



TENDER ADVERT

INVITATION FOR SERVICE PROVIDERS TO REVIEW THE TOURISM STRATEGY FOR uMGUNGUNDLOVU DISTRICT MUNICIPALITY

TENDER NO. 26/2023

As required in terms of the legislation, the uMgungundlovu District Municipality (uMDM) seeks professional service providers to assist to review its Tourism Strategy within a period of three (3) months. Tender documents can be downloaded from the municipal website at www.umdmd.gov.za/etenders.gov.za or alternatively can be collected from offices of the Cashier at the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg. If tenders are collected, a non-refundable tender deposit of R150.00 is payable to the uMgungundlovu District Municipality. Any queries can be directed to Mr MJ Sithole via email mandisa.mthethwa@umdmd.gov.za. A Compulsory Briefing Session will be held on **08 February 2024 at 10h00**, at the uMgungundlovu District Municipality, Council Chambers, 242 Langalibalele Street, Pietermaritzburg. **There would be no exception to late comers after 10:00am. Municipal securities will not allow accordingly.** Non-attendance at the Compulsory Briefing Session will render any submission invalid.

Tender submissions must be properly bound and must be placed in the tender box situated on the ground floor of the uMgungundlovu District Municipality, 242 Langalibalele Street, Pietermaritzburg, before **12h00 on 29 February 2024**, in a sealed envelope which is clearly marked with the Tender Number and Tender Description. Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.

All eligibility criteria must be furnished accordingly, where mandatory or applicable. Tender Submissions will be evaluated in terms of eligibility criteria as part of the minimum requirements based on the following criteria:

1. Bidders companies must provide a **minimum of two (2) reference letters** demonstrating proof of successful completion of developing an Tourism Strategy at either a National/ provincial /District or Local Sphere of Government with a minimum value of **R 150 000.00** per letter within the past 5 years.

Tender submissions will thereafter be evaluated in terms of functionality before being evaluated on price and preference as prescribed in terms of the Preferential Procurement Regulations 2022.

Tenderers will be evaluated in terms of functionality as part of the minimum requirements on the following criteria:

Criteria	Max Points
Project Leader: Qualifications (Economics, Marketing, Commerce, Tourism or Planning)	30
Project Leader: Project Management experience	20
Project Leader: Economic Research experience	20
Project Leader: Project Development experience	15
Reference Letters: Tourism Strategy development	15
Total	100

A bidder/s that scores less than **60 points out of 100** in respect of functionality will be regarded as submitting a non-responsive bid and will be disqualified.

The 80/20 preference point system in terms of the municipality's SCM Policy will be applicable as follows:

PREFERENCE SYSTEM		POINTS
PRICE		80
SPECIFIC GOALS (20 Points)		
Race (Points are not cumulative)	Sub-Points	10
- Race – ≥50 % Black Owned (HDP)	10	
- Race – <50% Black Owned (HDP)	3	
Locality (Points are not cumulative)	Sub-Points	10
- Locality – Office based in uMgungundlovu District	10	
- Locality – Office based in KwaZulu-Natal (outside uMDM)	5	
- Locality – Office based outside KZN	3	
Total points for PRICE and SPECIFIC GOALS		100

****Joint Venture: Each Company will be evaluated individually, and the cumulative points will be divided to establish average to obtain Final Specific Goal Points.

All service providers intending to submit a tender are required to be registered on the Central Supplier Database.

Tenderers shall take note of the following Tender Conditions:

- uMgungundlovu District Municipality's procurement policy will apply,
- uMgungundlovu District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.

Dr. EX Muthwa
Acting Municipal Manager
uMgungundlovu District Municipality

data and addenda thereto as listed in th