERSON	Mr J.D Du Preez		
TELEPHONE NUMBER	021 938 4980			TELEPHONE NUMBER	021 938 4634		
FACSIMILE NUMBER	N/A			FACSIMILE NUMBER	N/A		
E-MAIL ADDRESS	Gail.Isaacs@westerncape.gov.za			E-MAIL ADDRESS	Jacques.dupreez2@westerncape.gov.za		
SUPPLIER INFORMATION							
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS							
TELEPHONE NUMBER	CODE				NUMBER		
CELLPHONE NUMBER							
FACSIMILE NUMBER	CODE				NUMBER		
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:			AND	CENTRAL SUPPLIER DATABASE No:	MAAA	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		
IF YES, WAS THE CERTIFICATE ISSUED BY A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No						

ACREDITATION SYSTEM (SANAS)			
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED TOGETHER WITH A COMPLETED 6.1 IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/ SERVICES/ WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.			

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (WCBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE WITH TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE AND CSD NUMBER AS MENTIONED IN 2.3 ABOVE.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

WESTERN CAPE DEPARTMENT OF HEALTH TYGERBERG HOSPITAL

TBH 206/2023: FOR THE SUPPLY, DELIVERY AND INSTALLATION OF A FULLY DIGITAL, COLOUR DOPPLER ULTRASOUND UNIT FOR USE BY THE UROLOGY DEPARTMENT AT TYGERBERG HOSPITAL.

BID NUMBER: TBH 206/2023

NAME OF BIDDING COMPANY.....

NAME OF PRODUCT OFFERED.....

NAME OF BIDDER / CONTACT PERSON

CONTACT NUMBER.....(w).....(cell)

NOTE: SHOULD THE ITEM OFFERED DEVIATE FROM ANY SPECIFIED REQUIREMENTS, FULL DETAILS OF SUCH DEVIATIONS MUST BE GIVEN. IN THE EVENT OF THE AVAILABLE SPACE BEING INSUFFICIENT, SUCH DETAILS MUST BE GIVEN ON A SEPARATE SHEET, INDICATING THE RELEVANT PARAGRAPH NUMBER IN THE SPECIFICATION.

THE "DETAILS OF OFFER" SECTION MUST BE COMPLETED IN FULL. FAILURE TO REPLY TO ALL SECTIONS WILL RESULT IN THE OFFER NOT BEING CONSIDERED.

PROVINCIAL GOVERNMENT OF THE WESTERN CAPE

HOSPITAL AND HEALTH SERVICES BRANCH

BID No: TBH 206/2023

SPECIFICATION FOR A FULLY DIGITAL SURGICAL COLOUR DOPPLER ULTRASOUND UNIT UMDNS: 17422

Terms and Conditions

Please acknowledge that conditions have been read and understood in the 'Comply' column by responding with either a 'Yes' or 'No' entry.

Condition	Comply Yes/No	Note
1. The bidder shall be duly registered on the Western Cape Supplier Evidence Bank		
2. The bidder shall be duly registered on the Central Supplier Database.		
3. Apart from the conditions set out in this document, all conditions and requirements of the General Conditions of Contract (GCC) <u>SHALL</u> apply without alterations.		
4. The bidder SHALL be responsible for all costs incurred in the preparation and presentation of the bid. All supporting documentation submitted with the proposal will become the property of the Provincial Government Western Cape.		
5. The bidder SHALL identify any required hardware and/or software component or feature required to implement the solution as specified in the bid document that is not covered in this specification. In such cases, the bidder SHALL provide full specifications and costs for such features or components.		

2. Instructions for Completing Bid Documents

Bidders are advised to read all the pages of this bid document carefully and to comply fully with all requests for information and documentation.

Please acknowledge that conditions have been read and understood in the 'Comply' column by responding with either a 'Yes' or 'No' entry.

Bidders are required to:

Condition	Comply Yes/No	Note
1. Complete all the documents and forms provided in this bid invitation document.		
2. Supply all the requested information.		
3. Number each page of the bid submitted and all the supporting documentation (the entire bid) in the top right-hand corner of each page.		
4. The numbering system used in this bid SHALL be adhered to. If there are additional and/or alternative product options, every option/alternative proposal to an item, SHALL be separately quoted for, with a complete schedule, description, deviations from specifications and technical brochures on each proposal.		
5. Submit the bid under cover of a full table of contents referencing all the documents contained therein with reference to the relevant page numbers.		
6. Submit the bid in hard copy and together therewith, also provide an electronic copy of the complete bid in pdf format on a compact disc or flash drive clearly marked with the bidder's name.		
7. Confirm in writing that the two copies submitted (one in hard copy and the other in pdf format) are true and complete reproduction of the original and contain all the annexures submitted to the Department.		
8. The bidder shall complete the bid response document by stating in the block, opposite each subsection, whether the bidder shall comply or shall not comply with the specifications in that subsection.		
9. A response of "Noted" SHALL be interpreted as "Comply". In addition, an explanatory note MUST be provided in a separate document with a clear reference to the corresponding paragraph number or beneath each point in the bid document. The numbering in the bid document may not be altered		
10. Items not completed in this manner SHALL be to the disadvantage of the bidder and, if excessive, SHALL lead to exclusion in the bid evaluation process		

11. Bidders are permitted to submit video/cd/samples/product literature and catalogues to support their statements of competence and are to confirm that such are true and accurate reflections of the service/s which the bidder intends providing.		
12. All additional supporting documentation that is returned as part of this bid MUST be given a document number that is clearly marked on each page of the document.		
13. Response fields that have been left blank or have been marked with a '✓', '✗', or other symbol shall be considered as non-responsive to the particular question.		
14. A failure to comply with any of the aforementioned requirements shall deem the bid to be non-responsive and thus non-compliant.		
15. By submitting a Bid will mean agreement with the above conditions.		

NOTE: SHOULD THE EQUIPMENT OFFERED DEVIATE FROM ANY SPECIFIED TECHNICAL REQUIREMENTS, FULL DETAILS OF SUCH DEVIATIONS MUST BE GIVEN. IN THE EVENT OF THE AVAILABLE SPACE BEING INSUFFICIENT, SUCH DETAILS MUST BE GIVEN ON A SEPARATE SHEET, INDICATING THE RELEVANT PARAGRAPH NUMBER IN THE SPECIFICATION.

**FULL TECHNICAL
AND OTHER DETAILS OF
OFFER**

1. SCOPE:

- 1.1 This specification establishes the requirements for a cart based FULLY DIGITAL, COLOUR DOPPLER ULTRASOUND UNIT for use by the UROLOGY DEPARTMENT, at Tygerberg Hospital.
- 1.2 The system shall be specifically designed for surgery and urology use with specialised probes and shall have a small footprint to minimise impact on space in a theatre environment.
- 1.3 The system offered shall comply with or exceed all the minimum performance specifications as indicated below for the various sub-components, supported by factory-supplied product specifications/brochures.
- 1.4 Descriptive literature, pamphlets and brochures and technical data sheets applicable to the offer (i.e. all components of system) shall accompany the Bid, failing which the bid shall not be considered.

- 1.5 The equipment and any accessories ordered from the successful Bidder shall be delivered, installed, tested, calibrated, demonstrated (including specified training) and commissioned in Tygerberg Hospital at the expense of the successful Bidder, prior to full payment being made.
- 1.6 No partial deliveries are allowed.
- 1.7 The unit is required primarily for intraoperative kidney (partial nephrectomy), transrectal (prostate, including transperineal procedures) and transvaginal imaging.
- 1.8 The equipment shall be delivered to the Direct Issue Store, Tygerberg Hospital. It will be checked and marked by the Clinical Engineering Dept. Before acceptance is signed.

2. APPLICABLE DOCUMENTS:

- 2.1 General Conditions of Contract (Annexure A);
- 2.2 Additional Conditions of Bid (Section B);
- 2.3 IEC 601-1;
- 2.4 Hazardous Substances Act;
- 2.5 IHE conformance statement;
- 2.6 DICOM conformance statement;
- 2.7 Annexure C.

3. SPECIFICATIONS AND REQUIREMENTS:

- 3.1 The offered system shall be installed and fully functional, which shall include all the aspects as identified in the clauses below:

- 3.1.1 The Bidder shall clearly indicate if their offered product complies with the stated requirements, by indicating, "Comply" or "Does not comply" next to the corresponding clause;
- 3.1.2 Each offer shall be accompanied by brochures and technical data to support answers in the tender;
- 3.1.3 The Bidder shall clearly state any parameter values or additional information as requested next to the relevant clause;
- 3.1.4 The Bidder shall clearly indicate if their offered product exceeds the stated requirement by noting, with proof, "Above specification" next to the corresponding clause;
- 3.1.5 The Bidder shall provide a clear pricing schedule listing all the requirements and the associated pricing;
- 3.1.6 The requested options and optional extras shall be clearly defined, and a separate pricing schedule shall be provided by the Bidder;
- 3.1.7 All responses shall be clear and legible;
- 3.1.8 The offered system shall be state of the art and of the latest technology (launched recently). The Bidder shall state how long this technology has been commercially available (state when the model offered was launched), as well as if any near future updates were expected;
- 3.1.9 State the life expectancy of the unit offered;
- 3.1.10 State the manufacturing company's policy regarding availability of spare parts after production of the offered unit stops.
- 3.2 All prices shall include VAT and shall be firm prices in Rand. The Bidder shall state the period for which the firm price is valid. Ninety (90) days is the minimum validity period. No rate of exchange shall be negotiated in this tender;

- 3.3 If the product offered is unknown to the Department, the Department reserves the right to have the unit evaluated by a team of technical and clinical experts with regards to its functionality, performance and quality. The decision of this committee shall be used as a motivation for the acceptance or non-acceptance of the unit. For this reason, a demonstration unit shall be readily available, or the Bidder shall take representatives of the Department to a site within South Africa where a similar unit is installed and in clinical operation. The cost for this site visit is for the account of the bidder and it shall not place any obligation on the Department to procure from this specific Bidder;
- 3.4 If a demo unit is required, it shall be presented within seven (7) working days of the request;
- 3.5 Each offer shall be accompanied by a completed specifications and pricing document. Failure to comply with this requirement shall lead to the disqualification of the offer.

4. TECHNICAL SPECIFICATIONS:

4.1 IMAGING MODALITIES

- 4.1.1 Identify the make, model and software level of the system offered;
- 4.1.2 The system shall be capable of processing frequencies between 1MHZ and up to 20MHz (Transducer dependant);
- 4.1.3 The system shall be capable of use via a laparoscopic access port to image kidneys intraoperatively, as during partial nephrectomies.
- 4.1.4 The system shall be capable to doing transabdominal ultrasounds of the kidneys (curvilinear probe) and have a needle guide usable with this probe to assess the kidneys and renal collecting system.
- 4.1.5 The system shall be capable of being used to do transperineal prostate procedures, such as brachytherapy and transperineal biopsies, and have both linear and convex imaging (biplanar) on the endocavity probe, and should include a needle guide for use with the endocavity probe

4.1.6 The system shall be capable of supporting an image-processing technique that performs real-time analysis of patterns at pixel level and refines ultrasound images in all clinical applications;

4.1.7 The system shall be capable of high acquisition frame rates. A high frame rate shall be maintained while still providing excellent image quality at 10cm depth with full sector width;

4.1.8 The system shall have an adaptive colour feature that automatically optimizes colour to help assure excellent sensitivity and colour penetration;

4.1.9 The system shall be capable of image post processing capabilities, which shall include the following:

4.1.9.1 gray and colour scale selection;

4.1.9.2 Gain;

4.1.9.3 Pan;

4.1.9.4 Depth;

4.1.9.5 Noise rejection;

4.1.9.6 Zoom.

4.2 **GENERAL REQUIREMENTS**

4.2.1 Image optimization software for image quality, in-line with industry standards, shall be included in the offer;

4.2.2 Comprehensive measurement, calculation and reconstruction software, including the capability to reconstruct 3-Dimensional images from radial endo-cavity probes shall be included;

4.2.3 The system shall be cart based with a small footprint ideally suited for a theatre environment;

- 4.2.4 It shall have a height adjustable control panel and easily accessible transducer connectors for use in a confined space;
- 4.2.5 The system shall have three (3) or more active transducer ports available;
- 4.2.6 The control panel shall be sealed, easy to clean and suited for use in a theatre environment;
- 4.2.7 The system shall have a wireless remote control for intra-operative use;
- 4.2.8 Control buttons (i.e. freeze button) on the transducers will be an advantage;
- 4.2.9 The system shall have a build-in UPS or battery back-up system to ensure reliability of operation in case of a power outage. The system should be able to function for up to one (1) hour on this power back-up;
- 4.2.10 The monitor shall be at least 17 inches in size (measured diagonally) or larger;
- 4.2.11 The system shall be capable of displaying two (2) grayscale images in linear or sector format, side by side on the monitor simultaneously.
- 4.2.12 The system shall have a single button automated optimization of 2D TGC, gain and compression level for optimal system performance;
- 4.2.13 Touch screen technology shall be an added benefit.

4.3 **ULTRASOUND TRANSDUCERS (PROBES) REQUIRED**

- 4.3.1 Three (3) probes are required, but due to budgetary constraints each probe shall be listed and priced separately for the department to make an informed decision as to what is affordable (prices supplied shall be used to decide affordability of each probe);
- 4.3.2 The required probes are listed below. State details including price, frequency and recommended usage of each probe:
 - 4.3.2.1 Convex array transducer (curvilinear):

4.3.2.2 Endo-cavity biplane transducer:

4.3.2.3 Laparoscopic linear probe with flexible tip, or flexible cable (drop-in probe) enabling use via laparoscopic port:

4.3.3 Probes supplied shall be compatible with commonly used sterilisation systems. Details to be supplied.

4.3.4 List and price needle guided Brackets for the probes.

4.3.4.1 Needle guides for convex array transducer.

4.3.4.2 Needle guide for biplanar endo-cavity probe.

4.4 IMAGING MODES

4.4.1 The required system shall be capable of all imaging display modes expected of an ultrasound in the medium to high technology market range (not limited to the following):

4.4.1.2 2D;

4.4.1.3 Doppler, Colour doppler, Power Doppler, Directional power doppler, PW, HPRF PW, etc.;

4.4.1.4 Triplex mode;

4.4.1.5 Tissue Doppler Imaging (TDI);

4.4.1.6 Tissue Harmonic Imaging (THI);

4.4.1.7 Compound Imaging with variants (i.e. Motion compensated, spatial, Beam-steered real-time compound imaging; etc.);

4.4.1.8 Contrast imaging:

4.4.1.9 Strain elastography:

4.4.1.10 3D:

4.4.1.11 List and price options available

4.5 COMBINATION IMAGING MODES

FULL TECHNICAL AND OTHER DETAILS OF OFFER

4.5.1 The required system shall be capable of various combination imaging modes that should include the following (not all inclusive):

4.5.1.1 2D;

4.5.1.2 2D and colour;

4.5.1.3 2D and PW doppler;

4.5.1.4 2D, PW Doppler and Colour;

4.5.1.5 The following split screen combinations should also be possible:

4.5.1.5.1 2D:2D;

4.5.1.5.2 Triplex for simultaneous 2D, CPA, PW Doppler and colour compare (real-time colour and 2D images, side by side);

4.5.1.5.3 Colour compare (real-time colour and 2D images, side by side).

4.6 DOPPLER

4.6.1 The system shall provide a full range of Doppler Functions including:

4.6.1.1 Pulsed wave (PW);

4.6.1.2 Power Doppler & Directional Power Doppler;

4.6.1.3 Color Doppler with flow mapping;

4.6.1.4 Spectral doppler;

4.6.1.5 Steerable Doppler.

4.6.2 The user shall be able to control acoustic output in all Doppler modes with user-definable default settings;

4.6.3 The system shall use adaptive Doppler technology to boost weak signals for improved spectrum visibility and enhanced PW audio signals for precise flow assessment;

- 4.6.4 The system shall have a single button for automated optimization of Doppler PRF and baseline for optimal Doppler waveform display;
- 4.6.5 The system shall provide ability to scale the Doppler display for both frequency and velocity and angle correction if desired;
- 4.6.6 The system shall support a range of PW Doppler sample sizes between 1mm and 2cm;
- 4.6.7 Angle correction shall be in 1° steps;
- 4.6.8 The system PRF shall be in the range of 1- 14kHz (for PW Doppler);
- 4.6.9 The system shall have adjustable wall filter settings with a cut-off frequency of approx. 20% of the PRF (in PW);
- 4.6.10 The system shall support the following spectral adjustments in frozen mode:
 - 4.6.10.1 Baseline;
 - 4.6.10.2 Gain;
 - 4.6.10.3 Display format;
 - 4.6.10.4 Gray maps;
 - 4.6.10.5 Invert;
 - 4.6.10.6 Automatic Doppler analysis.
- 4.6.11 Steerable doppler angle required of up to at least 30° (±15°);
- 4.6.12 The system shall be capable of Colour Flow Mapping (Velocity, Variance, etc.) with ≥ six (6) colour scales.

4.7 MEASUREMENTS

- 4.7.1 Comprehensive measurement, calculation and reconstruction software shall be included. The system shall provide the following measurement tools:
- 4.7.2 Ability to calculate and display linear distances using up to six (6) pairs of resizable electronic calipers;
- 4.7.3 Ability to trace, calculate and display the perimeter of a displayed structure. Provide means of incremental erasing of perimeter trace;
- 4.7.4 Provide both trace and ellipse methods;
- 4.7.5 Ability to trace, calculate and display the area of a displayed structure with choice of trace or ellipse method;
- 4.7.6 User-configurable calculation lists;
- 4.7.7 Ability to obtain volume calculations from 2D images;
- 4.7.8 2D depth measurement tool in live and frozen;
- 4.7.9 User-programmable equations;
- 4.7.10 System shall support both measure-then-label and label-then-measure functionalities;
- 4.7.11 Ability to obtain volume flow from 2D and spectral images;
- 4.7.12 Ability to measure 2D images, and Doppler;
- 4.7.13 Automated, real-time analysis of pulsed Doppler spectral waveform, available in live or frozen modes.

4.8 DISPLAY ANNOTATION

4.8.1 The system shall display the following demographic data with the ability to hide demographic data for generation of images for publication:

4.8.1.1 Hospital name;

4.8.1.2 Patient name and ID;

4.8.1.3 Time and date;

4.8.1.4 User initials;

4.8.1.5 Patient date of birth.

4.8.2 Pre-defined body markers showing orientation of transducer/patient should be provided, with the ability to position the body marker at multiple locations on the screen;

4.8.3 Thumbnail display of images stored in system review;

4.8.4 Display of Cineloop frame number.

4.9 DIGITAL STORAGE, OUTPUT AND RE-ANALYSIS CAPABILITY:

4.9.1 The system shall have the ability to transmit real time imaging via HDMI output for use with intra-operative systems, including the DaVinci Xi robotic platform.

4.9.2 The system shall provide digital storage onto internal hard drive, USB connected storage device or DVD/CD for later recall or printing;

4.9.3 Digital storage capability shall be fully integrated into the system design and interface;

4.9.4 State storage capacity of the hard drive;

- 4.9.5 The system shall support import and export of data to a removable media;
- 4.9.6 The system shall support DICOM data export to removable media via a LAN and to remote workstation;
- 4.9.7 Integrated patient directory with the ability to view more than one exam in image review;
- 4.9.8 Capability shall support on-screen listing of all exams located on hard disk, USB connected device or DVD/CD;
- 4.9.9 Images shall be able to be recalled for display, measuring and text editing on the system monitor;
- 4.9.10 The system shall be able to store digital loops to the hard disk;
- 4.9.11 DICOM – the system shall provide DICOM 3.0 print and store service classes;
- 4.9.12 The system shall have a fully integrated user interface;
- 4.9.13 100 Base T Ethernet output capabilities are required;
- 4.9.14 The system shall have a site configurable IP address;
- 4.9.15 The system shall support DICOM 3.0 Modality Work list;
- 4.9.16 The system shall support DICOM 3.0 Performed Procedure Step;
- 4.9.17 The system shall support DICOM 3.0 Storage Commitment;
- 4.9.18 The system shall support the DICOM Greyscale Standard Display Format;
- 4.9.19 The system shall support pausing and resuming an exam;

4.9.20 User configurable export of images in batch mode or send-as-you-scan.

4.10 NETWORKING

4.10.1 The system shall be fully DICOM compliant and capable of being interfaced with HIS/RIS/PACS and comply with the conformance statement as set out in Annexure C. State compliance.

4.11 OPTIONS:

4.11.1 List and price all other probes applicable for urological procedures on the offered unit:

4.11.2 List and price any applicable software packages available and not included in the offered price;

5 UPGRADEABILITY:

5.1 The system design shall provide the capability to be upgraded and/or enhanced through use of the integrated DVD or CD drive, integrated modem or through module replacement;

5.2 Bidders shall state the policy regarding software updates and costs involved;

5.3 The Bidder shall state current EC and FDA approved upgrade paths with availability, delivery dates, and costs;

5.4 The Bidder shall state what planned future hardware and software shall be available, with costs and projected dates.

6. UPGRADE POLICY:

6.1 Bidders shall describe their upgrade policy for future equipment improvement (hardware and software);

- 6.2 All future upgrades (hardware and software) involving patient safety shall be offered at no additional cost;
- 6.3 All future upgrades removing software bugs from existing software shall be supplied free of charge;
- 6.4 Any upgrade before or after installation of the equipment involving additional cost shall be brought to the attention of the Provincial Government of the Western Cape.
- 6.5 All equipment, the installation and any alteration/additions shall comply with:
- 6.5.1 The Occupational Health and Safety Act (1993);
- 6.5.2 The wiring code S.A.B.S. 0142;
- 6.5.3 Hazardous Substance Act (1973) and
- 6.5.4 The radiation safety regulations as lay down by the Directorate Radiation Control of the Department of Health.
- 6.6 The onus shall be on the successful Bidder to ensure that a licence is issued in terms of the Hazardous Substance Act (1973) by the Department of Health on the installed system and site.

7. GUARANTEE CONDITIONS:

- 7.1 The Bidder shall support a one-year or longer guarantee period on all supplied items/goods;
- 7.2 The time taken to attend to a malfunctioning unit within the guarantee period shall extend the guarantee period by that time;
- 7.3 A loan unit shall be supplied for immediately movable items whilst a unit is malfunctioning during the guarantee period for longer than two days. Failing

this condition shall result in the user renting a similar unit and the Bidder shall carry the cost;

**FULL TECHNICAL AND
OTHER DETAILS OF OFFER**

- 7.4 Any repetition (twice or more) of the same fault that first occurred during the guarantee period shall be considered as a repair under guarantee if it occurs within the first year after the expiration of the guarantee period. This is not applicable if user negligence can be proven;
- 7.5 The same guarantee conditions shall apply to replacement units;
- 7.6 The guarantee period shall include all cost (spares, labour, travelling and sundries); prescribed maintenance services and any QA testing that are required by Department of Health's Radiation Control Board that shall be required under the guarantee period;
- 7.7 The guarantee period shall be extended to 24/7 for equipment purchased for use in areas with 24 hours/7 days a week service delivery;
- 7.8 The system shall be serviced free of charge before the guarantee expires and the successful Bidder shall make the necessary arrangements with the Clinical Engineering Department at least a month in advance. Failure to do the service will lead to the extension of the warranty.

8. GENERAL MAINTENANCE INFORMATION:

- 8.1 State the service intervals per year as prescribed by the manufacturer. Supporting documents shall be provided and clearly marked as GM1;
- 8.2 State the duration of each service mentioned above;
- 8.3 State if one or more technician is required per service;
- 8.4 Supply a complete breakdown list of the work to be done during a service as per manufacturer specifications. Supporting documents shall be provided and clearly marked as GM2;
- 8.5 Supply the names of the technicians in direct employ that are factory trained on the unit offered and based in the Western Cape. Supporting documents shall be provided and clearly marked as GM3;

- 8.6 The vendor shall state the response time (in hours) for a service technician to be onsite after a fault is reported;
- 8.7 State the turnaround time for spares in the case of a breakdown;
- 8.8 All spares replaced shall be new and carry a manufacturer warranty. State the warranty period of replaced spares;
- 8.9 The successful vendor shall supply all software (including software-keys and/or passwords) to allow for trouble shooting (fault finding), maintenance, calibrations, repairs and services at no additional costs;
- 8.10 In case of networkable systems, the Clinical Engineering Department shall be trained by the successful Bidder to network the system;
- 8.11 State if the system is net workable;
- 8.12 State the requirements if net workable;
- 8.13 State the maximum ambient room temperature allowed for the system to function normally;
- 8.14 State the power requirements of the system under full load;
- 8.15 State if the purchaser shall be penalized in any way if no service contract is entered into, on the equipment offered, after the expiry of the guarantee period.

9. MAINTAINABILITY:

- 9.1 The Bidder shall indicate which consumable and non-consumable items are required for the normal operation and standard maintenance of the offered equipment;
- 9.2 The Bidder shall indicate the cost of each of the above items. This does not necessarily mean that these items would be purchased from the successful Bidder;

- 9.3 The Bidder shall indicate which of these items is proprietary items that only the supplier of the equipment can supply;
 - 9.4 The successful vendor shall be requested to sign the service agreement based on the pricing supplied in the Bid Document;
 - 9.5 The successful vendor shall provide the Clinical Engineering staff with first level technical training with regards to repairs and maintenance at no extra cost;
 - 9.6 Details of the training shall be supplied and submitted and clearly marked;
 - 9.7 The successful vendor shall have an established technical support base in the Western Cape Province. Supply the physical address of the technical facility/workshop;
 - 9.8 The vendor shall have an adequate quantity of factory-trained technicians, trained on the offered equipment, in their direct employ, based in the Western Cape Province;
 - 9.9 The vendor shall supply with this offer a list and quantities of spares held locally in stock in the Western Cape Province on the offered product;
 - 9.10 The successful vendor shall supply the original fully detailed technical/workshop maintenance manuals (not copies) at no additional cost;
 - 9.11 The Bidder shall include a firm commitment (in writing) from the principal manufacturer that the latter would supply spares, components, upgrades and support for technical and clinical staff of Tygerberg Hospital, over the expected life of their offered system and software, should their local agent/supplier default.
- 10. MAINTENANCE CONTRACT:**
- 10.1 State percentage guaranteed up time of machine. Should be at least 98%;
 - 10.2 A fully inclusive maintenance contract for a five (5) year period after the guarantee expiry date shall be provided (include Quality Assurance tests, labour, travelling, sundries, spares, and call outs). The Bidder shall provide a pricing schedule per year as asked; (Probes can be excluded)

- 10.3 If applicable all Quality Assurance test results according to the stipulated time frames shall be handed to the Clinical Engineering department and departmental head during this five (5) year period.

11. OPTIONAL ACCESSORIES OFFERED BY BIDDER:

- 11.1 The Bidder shall give a full description of any additional optional accessories offered, and the price of each.

12. COST OF OWNERSHIP:

- 12.1 A minimum guarantee period of twelve (12) months is applicable. All parts, routine maintenance (including corrective maintenance), all labour and travel costs shall be included during the warranty period;
- 12.2 The Bidder shall provide a detailed estimated breakdown of the cost of ownership of their offered system for the expected lifespan of their offered unit (technical only – no disposables per patient information). This estimate should indicate cost per year based on service and repair information as included in the five (5) year comprehensive service contract;
- 12.3 Bidders shall state their current technical labour cost per hour on the equipment offered;
- 12.4 State the current travel costs involved on a repair call-out or routine service;
- 12.5 State the current cost of each service as prescribed by the manufacturer.
- 12.6 Increases per annum on maintenance costs shall not exceed the annual inflation rate indicated by the Consumer Price Index (CPI) in South Africa
- 13. SAFETY:**
- 13.1 The unit shall comply with all necessary safety standards.
- 14. TRAINING:**
- 14.1 The successful vendor shall undertake to provide a comprehensive training schedule when required, for both User Department and Clinical Engineering staff of the Hospitals to ensure correct use of the equipment;

- 14.2 The successful Bidder, at no extra cost, shall provide initial training of five users. State period of initial training offered;
- 14.3 The successful Bidder, at no extra cost, shall provide additional future support of users in the use of all features of the equipment offered.
- 14.4 A comprehensive training schedule listing the various topics of training shall be included in the offer.
- 14.5 Comprehensive technical support capability of the equipment, of at least first level, by eligible resident Clinical Engineering (CE) staff shall be provided. The Bidder shall include a detailed training course schedule for the eligible CE staff;
- 14.6 The Bidder shall state the cost and level of additional technical training offered;
- 15. DOCUMENTATION:**
- 15.1 All documents shall be in English and Original documents – no copies shall be accepted;
- 15.2 One (1) complete set of comprehensive workshop/service manuals, including wiring schematics shall be supplied;
- 15.3 One (1) complete set of user manuals shall be supplied;
- 15.4 See Section "B". Failure to supply the Clinical Engineering Department with comprehensive and detailed service manuals could lead to the disqualification of the Bidder's offer;
- 15.5 A licence issued in terms of the Hazardous Substances Act, (Act no. 15 of 1973) shall be submitted with the Bid. Failure to submit such a licence may result in a bid not being considered.

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

This document must be completed in full or the offer will not be considered.

Name of bidder: _____ Bid number: TBH 206/2023

Closing Time : 11:00am

Closing date: Friday, 20 OCTOBER 2023

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

ITEM	QUAN TITY	DESCRIPTION OF SERVICE	BID PRICE IN SA CURRENCY INCL VAT
1		Price for Ultrasound (as per specifications and exclusive of items listed below)	R
2.		Convex array transducer	R
3.		Endocavity Biplane transducer	R
4		Laprascopic Linear probe	R
5		Needle guides for convex array transducer	R
6		Needle guide for biplanar endo-cavity probe	R
		(Pricing supplied here will be used to determine affordability).	
7		All-inclusive 5 Year Service/Repair contract cost as per specifications (after warranty)	R
8		Options offered (Separate page can be used)	
		1.	R
		2.	R
		3.	R
		4.	R
		5.	R

9		Additional training offered (optional) Training to the user department	R
		Advanced Technical training to the Clinical Engineering Department.	R
10		Current Labour cost per hour (Technical support)	R
11		Current Travel cost per call-out (Technical support)	R
		Grand total price will be inclusive of the ultrasound with probes and guides as per specifications but excluding Optional items or Service contract.	
12		GRAND TOTAL- BID PRICE IN RSA CURRENCY **(All-inclusive and ALL APPLICABLE TAXES INCLUDED)	R

REQUIRED FOR UROLOGY DEPARTMENT AT TYGERBERG HOSPITAL

- A Brand names _____
- B Country of origin _____
- C Are you the manufacturer? Please circle your option. YES / NO
- D Does the offer comply with specifications? Please circle your option. YES / NO
- E If not to specification, please indicate deviation(s). _____
- F Period required for delivery. _____
- G Is/are the price(s) firm for the duration of the contract? Please circle your option. YES / NO
- H Guarantee Period _____

Note: All delivery costs must be included in the bid price for delivery at the prescribed destination.

**** "All applicable taxes"** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*** Delete if not applicable**

DEFINITION OF PRICING STRUCTURES

For the purpose of this bid the following explanations are provided:

1. Firm prices

- 1.1 **Firm prices** are prices which are only subject to adjustments in accordance with the actual increase or decrease resulting from the changes, imposition or abolition of customs or excise duty and any other duty, levy, or tax which is binding upon the contractor in terms of a law or regulation and has a demonstrable influence on the prices of any supplies, for the execution of the contract.

The following two pricing structures will also be considered as firm prices:

- 1.2 **Firm prices** linked to fixed period adjustments, i.e two tier prices (firm 1st and firm 2nd year prices), only subject to the variables indicated in the above paragraph.
- 1.3 **Firm prices** subject to rate of exchange fluctuations. (It is compulsory that the table below be completed for prices subject to rate of exchange variations)

Note: Any advantage due to a more profitable exchange rate must be passed on to the Province.

Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

2. Non-firm prices

Non-firm prices are either prices linked to proven adjustments or prices linked to escalation formula adjustments.

2.1 It is compulsory that the variable factors and their weights be indicated where prices are linked to proven adjustments.

The table below serves only as a guide and bidders must include all other information deemed necessary.

ITEM NO	PRICE	OVERHEADS AND PROFIT	VARIABLE FACTOR (Provide factor e.g manufacturer increase)	WEIGHT OF VARIABLE FACTOR/S

2.2 In cases where prices are subject to the escalation formula, the next table must be completed.

IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + \dots Dn \frac{Rnt}{Rno} \right) + VPt$$

Where:

Pa = The new escalated price to be calculated.

(1-V)Pt = 85% of the original bid price. **Note that Pt must always be the original bid price and not escalated price**

D1, D2 = Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1,D2 etc. must add up to 100%.

R1t, R2t = Index figure obtained from new index (depends on the number of factors used).

R1o, R2o = Index figure at time of bidding.

VPt = 15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to price escalations.

3. THE FOLLOWING INDEX/INDICES WAS USED TO CALCULATE THE BID PRICE:

Index	Dated	Index	Dated
.....	Index	Dated
Index	Dated	Index	Dated
.....	Index	Dated



**PROVINCIAL GOVERNMENT WESTERN CAPE
DECLARATION OF INTERESTS, BIDDERS PAST SCM PRACTICES AND INDEPENDENT BID DETERMINATION**

1. To give effect to the requirements of the Western Cape Provincial Treasury Instructions, 2019: Supply Chain Management (Goods and Services), Practice Note 4 of 2006 Declaration of Bidders Past SCM Practices-(SDB8), Instruction note Enhancing Compliance Monitoring and Improving Transparency and Accountability in Supply Chain Management, Practice note 7 of 2009/10 - SBD 4 Declaration of Interest, Practice Note 2010 Prohibition of Restrictive practices SBD9, Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998 as amended together with its associated regulations, the Prevention and Combating of Corrupt Activities Act No 12 of 2004 and regulations pertaining to the tender defaulters register, Paragraph 16A9 of the National Treasury Regulations and/or any other applicable legislation.

2. All prospective bidders intending to do business with the Institution must be registered on the Central Supplier Database (CSD) and the Western Cape Supplier Evidence Bank (WCSEB) if they wish to do business with the Western Cape Government (WCG) via the electronic Procurement Solution (ePS).

3. **Definitions**

"bid" means a bidder's response to an institution's invitation to participate in a procurement process which may include a bid, price quotation or proposal;

"Bid rigging (or collusive bidding)" occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and/or services through a bidding process. Bid rigging is, therefore, an agreement between competitors;

"business interest" means -

- (a) a right or entitlement to share in profits, revenue or assets of an entity;
- (b) a real or personal right in property;
- (c) a right to remuneration or any other private gain or benefit, or
- (d) includes any interest contemplated in paragraphs (a), (b) or (c) acquired through an intermediary and any potential interest in terms of any of those paragraphs;

4. **"Consortium or Joint Venture"** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;

5. **"Corruption"**- General offences of corruption are defined in the Combating of Corrupt Activities

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline 0800 701 701

This form must be completed annually. Should the information herein declared change in the course of the year or before the next renewal or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change in such details.

Act, 2004 (Act No 12 of 2004) as:

Any person who directly or indirectly-

(a) accepts or agrees or offers to accept any gratification from any other person, whether for the benefit of himself or herself or for the benefit of another person; or

(b) gives or agrees or offers to give to any other person any gratification, whether for the benefit of that other person or for the benefit of another person, in order to act personally or by influencing another person so to act, in a manner—

(i) that amounts to the-

(aa) illegal, dishonest, unauthorised, incomplete, or biased; or

(bb) misuse or selling of information or material acquired in the course of the exercise, carrying out or performance of any powers, duties or functions arising out of a constitutional, statutory, contractual or any other legal obligation;

(ii) that amounts to-

(aa) the abuse of a position of authority;

(bb) a breach of trust; or

(cc) the violation of a legal duty or a set of rules;

(iii) designed to achieve an unjustified result; or

(iv) that amounts to any other unauthorised or improper inducement to do or not to do anything, of which the person is guilty of the offence of corruption

“CSD” means the Central Supplier Database maintained by National Treasury;

“employee”, in relation to –

(a) a department, means a person contemplated in section 8 of the Public Service Act, 1994 but excludes a person appointed in terms of section 12A of that Act; and

(b) a public entity, means a person employed by the public entity;

“entity” means any -

(a) association of persons, whether or not incorporated or registered in terms of any law, including a company, corporation, trust, partnership, close corporation, joint venture or consortium; or

(b) sole proprietorship;

“entity conducting business with the Institution” means an entity that contracts or applies or tenders for the sale, lease or supply of goods or services to the Province;

“Family member” means a person's –

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(a) spouse; or

(b) child, parent, brother, sister, whether such a relationship results from birth, marriage or adoption or some other legal arrangement (as the case may be);

"intermediary" means a person through whom an interest is acquired, and includes a representative or agent or any other person who has been granted authority to act on behalf of another person;

"Institution" means – a provincial department or provincial public entity listed in Schedule 3C of the Act;

"Provincial Government Western Cape (PGWC)" means

(a) the Institution of the Western Cape, and

(b) a provincial public entity;

"RWOEE" means -

Remunerative Work Outside of the Employee's Employment

"spouse" means a person's -

(a) partner in marriage or civil union according to legislation;

(b) partner in a customary union according to indigenous law; or

(c) partner with whom he or she cohabits and who is publicly acknowledged by the person as his or her life partner or permanent companion.

4. Regulation 13(c) of the Public Service Regulations (PSR) 2016, effective 1 February 2017, prohibits any employee from conducting business with an organ of state, or holding a directorship in a public or private company doing business with an organ of state unless the employee is a director (in an official capacity) of a company listed in schedules 2 and 3 of the Public Finance Management Act.

a) Therefore, by 31 January 2017 all employees who are conducting business with an organ of state should either have:

(i) resigned as an employee of the government institution or;

(ii) cease conducting business with an organ of state or;

(iii) resign as a director/shareholder/owner/member of an entity that conducts business with an organ of state.

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5. Any legal person, or their family members, may make an offer or offers in terms of this invitation to bid. In view of potential conflict of interest, in the event that the resulting bid, or part thereof, be awarded to family members of persons employed by an organ of state, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where the bidder is employed by the Institution
6. The bid of any bidder may be disregarded if that bidder or any of its directors abused the institution's supply chain management system; committed fraud or any other improper conduct in relation to such system; or failed to perform on any previous contract.
7. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a per se prohibition meaning that it cannot be justified under any grounds.
8. Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorises accounting officers and accounting authorities to:
 - a) disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b) cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
9. Communication between partners in a joint venture or consortium will not be construed as collusive bidding.
10. In addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

SECTION A: DETAILS OF THE ENTITY	
CSD Registration Number	MAAA
Name of the Entity	
Entity registration Number (where applicable)	
Entity Type	
Tax Reference Number	
Full details of directors, shareholder, member, partner, trustee, sole proprietor or any persons with a right or entitlement to share in profits, revenue or assets of the entity should be disclosed in the Table A below.	

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline 0800 701 701

This form must be completed annually. Should the information herein declared change in the course of the year or before the next renewal or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change in such details.

TABLE A

FULL NAME	DESIGNATION (Where a director is a shareholder, both should be confirmed)	IDENTITY NUMBER	PERSONAL TAX REFERENCE NO.	PERCENTAGE INTEREST IN THE ENTITY

SECTION B: DECLARATION OF THE BIDDER'S INTEREST

The supply chain management system of an institution must, irrespective of the procurement process followed, prohibit any award to an employee of the state, who either individually or as a director of a public or private company or a member of a close corporation, seek to conduct business with the WCG, unless such employee is in an official capacity a director of a company listed in Schedule 2 or 3 of the PFMA as prescribed by the Public Service Regulation 13 (c).

Furthermore, an employee employed by an organ of state conducting remunerative work outside of the employee's employment should first obtain the necessary approval by the delegated authority (RWOEE), failure to submit proof of such authority, where applicable, may result in disciplinary action.

B1.	Are any persons listed in Table A identified on the CSD as employees of an organ of state? (If yes, refer to Public Service Circular EIM 1/2016 to exercise the listed actions)	NO	YES
B2.	Are any employees of the entity also employees of an organ of state? (If yes complete Table B and attach their approved "RWOEE")	NO	YES
B3.	Are any family members of the persons listed in Table A employees of an organ of state? (If yes complete Table B)	NO	YES

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline 0800 701 701

This form must be completed annually. Should the information herein declared change in the course of the year or before the next renewal or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change in such details.

TABLE B

Details of persons (family members) connected to or employees of an organ of state should be disclosed in Table B below.

FULL NAME OF EMPLOYEE	IDENTITY NUMBER	DEPARTMENT/ ENTITY OF EMPLOYMENT	DESIGNATION/ RELATIONSHIP TO BIDDER**	INSTITUTION EMPLOYEE NO./ PERSAL NO. (Indicate if not known)

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline 0800 701 701

This form must be completed annually. Should the information herein declared change in the course of the year or before the next renewal or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change in such details.

SECTION C: PERFORMANCE MANAGEMENT AND BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES To enable the prospective bidder to provide evidence of past and current performance.

C1.	Did the entity conduct business with an organ of state in the last twelve months? (If yes complete Table C)	NO	YES
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C2. TABLE C

NAME OF CONTRACTOR	PROVINCIAL DEPARTMENT OR PROVINCIAL ENTITY	TYPE OF SERVICES OR COMMODITY	CONTRACT/ ORDER NUMBER	PERIOD OF CONTRACT	VALUE OF CONTRACT	
C3. Is the entity or its principals listed on the National Database as companies or persons prohibited from doing business with the public sector?					NO	YES
C4. Is the entity or its principals listed on the National Treasury Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004)?					NO	YES
<i>(To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 326 5445.)</i>						
C5. If yes to C3 or C4, were you informed in writing about the listing on the database of restricted suppliers or Register for Tender Defaulters by National Treasury?				NO	YES	N/A
C6. Was the entity or persons listed in Table A convicted for fraud or corruption during the past five years in a court of law (including a court outside the Republic of South Africa)?					NO	YES
C7. Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?					NO	YES

Complete the below table to the maximum of the last 5 contracts.

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline 0800 701 701

This form must be completed annually. Should the information herein declared change in the course of the year or before the next renewal or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change in such details.

SECTION D: DULY AUTHORISED REPRESENTATIVE TO DEPOSE TO AFFIDAVIT

This form must be signed by a duly authorised representative of the entity in the presence of a commissioner of oaths.

I, hereby swear/affirm; i. that the information disclosed above is true and accurate; ii. that I understand the content of the document;

iii. the entity undertakes to independently arrive at any offer at any time to the Institution without any consultation, communication, agreement or arrangement with any competitor. In addition, that there will be no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to the Institution.

iv. that the entity or its representative are aware of and undertakes not to disclose the terms of any bid, formal or informal, directly or indirectly, to any competitor, prior to the awarding of the contract.

DULY AUTHORISED REPRESENTATIVE'S SIGNATURE

I certify that before administering the oath/affirmation I asked the deponent the following questions and wrote down his/her answers in his/her presence:

- 1.1 Do you know and understand the contents of the declaration? ANSWER:
- 1.2 Do you have any objection to taking the prescribed oath? ANSWER:
- 1.3 Do you consider the prescribed oath to be binding on your conscience? ANSWER:.....
- 1.4 Do you want to make an affirmation? ANSWER:

2. I certify that the deponent has acknowledged that he/she knows and understands the contents of this declaration, which was sworn to/affirmed and the deponent's signature/thumbprint/mark was placed thereon in my presence.

.....
SIGNATURE FULL NAMES Commissioner of Oaths

Designation (rank) ex officio: Republic of South Africa

Date:..... Place

Business Address:

If you know of any corrupt, fraudulent or collusive actions in the Institution, please report it by calling the National Hotline 0800 701 701

This form must be completed annually. Should the information herein declared change in the course of the year or before the next renewal or in relation to any bid, quotation or contract, it is the entity's responsibility to advise the Institution in writing of the change in such details.

This document must be signed and submitted together with your bid

THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

1. PILLARS OF THE PROGRAMME

1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:

(a) Any single contract with imported content exceeding US\$10 million.

or

(b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2-year period which in total exceeds US\$10 million.

or

(c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10million.

or

(d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.

1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 per cent of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30 per cent of the total NIP obligation on a *pro-rata* basis.

1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.

1.4 to discharge the obligation.

2. REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY

- 2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
- 2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

3. BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)

- 3.1 Bidders are required to sign and submit this Western Cape Bidding Document (WCBD 5) together with the bid on the closing date and time.
- 3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1

(d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:

- Bid/contract number.
- Description of the goods works or services.
- Date on which the contract was accepted.
- Name, address and contact details of the government institution.
- Value of the contract.
- Imported content of the contract, if possible.

- 1.3 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at EMalapane@thedtic.gov.za for further details about the programme.

4. PROCESS TO SATISFY THE NIP OBLIGATION

- 4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:
- a. the contractor and the DTI will determine the NIP obligation;
 - b. the contractor and the DTI will sign the NIP obligation agreement;
 - c. the contractor will submit a performance guarantee to the DTI;
 - d. the contractor will submit a business concept for consideration and approval by the DTI;
 - e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
 - f. the contractor will implement the business plans; and
 - g. the contractor will submit bi-annual progress reports on approved plans to the DTI.
- 4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number**TBH 206/2023**.....

Closing date: **20 OCTOBER 2023 11:00AM**

Name of bidder.....

Postal address.....

Signature.....

Name (in print)

Date.....

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 AND IN TERMS OF THE WESTERN CAPE GOVERNMENTS INTERIM STRATEGY AS IT RELATES TO PREFERENCE POINTS

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS (TENDERERS) MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER, PREFERENTIAL PROCUREMENT REGULATIONS, 2022 AND THE BROAD BASED BLACK ECONOMIC EMPOWERMENT ACT AND THE CODES OF GOOD PRACTICE

1. DEFINITIONS 1.1 **“acceptable tender”** means any tender which, in all respects, complies with the specifications and conditions of tender as set out in the tender document.

1.2 **“affidavit”** is a type of verified statement or showing, or in other words, it contains a verification, meaning it is under oath or penalty of perjury, and this serves as evidence to its veracity and is required for court proceedings.

1.3 **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;

1.4 **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

1.5 **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

1.6 **“bid”** means a written offer on the official bid documents or invitation of price quotations and “tender” is the act of bidding /tendering;

1.7 **“Code of Good Practice”** means the generic codes or the sector codes as the case may be;

1.8 **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract; Western Cape Supplier Evidence Bank Version: January 2023

1.9 **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;

1.10 **“EME”** is an Exempted Micro Enterprise with an annual total revenue of R10 million or less.

1.11 **"Firm price"** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

1.12 **"Large Enterprise"** is any enterprise with an annual total revenue above R50 million;

1.13 **"non-firm prices"** means all prices other than "firm" prices;

1.14 **"person"** includes a juristic person;

1.15 **"price" means an amount of money tendered for goods or services, and** includes all applicable taxes less all unconditional discounts;

1.16 **"proof of B-BBEE status level contributor"** means-

1.17 **QSE** is a Qualifying Small Enterprise with an annual total revenue between R10 million and R50 million;

1.18 **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

1.19 **"sub-contract"** means the primary contractor's assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract.

1.20 **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide or services through price quotations, competitive tendering process or any other method envisaged in legislation;

1.21 **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions;

1.22 **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000);

1.23 **"the Regulations"** means the Preferential Procurement Regulations, 2022;

(a) The B-BBEE status level certificate issued by an authorized body or person;

(b) A sworn affidavit as prescribed in terms of the B-BBEE Codes of Good Practice; or

(c) Any other requirement prescribed in terms of the Broad- Based Black Economic Empowerment Act.

1.24 **"total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 11 October 2013;

1.25 **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and

1.26 **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

2. GENERAL CONDITIONS

2.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

2.2 Preference point system for this bid:

(a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or

(b) Either the 80/20 or 90/10 preference point system will be applicable to this tender

(delete whichever is not applicable for this tender).

2.3 Preference points for this bid (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

2.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

2.5 Failure on the part of a bidder to fill in, sign this form and submit in the circumstances prescribed in the Codes of Good Practice either a B-BBEE Verification Certificate issued by a Verification Agency accredited by the South African Accreditation System (SANAS) or an affidavit confirming annual total revenue and level of black ownership together with the bid or an affidavit issued by Companies Intellectual Property Commission, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

2.6 The organ of state reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

3. ADJUDICATION USING A POINT SYSTEM

3.1 Subject to Section 2 (1) (f) of the Preferential Procurement Policy Framework Act, 2000, the **bidder obtaining the highest number of total points** will be awarded the contract.

3.2 A tenderer must submit proof of its B-BBEE status level of contributor in order to claim points for B-BBEE.

3.3 A tenderer failing to submit proof of B-BBEE status level of contributor or is a non-compliant contributor to B-BBEE will not be disqualified but will only score:

(a) points out of 80 for price; and

(b) 0 points out of 20 for B-BBEE

3.4 Points scored must be rounded off to the nearest 2 decimal places.

3.5 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.

3.6 As per section 2 (1) (f) of the Preferential Procurement Policy Framework Act, 2000, the contract may be awarded to a bidder other than the one scoring the highest number of total points based on objective criteria in addition to those contemplated in paragraph (d) and (e) of the Act that justifies the award to another tenderer provided that it has been stipulated upfront in the tendering conditions.

3.7 Should two or more bids be equal in all respects; the award shall be decided by the drawing of lots.

4. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

4.1 POINTS AWARDED FOR PRICE

4.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEM

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & \text{or} & \text{90/10} \\
 P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
 \end{array}$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of tender under consideration

P_{\min} = Price of lowest acceptable tender

5. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

5.1 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & \text{or} & \text{90/10} \\
 P_s = 80 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{\max}}{P_{\max}} \right)
 \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{\max} = Price of highest acceptable tender

6. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

- 1.1 In terms of WCG interim strategy, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 1.2 An **EME** must submit a valid, originally certified affidavit confirming annual turnover and level of black ownership or an affidavit issued by Companies Intellectual Property Commission
- 1.3 A **QSE that is less than 51 per cent (50% or less) black owned** must be verified in terms of the QSE scorecard issued via Government Gazette and submit a valid, original or a legible certified copy of a B-BBEE Verification Certificate issued by SANAS.
- 6.4 A **QSE that is at least 51 per cent black owned (51% or higher)** must submit a valid, originally certified affidavit confirming turnover and level of black ownership as well as declare its empowering status or an affidavit issued by Companies Intellectual Property Commission.
- 6.5 A **large enterprise** must submit a valid, original or originally certified copy of a B-BBEE Verification Certificate issued by a verification agency accredited by SANAS.
- 6.6 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- 6.7 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE status level verification certificate for every separate tender.

6.8 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

7. BID DECLARATION

7.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

8. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPH 6

8.1 B-BBEE Status Level of Contribution..... = (maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 6.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or an affidavit confirming annual total revenue and level of black ownership in terms of the relevant sector code applicable to the tender.

9. SUB-CONTRACTING

9.1 Will any portion of the contract be sub-contracted? YES/NO (delete which is not applicable)

9.1.1 If yes, indicate:

(i) what percentage of the contract will be subcontracted?%

(ii) the name of the sub-contractor?

(iii) the B-BBEE status level of the sub-contractor?

(iv) whether the sub-contractor is an EME or QSE? YES/NO (delete which is not applicable)

9.1.2 Sub-contracting relates to a particular contract and if sub-contracting is applicable, the bidder to state in their response to a particular RFQ that a portion of that contract will be sub-contracted.

10. DECLARATION WITH REGARD TO COMPANY/FIRM

10.1 Name of company/ entity:

10.2 VAT registration number:

10.3 Company Registration number:

10.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/ Joint Venture/ Consortium
- ☐ One-person business/ sole propriety
- ☐ Close corporation
- ☐ Public Company

- ☐ Personal Liability Company
- ☐ (Pty)Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[SELECT APPLICABLE ONE]

10.5 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution indicated in paragraph 7 above, qualifies the company/ firm for the preference(s) shown and I/we acknowledge that:

(a) The Western Cape Government reserves the right to audit the B-BBEE status claim submitted by the bidder.

(b) As set out in Section 13O of the B-BBEE Act as amended, any misrepresentation constitutes a criminal offence. A person commits an offence if that person knowingly:

(i) misrepresents or attempts to misrepresent the B-BBEE status of an enterprise;

(ii) provides false information or misrepresents information to a B-BBEE Verification Professional in order to secure a particular B-BBEE status or any benefit associated with compliance to the B-BBEE Act;

(iii) provides false information or misrepresents information relevant to assessing the B-BBEE status of an enterprise to any organ of state or public entity; or

(iv) engages in a fronting practice.

(c) If a B-BBEE verification professional or any procurement officer or other official of an organ of state or public entity becomes aware of the commission of, or any attempt to commit any offence referred to in paragraph 10.5 (a) above will be reported to an appropriate law enforcement agency for investigation.

(d) Any person convicted of an offence by a court is liable in the case of contravention of 10.5 (b) to a fine or to imprisonment for a period not exceeding 10 years or to both a fine and such imprisonment or, if the convicted person is not a natural person to a fine not exceeding 10 per cent of its annual turnover.

(e) The purchaser may, if it becomes aware that a bidder may have obtained its B-BBEE status level of contribution on a fraudulent basis, investigate the matter. Should the investigation warrant a restriction be imposed, this will be referred to the National Treasury for investigation, processing and imposing the restriction on the National Treasury's List of Restricted Suppliers. The bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, may be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied.

- (f) The purchaser may, in addition to any other remedy it may have –
 - (i) disqualify the person from the bidding process;
 - (ii) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (iii) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation; and
 - (iv) forward the matter for criminal prosecution.
- (g) The information furnished is true and correct.
- (h) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 2 of this form.

SIGNATURE(S) OF THE BIDDER(S):

DATE:

ADDRESS:

.....

WITNESSES:

1.

2.

**THE NATIONAL TREASURY
Republic of South Africa**



GOVERNMENT PROCUREMENT

GENERAL CONDITIONS OF CONTRACT

July 2010

GOVERNMENT PROCUREMENT GENERAL CONDITIONS OF CONTRACT July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

TABLE OF CLAUSES

1. Definitions
2. Application
3. General
4. Standards
5. Use of contract documents and information; inspection
6. Patent rights
7. Performance security
8. Inspections, tests and analysis
9. Packing
10. Delivery and documents
11. Insurance
12. Transportation
13. Incidental services
14. Spare parts
15. Warranty
16. Payment
17. Prices
18. Contract amendments
19. Assignment
20. Subcontracts
21. Delays in the supplier's performance
22. Penalties
23. Termination for default
24. Dumping and countervailing duties
25. Force Majeure
26. Termination for insolvency
27. Settlement of disputes
28. Limitation of liability
29. Governing language
30. Applicable law
31. Notices
32. Taxes and duties
33. National Industrial Participation Programme (NIPP)
34. Prohibition of restrictive practices

General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

INITIAL

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.17 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.

INITIAL

- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- a. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

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- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so, required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so, required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

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8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal, the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

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9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

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- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

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- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.

- 21.1 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

- 21.1 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

21. Contract amendments

- 17.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

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- 22.1 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the Imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 22.1 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 22.1 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 22.1 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

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23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) if the Supplier fails to perform any other obligation(s) under the contract; or
 - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the
- enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
 - (ii) the date of commencement of the restriction
 - (iii) the period of restriction; and
 - (iv) the reasons for the restriction.

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These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years.

The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

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27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

30.1 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

30.1 Notwithstanding any reference to mediation and/or court proceedings herein,

(a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

(b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

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31. Notices

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate submitted by the bidder.

This certificate must be an original issued by the South African Revenue Services.

33. National Industrial Participation (NIP) Programme

- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34. Prohibition of Restrictive practices

- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Js General Conditions of Contract (revised July 2010)

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