

570 Fehrsen Street
Linton House, Brooklyn Bridge
Brooklyn, 0181
Private Bag X92
Pretoria, 0001



South African Revenue Service

Billing Address

South African Revenue Service
Accounts Payable Registration Division
Private Bag X 923
Pretoria, 0001

Accounts Queries & Statements

Estelle van Niekerk
E-mail: Evanniekerk1@sars.gov.za
Phone: 0124224069
Fax: 0124224069

Purchase Order

Purchase Order Information		Delivery Address	
Description:	SYNOLOGY	Deliver To:	DEON NAUDE
Order Number:	3100034780		SARS
Order Creation Date:	24/10/2023		Bronkhorst
Reference:	Synology Rac		299 Le Hae La SARS
			Gauteng
Buyer:	Lungelo Ngema		PRETORIA
Tel Number:		Tel Number:	0123403412 / 0834133993
E-mail:	Ingema@sars.gov.za	Delivery Date:	30/11/2023

Vendor Information			
Vendor Number:	6000001888	Vat Number:	4950198939
Name:	NEO TECHNOLOGIES PTY LTD	CSD Number:	MAAA0000198
Address:	PO Box 755 PRETORIA 0260	Currency:	ZAR
		Payment Terms:	Z010 - SARS-within 7 days
		Tel Number:	0123712308
		Fax Number:	0865319632
Email:	emily.maphaha@neo.co.za		

Item	Description	Quantity	Unit	Unit Price	Net Amount
1	SYNOLOGY RACKSTATION RS4021XS+ NAS/STORA	1	EA	83,339.37	83,339.37 ZAR
2	SERVER RAILS	1	PAA	83,339.37	83,339.37 ZAR
3	SYNOLOGY RACKSTATION RS4021XS+ NAS/STORA	1	EA	83,339.38	83,339.38 ZAR
4	SERVER RAILS	1	PAA	83,339.37	83,339.37 ZAR
Total Net Value VAT Inclusive:					333,357.49 ZAR

Purchase Order

Description:	SYNOLOGY
Order Number:	3100034780
Order Creation Date:	24.10.2023

CONDITIONS & INSTRUCTIONS TO VENDORS:

1. Standard Conditions:
- SARS Procurement Procedures (as amended), will apply for this Purchase Order.

– It is mandatory to acknowledge the receipt of this Purchase Order.

– Adherence to the terms and conditions as stated on this page is essential; failure to comply could result in payment being delayed.
2. Price Basis:
- The price/s quoted is/are firm for the duration of this Purchase Order and includes VAT, where applicable.
3. Exchange Rate (if applicable):
- The price/s quoted is/are based on the ruling exchange rate at date of quotation/ Tender.
4. Invoices and Payment:
- In respect of a Purchase Order for goods, a Proof of Delivery (POD) , reflecting the Purchase Order number, must accompany the goods to be delivered. No goods will be accepted without a corresponding POD.

– In respect of a Purchase Order for services rendered, a duplicate Invoice, reflecting the Purchase Order number, must be handed to the person receiving the service after such service has been completed.

– The original invoice/s must reflect the relevant Purchase Order number and sent directly to the Billing Address as indicated on page 1 of this Purchase Order. If the Purchase Order number is not quoted on the invoice, said invoice will not be paid.

– The Invoice number should not exceed 16 digits/characters.

– The Invoice date cannot be earlier than the delivery date acknowledged on the Proof of Delivery (POD).

– The Invoice descriptions and line items must match those reflected on this Purchase Order.

– A statement of the SARS account must, on a monthly basis, be sent to the accounts contact person as indicated on page 1 of the Purchase Order.
5. Cash Discount:
- Invoices must be clearly endorsed with the conditions under which the discount is offered.
6. Value Added Tax:
- Value Added Tax (VAT) must be shown separately on Invoices. If you are not registered for VAT you may not charge VAT.
7. Correspondence:
- For payments and account statements, correspondence must be addressed to the Accounts contact persons as detailed on page 1 of this Purchase Order.

– All other correspondence must be addressed to this office.
8. Alterations or Additions:
- Any alterations or additions to any of the terms of this Purchase Order must be made and confirmed in writing by this office.
9. Electronic Purchase Order Sign-Off:
- This Purchase Order has been electronically signed-off as part of the standard SARS Procurement process. The Supplier does not need any further approval from SARS to process this Purchase Order.