

PART 2: PRICING DATA
PSC3 Option G

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C2.1 Pricing assumptions: Option G

1. How work is priced and assessed for payment

From Option G: Term contract

Identified and defined terms	11 11.2	(17) The Price for Services Provided to Date is, for each Task, the total of - the Time Charge for work which has been completed on time based items on the Task Schedule and - a proportion of the lump sum price for each other item on the Task Schedule which is the proportion of work completed on that item.
		(20) The Prices are - the Time Charge for items described as time based on the Task Schedule and - the lump sum price in the Task Schedule for each other item.

From the Core Clauses:

Identified and defined terms	11.2	(13) The Time Charge is the sum of the products of each of the <i>staff rates</i> multiplied by the total staff time appropriate to that rate properly spent on work in this contract.
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and

Assessing the amount due	50.3	The amount due is - the Price for Services Provided to Date, - the amount of the <i>expenses</i> properly spent by the <i>Consultant</i> in Providing the Services and - other amounts to be paid to the <i>Consultant</i> less amounts to be paid by or retained from the <i>Consultant</i>. Any tax which the law requires the <i>Employer</i> to pay to the <i>Consultant</i> is included in the amount due.
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In effect Option G is a cost reimbursable form of contract with work ordered by the *Employer* on a Task by Task basis using the Task Schedule to compile the cost of carrying out a Task.

Expenses are calculated separately and added to the amount due for the services provided.

2. Staff rates and expenses

Tendering consultants are advised to consult the NEC3 Professional Services Contract Guidance Notes before entering *staff rates* into Contract Data, or in section C2.2 which follows.

This is because *staff rates* can be established in one of three ways:

- rates for named staff,
- rates for categories of staff, or
- rates related to salaries paid to staff.

Rate adjustment for inflation, if necessary, can be based either on actual salary adjustments or by using Option X1: Price adjustment for inflation. See pages 13 and 14 of the PSC3 Guidance Notes.

Expenses associated with employing a staff member in Providing the Services can be listed separately either by the *Employer* in Contract Data provided by the *Employer* or by the *Consultant* in Contract Data provided by the *Consultant*.

As only the *expenses* listed may be claimed by the *Consultant*, all other cost to the *Consultant* associated with Providing the Services must be included within the *staff rates*.

Rate adjustment for inflation of *expenses* is explained on page 15 of the PSC3 Guidance Notes.

3. The function of the Task Schedule

The Task Schedule may include items of work to be paid for on a rate (Time Charge) or on a lump sum price for the item. Any work ordered during the term of the contract – i. e. before the Completion Date – for which there is no priced item in the Task Schedule is priced using the compensation event procedure and the resulting Price is added into the Price List.

The *task schedule* is prepared by the *Employer* for the *Consultant* to price, or may be prepared jointly with the *Consultant*. It is typically priced in two parts as items of work to be carried out on a time basis and lump sum prices for other items of work. The task schedule must be as complete as possible and fully representative of all the work and *services* which the *Employer* may require the *Consultant* to carry out. The only unknown is when the work is to be carried out; the Task Order will be used to instruct when work to be done.

C2.2 Staff rates, expenses & the task schedule

This section can be used when the *staff rates* and *expenses* are considerable in number and more conveniently located here than in the Contract Data. Entries in the Contract Data should refer to this section of Part 2.

State whether the *staff rates* and *expenses* exclude or include VAT.

1. Rate Schedule

Skills Level	Hourly Rate
Director	
Audit Review Manager	
Audit Supervisor	
Senior Audit Consultant	
Junior Audit Consultant	

N.B.: The rates above to be submitted at tender stage

Disbursement/ Expenses

Description	Rate
Travelling	In accordance with AA rates
Accommodation	In accordance with NTCSA policy

2. Pricing post Contract Award

The *Consultant* will be required to submit competitive price proposals for Each Task Order request. All submissions will be evaluated and the successful supplier will be awarded a Task Order based on the outcome of the Price and Specific Goals evaluation process (80/10).

N.B: Price proposal for the activities defined below include engagement with the Cross Functional Team, Middle Manager Procurement and Senior Manager Procurement on Audit Issues and resolution thereof.

Task Orders for Proactive Assurance shall be based on a fixed price basis. Requests for Quotations will be based on a sliding scale for reviews as per the cost structure below:

2.1.1 Strategy, NDA's, Appointment Letters review up to report sign off

Skills Level	Total Cost
Director	
Audit Review Manager	
Audit Supervisor	
Senior Audit Consultant	
Junior Audit Consultant	
Total	

2.1.2 ITT Review activities including to report sign off

Skills Level	Total Cost
Director	

Audit Review Manager	
Audit Supervisor	
Senior Audit Consultant	
Junior Audit Consultant	
Total	

2.1.3 Basic Compliance Review activities including report sign off

Skills Level	Total Cost (0 – 5 tenders)	Total Cost 6 – 10 Tenders	Total Cost 11 – 15 Tenders	Total Cost 16 – 20 Tenders	Total Cost 21 – 30 Tenders	Total Cost >31
Director						
Audit Review Manager						
Audit Supervisor						
Senior Audit Consultant						
Junior Audit Consultant						
Total						

2.1.4 Technical Compliance review activities including report sign off

Skills Level	Total Cost (0 – 5 tenders)	Total Cost 6 – 10 Tenders	Total Cost 11 – 15 Tenders	Total Cost 16 – 20 Tenders	Total Cost 21 – 30 Tenders	Total Cost >31
Director						
Audit Review Manager						
Audit Supervisor						
Senior Audit Consultant						
Junior Audit Consultant						

2.1.5 Price and Specific Goals Review activities including report sign off

Skills Level	Total Cost (0 – 5 tenders)	Total Cost 6 – 10 Tenders	Total Cost 11 – 15 Tenders	Total Cost 16 – 20 Tenders	Total Cost 21 – 30 Tenders	Total Cost >31
Director						
Audit Review Manager						
Audit Supervisor						
Senior Audit Consultant						
Junior Audit Consultant						
Total						

2.1.6 Tender Committee Report review and finalisation activities including sign off

Skills Level	Total Cost (0 – 5 tenders)
Director	

Audit Review Manager	
Audit Supervisor	
Senior Audit Consultant	
Junior Audit Consultant	
Total	

2.1.7 Final Audit Report review and approval in accordance with the Report review process

Skills Level	Total Cost (0 – 5 tenders)
Director	
Audit Review Manager	
Audit Supervisor	
Senior Audit Consultant	
Junior Audit Consultant	
Total	

2.1.8 Presentation of report to DAA

Skills Level	Total Cost (0 – 5 tenders)
Director	
Audit Review Manager	
Audit Supervisor	
Senior Audit Consultant	
Junior Audit Consultant	
Total	