

Title: **SUPPLY OF FURNITURE FOR  
SPECIALISED & QUALITY  
ENGINEERING DEPARTMENT**

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SOC Ltd

Functional Area: TGS Specialised &  
Quality Engineering

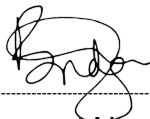
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## **1. PURPOSE**

This Scope of Work (SOW) defines the requirements for the supply, delivery, and installation of office furniture for Eskom. The purpose of this SOW is to ensure that all furniture supplied meets Eskom's quality standards, functional requirements, and corporate identity specifications

## **2. Scope of Supply and Specifications**

- The service provider shall supply, deliver, and where required install the following office furniture items:
- Desks
- Chairs
- Screens / partitions
- Cabinets
- All furniture must be new, unused, and free from defects.

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Short description	long text
<b>E-LINE 4-WAY CLUSTER</b> Bullnose edging	. 1m (W) x 1m (D)
	2. 4x Lockable roller door credenzas with shelf, 0.8W X 0.7D X 0.76H
	3. 4x straight tops, 1m (W) X 700 D
	4. 4x Lockable 3 drawer mobile pedestal with pencil tray and central locking, 0.4W X 0.55D X 0.640H
	5. 8 X Steel reticulated legs with covers
	6. 4x Steel reticulated cantilever legs with covers
<b>V-LINECLUSTER DESK</b>	1. CLUSTER TOP 1.8W X 1M
	2. DRAWER DESK HEIGHT PEDESTAL WITH METAL HANDLES, CENTRAL LOCKING AND PENCIL TRAY, 0.395W X 0.959D X 0.725H
	3. LOCKABLE ROLLER DOOR, CREENZA WITH ONE SHELF 0.8W X 0.6D X 0.76H
<b>ERGONOMIC OFFICE CHAIR</b>	ERGONOMIC; STYLE: HIGH BACK; BASE MATERIAL: BREATHABLE MESH BACK; ARMREST: 3D HEIGHT ADJUSTABLE; UPHOLSTERY MATERIAL: MESH BACK; HEIGHT ADJUSTMENT METHOD: SEAT DEPTH ADJUSTMENT; BACKREST ADJUSTMENT METHOD: LATERAL FLEXIBILITY; SPECIAL FEATURES: UNIQUE PIVOT LUMBAR SUPPORT; SYNCHRONOUS MECHANISM; 5-STAR BASE AND CASTORS; HEADREST
<b>DESK:OFFICE COMBO;WD 1400 X LG 1970 MM</b>	DESK: TYPE: OFFICE COMBO; DIMENSIONS: WD 1400 X LG 1970 MM; MATERIAL: WOOD; FINISH: MAPLE VENEER; SPECIFICATION: DIN53152; OFFICE, WITH FOUR DRAWERS ON ONE SIDE, DRAWERS TO BE FITTED UNDER THE DESK
<b>LOCKABLE ROLLER DOOR SYSTEMS CABINET</b>	LOCKABLE ROLLER DOOR SYSTEMS CABONET WITH 3 SHELVES 1.77H X 0.5D X 1.1W
<b>FLAT TOP VELCRO FLOOR-BASED SCREENS</b>	<b>50mm thick WITH NECESSARY FITTINGS TO ASSEMBLE</b> 1.8 M (HEIGHT) X 2M (WIDTH)
<b>FLAT TOP VELCRO FLOOR-BASED SCREENS</b>	<b>50mm thick WITH NECESSARY FITTINGS TO ASSEMBLE</b> 1.8 M (HEIGHT) X 1.25M (WIDTH)
<b>IS ALUMINIUM GLASS DESK-BASED SCREENS</b>	<b>WITH NECESSARY FITTINGS TO ASSEMBLE</b> ALUMINIUM GLASS DESK-BASED SCREEN (5mm TOUGHEST GLASS 500mm HEIGHT X 1200mm WIDTH)
HI-DENSITY FILING CABINET	4 Bay hi density mobile unit
HI-DENSITY FILING CABINET	Bays with 5 shelves
HI-DENSITY FILING CABINET	Bays with 7 shelves & 8 Wire racks

### 3. Bill of Quantities (BoQ)

- The service provider shall supply furniture in accordance with the Bill of Quantities provided below:

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Short description	WORKS QA	TIMC	WORKS QC	TOTAL
<b>E-LINE 4-WAY CLUSTER</b> Bullnose edging	2	1		3
<b>V-LINECLUSTER DESK</b>	2	1		3
<b>ERGONOMIC OFFICE CHAIR</b>	10	24	35	69
<b>DESK:OFFICE COMBO;WD 1400 X LG 1970 MM</b>		15	35	50
<b>LOCKABLE ROLLER DOOR SYSTEMS CABINET</b>	2			2
<b>FLAT TOP VELCRO FLOOR-BASED SCREENS (2M WIDTH)</b>	2	13		15
<b>FLAT TOP VELCRO FLOOR-BASED SCREENS (1.25M WIDTH)</b>	4			4
<b>IS ALUMINIUM GLASS DESK-BASED SCREENS</b>	8			8
HI-DENSITY FILING CABINET(4 BAY)	1			1
HI-DENSITY FILING CABINET (5 SHELVES)	2			2
HI-DENSITY FILING CABINET (5 SHELVES+8 WIRE RACKS)	2			2
<b>Total</b>	<b>35</b>	<b>54</b>	<b>70</b>	<b>159</b>

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#### **4. Standards and Compliance**

- All furniture must comply with **Eskom standards** and **Eskom corporate identity requirements**.
- Furniture designs, finishes, colours, and materials must align with Eskom's approved specifications.
- Non-compliant items will be rejected and replaced at the supplier's cost.

#### **5. Lead Time and Delivery**

- The maximum lead time for delivery shall be **no more than three (3) weeks** from the date of official purchase order issuance.
- Delivery must be made to the ERI head offices, Rosherville off Cleveland Road Johannesburg.
- All items must be delivered in suitable packaging to prevent damage.

#### **6. Pre-Award Requirements**

- Before the issuance of an order, the service provider must provide:
- Product brochures and technical specifications
- High-quality pictures of the proposed furniture
- Physical samples, where requested by Eskom
- Approval of these materials is required prior to order confirmation.

#### **7. Quality Assurance**

- All furniture must be inspected upon delivery.
- Any damaged, defective, or non-compliant items must be replaced at no additional cost.

#### **8. Responsibilities of the Service Provider**

- Ensure compliance with all specifications and standards
- Meet the agreed delivery timelines
- Provide after-sales support for any defects identified during the warranty period

#### **9. Acceptance Criteria**

- Final acceptance will be based on:
- Compliance with Eskom standards and corporate identity
- Conformance with the approved samples and brochures
- Delivery within the agreed lead time

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- Completion of delivery and installation as per the BOQ

**10. SUPPORTING DOCUMENTS - Returnables**

**NB: The following documentation must be returned with the tender submission:**

1. Brochures of the furniture detailing dimensions/specifications and appearance.
2. All furniture must be delivered to ERI-TGS head office, Lower Germiston Rd no later than 3 weeks from order issue.

**11. DOCUMENT SUPPORTED BY:**

NAME	POSITION	SIGNATURE	DATE
Reinaldo Da Veiga	Engineering Manager		12/1/2025

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