

	Meeting Minutes Template	Template Identifier	240-54076329	Rev	8
		Effective Date	September 2025		
		Next review date	September 2028		
		Generation			

Clarification Meeting Name: Supply and Delivery of Critical Spares (Mill Classifier Blade Spares) on an "as and when required" basis for a period of five (5) years to Kriel Power Station, Main Stores			
Date:	Time:	Venue:	Meeting No.:
01 October 2026	09:00	MS Teams	1

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Opening: 1.1 Welcome 1.2 Apologies and quorum	- The Chairperson welcomed all attendees. - Declarations of interest were requested, and no conflicts of interest were declared. - The meeting was confirmed as non-compulsory, and non-attendance would not disqualify any bidder from submitting a tender - Dieketseng Molise – Procurement Officer (Chairperson) - Michael Meso – Contract Management - Nontobeko Motha – Quality Representative - Thomas Chuene – Commercial / SDL&I Representative - Wonder Nkentshane – Boiler Plant Engineering / End User - Feyane Tivane – System Engineer / Technical Evaluation Team Member - Apologies from Eskom	Dieketseng Molise	

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		Thabile Jaca Mokutu Nketu		
2.	Commercial Points of Discussion	Tender Information - Tender closing date: 16 October 2026 at 10:00. - Tender validity period: 120 days. - All submissions must be made electronically through the Eskom E-Tendering portal. - No hard-copy or zipped submissions will be accepted. Commercial Clarifications The following key commercial requirements were highlighted: - Tender Number: E3573GXMPKRI. - Tender closing date: 19 October 2026 at 10:00. - Validity period: 120 days. - Tender submissions must be submitted electronically via Eskom's E-Tendering platform. - Alternative tenders are not permitted. - Clarification requests must be submitted at least five (5) working days before tender closing.	Dieketseng Molise	

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		• Mandatory commercial returnable include: ○ CSD registration and report. ○ Completed NEC3 Supply Contract documentation. • Pricing must not be completed in the NEC documentation as the tender will proceed through an e-auction process.		
3.	NEC Terms/ Legal aspects	NEC Contract Clarification The Contract Management representative highlighted: • Tenderers must complete the NEC3 Supply Contract included in the tender documentation. • No pricing must be inserted because pricing will be conducted through e-auction. • Tenderers must complete all other contract data and sign relevant sections. • The contract duration is five years. • CPI adjustments will apply after the first twelve months of the contract.	Dieketseng Molise	

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		Supplier Question Question: Should pricing be completed in the NEC document? Response: No. Tenderers must complete and sign the NEC documentation but leave pricing blank as pricing will be determined through the e-auction process		
4.	SHEQ Requirements	Quality Requirements Clarification The Quality Representative confirmed that the tender falls under Quality Category 3. Quality Management System Requirements Tenderers must provide evidence of: Quality Management System documentation or valid ISO 9001 certification. Quality Policy. Quality Objectives. Document control procedures. Control of non-conforming outputs procedures.	Nontobeko Motha	

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		Corrective action procedures. Internal audit procedures. Evidence of Quality System in Operation Tenderers must submit: Organogram showing defined roles and responsibilities. Supplier/Vendor management procedure. Evidence of control of external suppliers and service providers. Contract Quality Plan (CQP) A draft CQP must be submitted addressing: Quality management framework. Responsibilities. Applicable specifications and standards. Document and record control. Traceability requirements. Non-conformance management. Quality risk management. Quality Control Plan (QCP)		

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		Tenderers must provide a QCP specific to Mill Classifier Blade Spares showing inspections, testing and verification activities to demonstrate compliance with technical requirements.		
4.	SDL& I Requirements Presentation	SDL&I Clarifications BBBEE Requirements Tenderers must submit one of the following: Valid SANAS-accredited BBBEE certificate; CIPC BBBEE certificate; or Sworn affidavit for EME/QSE entities. Incomplete or incorrectly completed BBBEE documentation will result in zero preference points being awarded, although the bidder will not be disqualified Local Content and Job Creation Tenderers must: • Commit to local South African content. • Indicate the percentage of work that will be spent within South Africa.	Thoms Chuene	

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		- State the number of jobs to be created or retained through the contract. Subcontracting Requirement - A minimum subcontracting target of 20% has been set. - Subcontracting opportunities must benefit companies located within the Kriel feeder area. - Failure to meet SDL&I subcontracting commitments during contract execution may result in a penalty of 2% retained from monthly invoices until compliance is achieved		
5.	Technical Requirements	Scope Supply and delivery of: - Classifier blades for 10.8E mills. - Classifier blades for 12E mills. - Mounting bearings. The contract is on an "as and when required" basis for five years.	Wonder Nkentshane / Feyane Tivane	

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		Material Requirements - Material must be Binox SS10-200 or approved equivalent wear plate. - Blades must be manufactured strictly according to Eskom drawings. - Material certificates and heat treatment certificates must accompany deliveries. Lead Time Tenderers must commit to reasonable lead times as Kriel Power Station currently requires stock replenishment due to shortages of classifier blade spares. Technical Evaluation Requirements The technical team clarified that mandatory requirements include: Mandatory Requirements		

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		• Manufacturer declaration confirming capability to work with Binox SS10-200 material. • Confirmation that qualified welders will be used. • Valid ISO 3834 certification from the manufacturer. • Minimum of three welder qualification certificates. Qualitative Requirements Tenderers will be evaluated on: • Previous supply experience involving Binox SS10-200 or equivalent materials. • Method statement. • Quality Control Plan. • Manufacturing and welding procedures. • Workshop ownership or lease agreements. • Work overlay capability. • Customer satisfaction records. • Transportation and technical support methodology. [		

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		Tenderers must achieve a minimum technical score of 70% after passing all mandatory requirements to proceed further in the evaluation process. Questions and Responses Question 1: ISO 3834 Requirement Question: Must the bidder hold the ISO 3834 certificate? Response: If the bidder is only a supplier and uses a manufacturer, the ISO 3834 certificate must belong to the manufacturer performing the fabrication work. An agreement between the supplier and manufacturer should be in place. Question 2: Customer Satisfaction Requirements Question: Can historical customer satisfaction reports be used instead of obtaining new feedback before tender closing?		

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		Response: Yes. Historical customer satisfaction reports may be submitted provided Eskom can verify the information with the referenced client. Question 3: Extension of Closing Date Question: Can the closing date be extended to allow sufficient time to obtain customer satisfaction reports? Response: The technical team indicated that they are not authorized to extend tender closing dates. Tenderers were encouraged to obtain and submit available historical records. Question 4: Customer Satisfaction Scope Question: Must customer satisfaction reports relate specifically to Binox classifier blades? Response: No. Customer satisfaction reports may relate to similar or related supply projects and are not restricted only to classifier blade supplies.		

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6.	General	The Chairperson thanked all attendees for participating and encouraged bidders to: - Carefully read all tender documents. - Submit all required commercial, quality, technical, SHEQ and SDL&I documentation. - Submit any clarification requests before the prescribed deadline.	All	
7.	Closure	- No further questions were raised. - The meeting was adjourned at approximately 09:56	Chairperson	

Signed as a correct record:  01.10.2026
Chairman **Date**

NOTES:

- 1: This template may be transferred to an excel format for ease of use, provided that the content hereof is retained unaltered.
- 2: The attendance register is to accompany the minutes of the meeting.

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